

Annual Report 2011



MAURITIUS QUALIFICATIONS AUTHORITY

LEVEL	PRIMARY / SECONDARY EDUCATION	TVET / WORKPLACE	TERTIARY EDUCATION	LEVEL
10			Doctorate	10
9			Masters Degrees eg MA, MSc, M.Phil Postgraduate Certificate, Postgraduate Diplomas	9
8			Bachelor with Honours, Conversion Programmes	8
7			Bachelor (ord. Degree)	7
6		Diploma	Diploma	6
5	HSC / GCE "A" Level / BAC / IBAC	Certificate	Certificate	5
4				4
3	SC / GCE "O" Level			3
2				2
1			Certificate of Primary Education	1

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MAURITIUS QUALIFICATIONS AUTHORITY



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Chairperson's and Director's Reports





MAURITIUS QUALIFICATIONS AUTHORITY

Chairperson's Report

In spite of the international financial crisis, the Mauritius Qualifications Authority (MQA), as a regulatory institution, has played a predominant role in promoting Technical and Vocational Education and Training (TVET) in this sector of the Mauritian economy.

Training is essential for the continuous development of the country. In 2011, it must be highlighted that a number of new Training Institutions have been registered by the MQA. Training institutions have been registered in new emerging areas such as Beauty Care and Hairdressing, Engineering, Health and Social Care, Tourism and Hospitality, Information Technology and Management. The objective is to expand the training landscape for our citizens.

It is also worthy to point out that every effort has been made by the MQA to ensure that training addresses vital training requirements. At the level of the Authority, dialogue and consultation have been maintained with stakeholders especially in the spirit of Public/Private Partnership to come up with training standards meeting the needs of industry and enterprises. In this context, it must be brought out that the Industry Training Advisory Committees (ITACs) have in 2011 generated several Qualifications in various sectors of the economy.

The Authority has now an established system for the Recognition of Prior Learning (RPL) which is a process of acknowledging previous informal learning culminating in the issue of a recognised certificate. In so doing, RPL, undoubtedly, restores the dignity of manpower, upgrades competency and sets the stage for lifelong learning in order to have a pool of qualified human resource for the further development of the country.

It is thus my privilege to present here this Annual Report together with the financial statements for the year 2011. I wish to seize this opportunity to express my gratitude to the Director and his staff for their devotion, to the Members of the Board for their collaboration and our Minister for his support.

Prof. Dr Abdool Rechad Sayfoo
Chairman



Director's Report

It is indeed a pleasure for me to report on the activities of the MQA to all partners of the training industry as well as to the public at large especially with regard to the financial year 2011.

As many people might be aware, the reliability and soundness of the Mauritian National Qualifications Framework (NQF) has been recognized internationally and I would like to reiterate here that the number of study tours effected at the MQA by countries contemplating to establish their own NQF bears testimony to it. In addition, the Recognition of Prior Learning (RPL) has now successfully been implemented in Mauritius and this model is constantly being referred to in international workshops and conferences. MQA has therefore become the pioneer in launching RPL in Africa.

It is a fact that the Technical and Vocational Education and Training (TVET) sector has so far catered for local learners only. However, with the establishment of the Transnational Qualifications Framework (TQF), this would be extended also to foreign nationals who would benefit from the country's competitive edge in the sector. The TQF will further allow MQA-registered training institutions to conquer a potential market of 32 small states of the Commonwealth.

It is also important to note that accommodating students in Technical and Vocational Education and Training can serve as an impetus for even more growth in the international student market. Learners completing basic education can now confidently enter the Technical & Vocational Education and Training Sector since pathways are clearer and more prominent. In addition, linkages between the TVET sector and Tertiary sector are being further enhanced.

At local level, a tremendous reform in the TVET system is taking place. The former National Trade Certificates (NTC) have now been replaced by NQF Qualifications, namely, National Certificates and National Diplomas. All NQF Qualifications can now be offered by both public and private training providers and the certificates will be awarded by competent Awarding Bodies.

In addition, to further promote the TVET sector, a new impetus will be given to RPL with its extension in several other disciplines and in particular in Adult Literacy. As a result of its success, training in RPL will be further provided to several African nations for its implementation in their own country.

All these developments over the years have been possible with the hard work and contribution of one and all and I look forward to the continued collaboration and dedication of all stakeholders in maintaining the MQA as a reputed institution in the training sector.

I have the pleasure to submit details of activities carried out at the MQA in the year 2011 in the chapter on "Highlights of Activities for the Year 2011."

Dr Kaylash Allgoo, O.S.K

Director



MAURITIUS QUALIFICATIONS AUTHORITY



Corporate Information



Vision, Mission and Objects

The Role of MQA

The Mauritius Qualifications Authority (MQA) was established as a body corporate under the Mauritius Qualifications Authority Act 2001 and falls under the aegis of the Ministry of Education and Human Resources. The MQA became operational since 08 May 2002 and its main role as a regulatory body is to be the guardian of the National Qualifications Framework (NQF) – a system designed to recognise the attainment of knowledge, understanding and skills by people in Mauritius; to ensure compliance with provisions for registration and accreditation of training institutions; to ensure that standards and registered qualifications are internationally comparable; to recognize and evaluate qualifications for the purpose of establishing their equivalence in the TVET sector and to recognize and validate competencies acquired outside the formal education and training systems.

Vision

Valued qualifications for employability and lifelong learning

Mission

To continuously enhance good practices and relevant expertise to safeguard public interest in quality education and training

Objects

As per the Mauritius Qualifications Authority Act 2001, MQA is responsible to:

- develop, implement and maintain a National Qualifications Framework,
- ensure compliance with provisions for registration and accreditation and
- ensure that standards and registered qualifications are internationally comparable.



Services Offered

Consolidating the National Qualifications Framework

- Recognition and equivalence of Qualifications;
- Generation of Units Standards and National Qualifications of international comparability;
- Recognition of Prior Learning - RPL (recognise and validate competencies acquired outside the formal education and training systems)

Quality Assurance

- Accreditation of programmes (award courses);
- Approval of non award courses;
- Registration of Training Institutions, Managers, Programme Officers and Trainers
- Monitoring of Training Institutions (to ensure quality and compliance with the Mauritius Qualifications Act 2001)

Beneficiaries and stakeholders

Public and Private Training Institutions, Freelance Trainers, Learners, Facilitators, Assessors, Employers and Public at large



Strategic Direction

Strategic Direction 2011

Strategic Goals	Strategies
To extend Recognition of Prior Learning in other Trades and in Rodrigues	Launching 5 new trades in 2011 and introducing RPL in Rodrigues
To Generate and register occupational standards	Participation in “Chambre des Metiers”
To develop a database of learning accounts of Mauritians and initiating the Setting up of the NQFIS	Setting up of the Learner Attainment and Information Services Division and conduct feasibility study for the NQFIS Project
To enhance Quality Assurance mechanisms	Developing Regulations for Accreditation and conducting regular monitoring and auditing of Training Providers

Strategic Direction 2012-2014

Sustain equitable access to quality education, ensuring that all learners attain high levels of achievement as the basis for lifelong learning and good citizenship:

- The National Qualifications Framework (NQF) has enabled clearer pathways for all learners and qualifications of international comparability are being generated to further enhance pathways. It is worth noting that pathways which never existed before have been developed and as well as in fast growing sectors.
- Formulation of new Quality Assurance Standards for training, thus making available the proper tool for Quality Training
- Enhancing the regulatory role of the Authority by implementing the New Registration Regulations

- Application of rigorous Quality Assurance Processes in line with international benchmarks
- Putting in place the relevant monitoring and evaluation mechanism for TVET

Provide an efficient and effective TVET system of greater public esteem responsive to the present and future needs:

- The National Qualifications Framework (NQF) as set up by the MQA is a 10-Level hierarchy of qualifications that encompasses the primary/secondary and tertiary education as well as the Technical and Vocational Education and Training (TVET) sector. All the qualifications are admitted on the NQF and are managed by the MQA. Additionally, the MQA has identified 19 Industry Training Advisory Committees (ITACs) with a view to generate Unit Standards and Qualifications in all



sectors of the Mauritian economy. It should be noted that various qualifications have been developed in areas where there were no qualifications, like the Seafood & Marine Industry, Agriculture, Nursing, BPO and Adult Literacy amongst others. In addition, MQA has also set up 2 committees to generate Unit Standards and Qualifications in the field of Adult Literacy and Early Childhood Education & Care. MQA has also embarked in the development of standards in Fire Fighting, Hospitality on Cruise Ships & Marine Safety.

- The MQA has given a new impetus to TVET through the NQF where students can easily situate themselves in the Mauritian education and training system and hence make more informed decisions about their career and training pathways. The implementation of Recognition of Prior Learning (RPL) has also proved to be an invaluable asset

in the reintegration of skilled workers into the education and training system and encouraging the concept of Lifelong Learning. To date RPL has been implemented in Tourism, Plumbing, Printing, Construction and Adult Literacy. MQA is now envisaging to extend RPL to other sectors like Agriculture, Automotive trades, Electrical trades, Panel Beating and Spray Painting. In addition, RPL will be introduced in Rodrigues Island where 17 facilitators and 22 Assessors have already been trained.

- The MQA is proposing to provide more relevancy to the learnership of students with learning difficulties whereby learners are able to acquire NQF Level 2 qualifications as a stepping stone for further learning. It is worth noting that 145 qualifications have already been developed under the NQF.



The Mauritius Qualifications Authority Board

Board Members for the Period 01 January 2011 to 31 December 2011

NAME	DESIGNATION	
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Ag. Chairperson
Dr Azad Jeetun	Director, Mauritius Employers' Federation	Vice-Chairperson
Dr Praveen Mohadeb	Executive Director, Tertiary Education Commission	Members
Mr Roland Dubois	Director, Mauritius Institute of Training and Development	
Mr Girish Nuckchady (up to 20 July 2011)	Representative of Registered Private Training Institutions	
Mr Ravin Lama (As from 24 July 2011)		
Mr M Serge Axel Cyril Pellegrin	Secretary General, Insurers Association of Mauritius (Independent Member)	



Profile of Board Members

Mr Grish Gunesh holds a BSc (Hons.) degree from University of Delhi and has a Master in Public Administration from University of Malaya, Malaysia. He joined the Administrative Cadre in the Public Service in January 1979 as Administrative Officer. He was promoted Principal Assistant Secretary in 1992 and served at the Ministry of Agriculture and Ministry of Health and Quality of Life. He was appointed as Permanent Secretary in 2003 and was posted at the Ministry of Public Infrastructure, Land Transport and Shipping. He also served at the Ministry of Industry and Commerce and is presently posted at the Ministry of Education and Human Resources. He was appointed as Chairperson in an acting capacity of the Mauritius Qualifications Authority (MQA) as from 18 February 2010.



Dr Azad Jeetun holds a BA Hons in Economics First Class, an MA in Economics First Class and a PhD in Economics from University of Karachi, Pakistan and a Master of Arts in Economic Policy (MAEP) from Boston University US. He was a Hubert H Humphrey Fellow at Boston University. He is a member of the ILO Governing Body and of the Economic and Social and Cultural Council of the African union. He is the Secretary General of Business Africa which represents employers' organizations in Africa. He is a Board member of Human Resource Development Council, and Employees Welfare Fund among others. He also sits in the NPF-NSF Investment Committee. He is the Director of the Mauritius Employers' Federation since 22 years and honorary Director of the Mauritian Institute of Management. He is the Vice Chairperson of the MQA Board from its inception.



Mr Paul Roland Dubois is a holder of a First Class Honours degree in Mechanical Engineering and an MSc in Engineering Production and Management. He is also a Fellow of the Institute of Engineers, Mauritius. He has served for 21 years at the University of Mauritius where he ended up as the Dean of the Faculty of Engineering. In 1996, he went over to the then Industrial and Vocational Training Board, now Mauritius Institute of Training and Development, organization responsible for training in Mauritius, where he has been occupying the post of Chief Executive Officer for the more than fifteen years. He took temporary employment as Senior Vocational Training Specialist with the International Labour Office from May to December 2004. He was an Executive Member of the Board of International Federation of Training and Development Organisations (IFTDO) from January 2003 to December 2009. He has also served as General Secretary of the International Vocational Education and Training Association (IVETA) for the years 2003 and 2004. He has carried out different consultancy assignments in the region for different international organizations such as the World Bank, GIZ, NUFFIC, ILO, UNESCO etc. Mr R Dubois has been member of the MQA Board since its inception.





Dr Praveen Mohadeb holds a Bachelor's degree in Commerce and a Master of Business Administration from the University of Delhi and a PhD from the Napier University of Scotland. He is at present the Executive Director of the Tertiary Education Commission since November 2009 after having served in the same organisation as Acting Executive Director from May 2006 to November 2009, as Deputy Executive Director from April 2005 to May 2006 and as Financial Controller and Head Finance Division from March 1991 to April 2005. He is a Fellow of the Chartered Institute of Management Accountants of UK, a Member of the Mauritius Institute of Professional Accountants, a Member of the Institute of Management Services of UK and holds a Certificate in the Teaching of French as a Second Language from the University of Zimbabwe. From October 1990 to April 2005 he worked as Company Secretary and Accountant at State Informatics Training Centre Ltd (SITRAC) and was the Acting Secretary (Registrar) of the University of Technology, Mauritius from December 2000 to August 2001. He was Part-Time Lecturer in Financial Management at the University of Mauritius and Mauritius College of the Air for IGNOU courses from October 1993 to May 2007 and from 2001 to 2006 respectively. He worked as Accountant/Senior Accountant at the Ministry of Finance, Management Audit Bureau from October 1988 to March 1991. He was Senior Auditor at Price Waterhouse from April to October 1988 and worked as Teacher of Accounting and Economics in Secondary Schools in Zimbabwe from April 1983 to March 1988. Dr Mohadeb is a Member of a number of Boards and Committees and has been serving as Board Member of the Mauritius Qualifications Authority since January 2006.

Mr Girish Nuckchady is the Director of two companies which he owns. The first one is AEA Co. Ltd which focuses on post-secondary education while the other one, Lifetime Learning Ltd markets Leadership Management International Inc. (LMI), a company present in over 60 countries and dedicated to developing leaders and organizations to their full potential. Mr Nuckchady is a certified facilitator for LMI programs and he also develops and trains for his own training programs in soft skills. During the recent years, he has been training extensively in the African region through a contract with the British Council and since then he has been doing some training on his own mainly in Rwanda. Prior to his present business positions, Mr Nuckchady was a Lecturer in Computer Science at the University of Mauritius until 1991 and became at the age of 29, the General Manager of a state-owned enterprise, Sitrac Ltd. He spearheaded Sitrac Ltd from its creation until it was merged with another institution to give birth to the University of Technology, Mauritius in 2001. From 1999 to 2003, Mr Nuckchady was representing Dale Carnegie Training in Mauritius. He holds an MSc/DIC in Computing Science from the Imperial College of Science and Technology, University of London (UK) and an MBA from the University of Mauritius. He has served as Board Member of the MQA since its inception until July 2011.





Mr Ravin Lama is the Executive Director of the French daily, LE MATINAL. He is the Managing Director of two newspapers in Nepal, The Himalayan Times and Annapurna Post. Besides being the President of ARPTI, Association of Registered Professional Training Institutes, he is a Board member of MIOD (Mauritius Institute of Directors), AMCHAM (American Chamber of Commerce) and the PTA President at Le Bocage International School. Mr R Lama has been Board member since July 2011.

Mr M Serge Axel Cyril Pellegrin holds a BA Hons degree from the University of Sydney in Australia. Shortly after graduating he took up employment at the Collège du Saint Esprit where he taught English and French for seven years. He also taught in the Seychelles for two and a half years. Upon his return to Mauritius he joined the Mauritius Chamber of Agriculture as Assistant Secretary and was appointed Senior Assistant Secretary in 1990. In 2001-2002 he also served as Secretary General of the World Association of Beet and Cane Growers based in Paris. In 2002 he resigned his appointment at the Chamber to assume the post of Secretary General of the Insurers' Association of Mauritius which he holds to this day. Mr Pellegrin has wide experience in vocational and technical training and has also participated in many negotiating rounds on international trade at the level of the ACP group of countries, SADC, COMESA, UNCTAD and the World Trade Organisation amongst other international bodies. Mr Pellegrin has served as Member of the MQA Board since August 2004.



Secretary to MQA Board



Mr Robin Krishnaduth Phoolchand is the Deputy Director & Registrar at the MQA. In this capacity, he has been acting as Secretary of the MQA Board since 01 April 2003. He holds a Bachelor of Engineering, a Master of Business Administration and a Postgraduate in Human Resource Development. He is also currently the Chairperson of the Accreditation Committee and the Chairperson of the Recognition and Equivalence Committee at the MQA.

Corporate Governance Report



The Authority

The Mauritius Qualifications Authority (MQA) was established as a body corporate as per section 3 of the Mauritius Qualifications Authority Act 2001.

The MQA is administered and controlled by a Board.

The Authority is committed to comply with the Code of Corporate Governance for Mauritius issued by the National Committee on Corporate Governance.

The Board

As per section 2 of the Mauritius Qualifications Authority Act 2001, the Board shall consist of

- (a) *a Chairperson to be appointed by the Minister;*
- (b) *a Vice-Chairperson to be appointed by the Minister in consultation with the Mauritius Employers' Federation;*
- (c) *the Supervising Officer of the Ministry responsible for the subject of training;*
- (d) *the Permanent Secretary of the Ministry responsible for the subject of education or his representative;*
- (e) *the Director of the Tertiary Education Commission or his representative;*
- (f) *the Director of the Industrial and Vocational Training Board or his representative;*
- (g) *one representative of registered private training institutions to be appointed by the Minister;*
- (h) *one independent person to be appointed by the Minister.*

During the year 2011, the Board comprised an Acting Chairperson, namely Mr Grish Gunesh, Permanent Secretary at the Ministry of Education and Human Resources and five other independent and non-executive Directors.

Meetings of the Board

The Board meets at least once a month, as provided by section 8 of the Mauritius Qualifications Act 2001.

Ordinary Meetings are well scheduled in advance and all papers are circulated at least forty-eight hours before the meetings.

Five members constitute the quorum.

The Director attends every meeting of the Board and takes part in the deliberations of the Board but does not vote on any matter before the Board.

The Secretary of the Board attends all Board meetings and records the minutes of all meetings.



Statement of Attendance of Board

During the year 2011, eleven (11) Board meetings were held.

The attendance of Board Members and Representatives at the meetings were as follows:-

Name of Board Members	Number of Board Meetings attended
Mr Grish Gunesh	11
Dr Azad Jeetun	8
Dr Praveen Mohadeb	11
Mr Roland Dubois	8
Mr Girish Nuckchady (Up to 20 July 2011)	3 out of 5
Mr Ravin Lama (As from 24 July 2011)	5 out of 6
Mr M Serge Axel Cyril Pellegrin	10

Name of Representative	Number of Board Meetings attended
Mr Pradeep K Joosery, Deputy Director of Mauritius Institute of Training and Development (MITD)	3

Sub Committees of the Board

By virtue of Section 9 of the Mauritius Qualifications Authority Act, the Board had established three Sub-Committees namely, the Finance and Procurement Committee, the Human Resource Committee and the Technical Committee.

The Board may delegate any of its powers to a committee but shall not be divested of any power so delegated and may at any time withdraw the delegation. The Board may also amend or set aside the decision of a committee.

The sub-committees assist the Board by having a comprehensive and in-depth examination of specific issues.

Sub-Committee meetings are scheduled before the Board meetings advance and all papers are usually circulated at least forty-eight hours before the meetings.

The Sub-Committees of the Board consists of Members of the Board but the Board may co-opt persons who are not Members of the Board to the committees.

The Chairperson of each Sub-Committee then submits its respective recommendations to the Board through a Report.

The Director also attends each Sub-Committee meetings. Each Sub-Committee has a Secretary who records the minutes of all meetings.

Finance & Procurement Committee

Composition

The Finance and Procurement Committee is a Sub Committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Finance and Procurement Committee are appointed by the Board.

NAME	DESIGNATION	
Dr Praveen Mohadeb	Executive Director, Tertiary Education Commission	Chairperson
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Member
Mr M Serge Axel Cyril Pellegrin	Secretary General, Insurers Association of Mauritius	Member

Terms of Reference

The Terms of Reference of the Finance and procurement Committee are as follows:

- (a) *Inspect MQA's financial reports*
- (b) *Recommend MQA's year-end Financial Statements to the Board*
- (c) *Examination of MQA's budget.*
- (d) *Ensure compliance and review of the Financial Procedures.*
- (e) *Examination of contracts for consultants.*
- (f) *Approval for launching of Tenders/ Quotations for:*
 - *Building and Construction Works*
 - *General Procurement*
- (g) *Opening of Tenders*
- (h) *Financial Evaluation of Projects.*
- (i) *Other financial issues*

Frequency of Meetings

The Finance and Procurement Committee meets at least quarterly and the participation of two members shall constitute the quorum. In case of urgency on financial issues, a meeting is therefore convened at a shorter interval.



Statement of Attendance

During the year 2011, five (05) Finance & Procurement meetings were held.

The attendance of Board members at the meetings were as follows:-

Name of Board Members	Number of Finance & Procurement Committee Meetings attended
Dr Praveen Mohadeb	5
Mr Grish Gunesh	5
Mr M Serge Axel Cyril Pellegrin	4

Human Resource Committee***Composition***

The Human Resource Committee is a Sub-Committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Human Resource Committee are appointed by the Board.

NAME	DESIGNATION	
Mr Roland Dubois	Director, Mauritius Institute of Training and Development	Chairperson
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Member
Dr Praveen Mohadeb	Executive Director, Tertiary Education Commission	Member



Terms of Reference

The Terms of Reference of the Human Resource Committee are as follows:

- (a) *To recommend to Board for approval of all appointments, confirmations, promotions, induction of all staff and appropriate staff development*
- (b) *To consider and recommend to Board any disciplinary action envisaged related to either performance problems or conduct, as ascertained by MQA Management in relation to any Staff*
- (c) *To consider, deliberate and recommend to the MQA Board strategic HR issues and policies*
- (d) *To formulate projects on policy development and surveys to be undertaken by the HR Division*
- (e) *To ensure proper working environment within the organization as per the OHS Act.*
- (f) *To ensure that the relevant sections of the*

Employment rights Act and Employment Relations Act are being implemented and ensure equal opportunities within the organization.

Frequency of Meetings

The Human Resource Committee meets as and when required and the participation of two members constitutes the quorum.

Statement of Attendance

During the year 2011, eight (08) Human Resource Committee meetings were held.

The attendance of Board Members and Representatives at the meetings were as follows:-

Name of Board Members	Number of Human Resource Committee Meetings attended
Mr Roland Dubois	7
Mr Grish Gunesh	7
Dr Praveen Mohadeb	5



Name of Representatives	Number of Human Resource Committee Meetings attended
<i>Mr Santaram Nundloll</i> , Assistant Manager, Human Resource, Ministry of Education & Human Resources	1
<i>Mrs Karoona Charitar</i> , Financial Controller, Tertiary Education Commission	1

Technical Committee

Composition

The Technical Committee is a Sub Committee of the Board comprising 5 members of the Board.

The Chairperson and Members of the Technical Committee are appointed by the Board.

NAME	DESIGNATION	
Dr Praveen Mohadeb	Executive Director, Tertiary Education Commission	Ag. Chairperson
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Member
Dr Azad Jeetun	Director, Mauritius Employers' Federation	Member
Mr Roland Dubois	Director, Mauritius Institute of Training and Development	Member
Mr Girish Nuckchady (Up to 20 July 2011)	Representative of Registered Private Training Institutions	Member
Mr Ravin Lama (As from 24 July 2011)		

Terms of Reference

The Terms of Reference of the Technical Committee are as follows:

- (a) *To recommend policies relevant to the National Qualifications Framework*
- (b) *To formulate and publish policies and criteria, in respect of the technical and vocational education training sector*
- (c) *Ensure compliance with provisions for registration, accreditation, approval and others;*
- (d) *Other technical issues related to technical and vocational education and training*

Frequency of Meetings

The Technical Committee meets as and when required with a quorum of at least three Members and may co-opt Members.

Statement of Attendance

During the year 2011, seven (07) Technical Committee meetings were held.

The attendance of Board Members and Representatives at the meetings were as follows:-

Name of Board Members	Number of Technical Committee Meetings attended
Mr Grish Gunesh	5
Dr Azad Jeetun	6
Dr Praveen Mohadeb	7
Mr Roland Dubois	4
Mr Girish Nuckchady (Up to 20 July 2011)	1 out of 4
Mr Ravin Lama (As from 24 July 2011)	3 out of 3

Name of Representative	Number of Technical Committee Meetings attended
<i>Mr Pradeep K Joosery</i> , Deputy Director of Mauritius Institute of Training and Development (MITD)	1
<i>Mr Sayadaly Maudarbocus</i> , Ag. Deputy Director of Mauritius Institute of Training and Development (MITD)	2



Statement of Remuneration of Board Members

The remuneration for Board Members and Representatives for the period January to December 2011 was as follows:

SN	Name of Board Members & Representatives	Board Meetings RS	F & P Committee RS	HR Committee RS	Technical Committee RS	Total RS
1	Gunesh Grish	252,000	2,500	3,500	1,500	259,500
2	Jeetun Azad	14,000			2,000	16,000
3	Dubois Roland	14,000		7,000	1,500	22,500
4	Mohadeb Praveen	22,000	5,000	2,500	5,000	34,500
5	Pellegrin M S Axel Cyril	18,000	2,000			20,000
6	Nuckchady Girish	6,000			500	6,500
7	Lama Ravin	10,000			1,000	11,000
8	Joosery Pradeep K	8,000			500	8,500
9	Charitar Karoona (Mrs)			500		500
10	Nundloll Santaram			500		500
11	Maudarbocus Sayadaly				500	500
	Total	344,000	9,500	14,000	12,500	380,000

Corporate Objectives Statement (COS)

In November 2011, the Board approved the following Corporate Objectives Statement for the MQA in accordance with the Code of Corporate Governance issued by the National Committee on Corporate Governance.

COS 1- To enhance quality assurance mechanisms and quality of delivery of training in TVET Sector

There will be an increase in monitoring of MQA accredited programmes delivered by Training Providers by the following percentages as follows:- 86% of accredited programmes to

be monitored in 2012, 92% in 2013 and 95% in 2014. Regulations for accreditation will be developed in 2012 and the regular monitoring and auditing of training providers will be conducted through the years 2012 to 2014.

COS 2- To promote Recognition of Prior Learning in Mauritius and Rodrigues

This will be carried out through the ventilation of RPL System in Mauritius and Rodrigues during the years 2012 and 2013 and by extending RPL for new Trades in different

sectors, viz. 7 new Trades in 2012, 8 in 2013 and 10 in 2014.

COS 3- To develop and implement internationally comparable Unit Standards and valued National Qualifications for lifelong learning

There will be the setting up of policies for generation of Unit Standards & Qualifications in 2012/13 and an increase in locally developed Unit Standards leading towards National Certificates & Diplomas as follows:- 750 Unit Standards in 2012, 800 in 2013 and 825 in 2014.

COS 4- To further promote exchange of expertise with foreign countries

Memorandum of Technical Cooperation and Partnership will be developed with foreign countries during the years 2012 to 2014.

COS 5- To develop a Database of Learning Accounts of Mauritian and set up the National Qualifications Framework Information System (NQFIS)

There is a proposal to set up of a Learner Attainment and Information Services Division at MQA in the year 2012 and to conduct a feasibility study for NQFIS Project in 2013.

COS 6- To promote principles of good governance, equity, integrity, effectiveness and accountability

To set up a Corporate Governance Committee in the year 2012 to promote and implement Corporate Governance at MQA. The principles of Corporate Governance will be ventilated through enhanced communication strategies to Board members and MQA Staff.

Related Party Transaction

Mr Azad Jeetun, Director of the Mauritius Employers' Federation (MEF) is the Vice Chairperson of the Board of the MQA. The MEF is a registered Training Institution with the MQA.

Mr Roland Dubois, as Director of the Mauritius Institute of Training and Development (MITD) is a member on the Board of the MQA. He is also the Chairperson of the Human Resource Committee, a Sub Committee of the Board. The MITD is a registered Training Institution with the MQA.

Mr Ravin Lama, as member of the Association of Registered Private Institutions (ARPTI), was the representative of Registered Private Institutions on the Board of the MQA since 24 July 2011. He is the Manager and Programme Officer of Mind Initiatives Ltd which is a registered Training Institution with the MQA.

Mr Girish Nuckchady, as member of the Association of Registered Private Institutions (ARPTI), was the representative of Registered Private Institutions on the Board of the Mauritius Qualifications Authority (MQA) for the period up to 20 July 2011. He was the Director of AEA Co. Ltd and Lifetime Learning Ltd and both companies were also registered as Training Institutions with the MQA during the year 2011.

Related party transactions were carried out at commercial terms and conditions.

Statement of Directors' Responsibility

The Mauritius Qualifications Authority (MQA) has prepared the financial statements which give a true and fair view of its financial position and its financial performance as at the financial year end 31 December 2011.

The Directors of MQA confirm that in the preparation of the financial statements for the financial year ended 31 December 2011:

- appropriate accounting policies and standards have been used, consistently applied and have been supported by reasonable and prudent judgments and estimates;
- the accounting standards which have been followed has been stated and any material departure disclosed with reasons; and
- the financial statements have been prepared on a going concern basis.

The audit of the financial statements is carried out by the National Audit Office (NAO).

The auditor is responsible to report on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects, in compliance with laws and authorities which govern them and that the financial statements are fairly represented.

Directors' Statement for Internal Control

The Board of the MQA confirms its responsibility for the setting up of an effective internal control system implying that the MQA generates reliable financial reporting and substantially complies with the laws and regulations that apply to it and also to providing reasonable assurance regarding the achievement of its objectives.

The following internal control activities are in place at the MQA:

- Segregation of duties- duties are segregated among different people to reduce the risk of error or inappropriate action. Normally, responsibilities for authorizing transactions, recording transactions (accounting), and handling the related asset (custody) are divided.
- Authorization of transactions - review of particular transactions by an appropriate person. Management authorizes employees to perform certain activities and to execute certain transactions within limited parameters. In addition, management specifies those activities or transactions that need supervisory approval before they are performed or executed by employees. A supervisor's approval (manual or electronic) implies that he or she has verified and validated that the activity or transaction conforms to established policies and procedures.
- Retention of records - maintaining documentation to substantiate transactions.
- Supervision or monitoring of operations - observation or review of ongoing operational activity.
- Physical safeguards - usage of cameras, locks,



physical barriers, etc. to protect assets and property of MQA. In addition, access to equipment, inventories, securities, cash and other assets is restricted.

- Top-level reviews-analysis of actual results versus organizational goals or plans, periodic and regular operational reviews and other key performance indicators (KPIs).
- IT Security - usage of passwords, access logs, etc. to ensure access restricted to authorized personnel.
- Top level reviews-Management review of reports comparing actual performance versus plans, goals, and established objectives.
- Controls over information processing - A variety of control activities are used in information processing. Examples include edit checks of data entered, accounting for transactions in numerical sequences, comparing file totals with control accounts, and controlling access to data, files and programs.



MQA Organisation Structure in 2011



In 2011 the Mauritius Qualifications Authority (MQA) was organised into three Divisions, namely Corporate Services, Quality Assurance Services and Framework Services, each of which was managed by a Manager. All Divisions were under the control of the Director (who is the Chief Executive Officer) who was assisted by the Deputy Director & Registrar.

The Authority was planning to operate a fourth Division namely the Learner Attainment and Information Services Division in the year 2012.

Corporate Services Division

The Corporate Services Division was headed by the Mr Kamalanaden V Mooten, Manager Corporate Services. The Manager was assisted by the Accountant, the Administrative Officer and the Systems Administrator.



The Corporate Services Division is responsible for General Administration, Finance and Procurement, Information and Communication Technology and Human Resource Management. The Division also deals with Complaints, Legal Matters, Quality Management Systems and Public Relations.

Quality Assurance Services Division

The Quality Assurance Services Division was headed by Mr Vijaye A Ramchurn, Manager, Quality Assurance Services and was assisted by four Accreditation Officers.

The Division is responsible for the registration of Training Institutions comprising the monitoring and evaluation of Training Institutions, accreditation of



award programmes, approval of non-award courses, conducting surveys for TVET sector and formulate policies in relation to regulation of training. In addition the Quality Assurance Services Division registers Managers, Programme Officers and Trainers.

It is also the responsibility of this Division to develop quality assurance processes that were in line with international best practices so as to set out a robust quality assurance framework.

Framework Services Division

The Framework Services Division was headed by Mr Ramesh Ramdass, Manager, Framework Services and was assisted by two Accreditation Officers.



The Division is responsible for maintaining the National Qualifications Framework (NQF), setting up of the Industry Training Advisory Committees (ITACs) and developing and generating National Qualifications and Unit Standards in different sectors.

The implementation of Recognition of Prior Learning (RPL) within Mauritius and Rodrigues, the granting of recognition and equivalence to qualifications on the NQF and the establishment and maintenance of a learning account for Mauricians also fell under the responsibility of this Division.

Management and Staff in Year 2011

Director

Dr Kaylash Dwarkasing ALLGOO, O.S.K.

Deputy Director and Registrar

Mr Robin Krishnaduth PHOOLCHUND

Managers

Mr Kamalanaden Vella MOOTEN	-	Manager, Corporate Services
Mr Vijaye Anand RAMCHURN	-	Manager, Quality Assurance Services
Mr Ramesh RAMDASS	-	Manager, Framework Services

Accountant

Mrs Scilla DAWONAUTH

Administrative Officer

Mr Jaydrutt MAKOONLALL

Accreditation Officers

Mr Subiraj BHUNJUN
Mr Rajcoomar RAMCHURUN
Mr Ramsamy NOOKADEE
Mrs Pratima Rajeswaree HARDOWAR
Ms Urvasi Gowtam SANTOKHEE
Ms Premila Devi RAMODHIN *(As from 23.05.2011)*

Systems Administrator

Mr Vishal MUNGROO

Accounting Technician

Mrs Pasmawtee GOPEE *(As from 09.09.2011)*

ICT Technician

Mr Shahbaaz NOORMAHOMED



Higher Executive Officers

Mrs Kooshmowtee SEEWOOCHURN

Mrs Usha BABOOLALL

Mrs Nodranee PUTTY

Mr Atmaram BALLOO

Ms Chetrani Kumari JANKEE *(As from 01.03.2011)*

Confidential Secretaries

Mrs Padmah BAHADOOR

Mrs Jacqueline CHAN PAK CHOON

Executive Officers

Ms Chetrani Kumari JANKEE *(Up to 28.02.2011)*

Mrs Pasmawtee GOPEE *(Up to 08 09.2011)*

Ms Anjalee Devi PEEROO

Mrs Artee Devi DOOLUB

Mrs Swastee SUNYA NAIKU

Clerk/Word Processing Operator/Receptionists

Mrs Kavita Devi BABOOLALL

Mrs Radha CHEEKHOORY

Mrs Marie Stephanie MARGUERITTE

Mrs Preety KODI RAMANAH

Mrs Prema CAUNHYE

Ms Koujavalli MANNICK

Mrs Shalinee WOODUN *(From 01.07.2011 To 01.11.2011)*

Office Attendant/Drivers

Mr Joynauth RAMESSUR

Mr Ramchesse LOUIS

Mr Randheer LOLLJEE

Mr Sudesh Kumar BEEJAN



Highlights of Activities for the Year 2011



Industry Training Advisory Committees

Industry Training Advisory Committees (ITACs) comprise representatives from the private and public sectors. The role of the ITAC is to generate Unit Standards and Qualifications at different levels of the NQF. 19 ITACs and 2 Committees have been set up in various sectors of the economy.

Generation of Unit Standards and Qualifications

In the financial year 2011, the ITACs set up have generated 19 Qualifications at different levels of the National Qualifications Framework (NQF) and 401 Unit Standards in different sectors of the economy as provided in the table below.

Qualifications Developed in 2011

SN	SECTOR	QUALIFICATIONS DEVELOPED	NQF LEVEL	No of Unit Standards
1	Tourism and Hospitality Management	National Certificate in Restaurant & Bar Services (Reviewed)	2	22
		National Diploma in Hotel Management	6	28
		National Certificate in Leisure and Entertainment	3	31
		National Certificate in Food Production	2	25
		National Certificate in Housekeeping	2	19
		National Certificate in Laundry	2	18
		National Certificate in Pastry	2	21
		National Certificate in Villa Service	3	26
2	Printing	National Certificate in Plate Making and Machine Printing	2	14
3	Jewellery	National Certificate in Jewellery Design and Making	5	20
4	Textile and Apparel	National Certificate in Garment Making	4	20
5	Automotive	National Certificate in Automotive Mechanics and Electronics	4	19
		National Certificate in Tractor and Heavy Vehicle Mechanics	4	27
6	Beauty Care and Hairdressing	National Certificate in Massage Therapy	3	17
7	Transport & Logistics	National Certificate in Shipping and Freight Forwarding	4	20
		National Certificate in Customs Clearance	4	19
		National Certificate in Logistics & Transport	4	27
8	Handicraft	National Certificate in Textile Painting	2	14
		National Certificate in Paper Craft	2	14
TOTAL		19 Qualifications		401

Registration of Training Institutions/Managers/Programme Officers/ Trainers, Accreditation of Training Programmes and Approval of Courses

In 2011 the status of registration of training institutions, registration of Managers, Programme Officers/Trainers and the courses approved is illustrated in the table below:

ITEM/DESCRIPTION	NUMBER (IN 2011)
Training Institutions registered	55
Renewal of registration of Training Institutions	101
Registration of Managers	55
Registration of Programme Officers	55
Renewal of registration of Programme Officers	101
Registration of Trainers	577
Courses approved (Non Award)	2756
Courses accredited (Award)	69

Training Institutions

The table below shows the registered Training Institutions by sector during the year under review (2011).

Registration of New Training Institutions by Sector in 2011

Sector	Number
Beauty Care & Hairdressing	3
Engineering	3
Health and Social Care	2
Hotel and Tourism	2
Information Technology	11
Management	34
Total	55



Trainers

The field in which Trainers are mostly registered is Management followed by Information Technology.

Since the inception, Trainers were registered for lifetime at the MQA but as from 2010, the Authority started to register Trainers for a period of three years and the registration can be renewed upon application. The registration of Trainers by sector in 2011 is shown below.

Registration of Trainers by Sector in Year 2011

Sector	Number	Sector	Number
Agriculture	18	Health	11
Automation and Robotics	1	Health and Social Care	4
Automotive	9	Information and Communication Technology	124
Beauty Care	5	Jewellery	3
Building Construction and Civil Works	2	Law	14
Design	10	Literacy	4
Education	40	Management	198
Electrical	3	Office Skills	3
Electrical and Electronics Engineering	2	Painting	1
Electrical Engineering	1	Sciences	27
Electronics	3	Security	4
Engineering	28	Sports and Leisure	3
Furniture Making	2	Textile	16
Hairdressing	1	Tourism and Hospitality Management	40
TOTAL			577

Accredited Programmes

Accreditation of an award programme is a multi-step activity, all of which is defined in the Quality Assurance Standards of the Authority. The outcome of the programme is the award of a certificate/diploma to successful candidates after a formal assessment exercise.

This certificate is approved and recognized as formal learning.

MQA has during the year 2011 accredited a total of 69 training programmes to be run by 5 Training Institutions.

Approval of Non Award Courses

The MQA also deals with applications for the approval of short courses, commonly termed as 'non-award courses'. These are generally awareness courses, without any formal assessment of the learning achieved, and usually culminate in the conferring of a Certificate of Attendance. Non-award courses can be dispensed by duly MQA registered training institutions, companies or be run in-house subject to prior approval of the said courses by the Authority.

The number of non-award courses approved during the financial year 2011 stands at 2,756.

Recognition and Equivalence of Qualifications

Following the enactment of The Education and Training (Miscellaneous Provisions) Act 2005, the MQA was entrusted in July 2005 the responsibility to cater for the recognition and equivalence of qualifications in the Technical and Vocational sector.

Recognition of qualifications can be defined as the evaluation and validation of qualifications thereby giving the holder of the qualification the right to be considered for admission to further higher education and/or employment activities.

In 2011, 99 cases of Recognition have been processed.

On the other hand, equivalence of qualifications can be defined as the formal establishment of two qualifications that are of comparable standard or level with a view to allowing access to educational and/or employment activities.

In 2011, 25 cases of Equivalence have been dealt with.

Recognition of Prior Learning (RPL)

The RPL system as set up by the MQA comprises 3 stages, namely Pre-screening, Facilitation and Assessment. In general people having at least 3 years of experience in the field can apply for RPL at the MQA. RPL Facilitators are then assigned to the applicants to build their portfolio of evidences. Once completed, the applicant forwards his portfolio to the MQA. The portfolio is subsequently forwarded to the awarding body for RPL Assessment. The assessment can result in a full qualification or a Record of Learning in case of partial qualification.

The number of Facilitators and Assessors trained during the year 2011 stands at 36 and 62 respectively.

Staff Training

Mr R Phoolchand attended the International Conference on Internalisation of Tertiary Education organized by the Tertiary Education Commission from 23 to 25 March 2011.

Mr K V Mooten attended the Workshop on the Governance of Strategy organized by the Mauritius Institute of Directors on 01 December 2011.

Mr V Ramchurn attended the International Conference on Internalisation of Tertiary Education organized by the Tertiary Education Commission from 23 to 25 March 2011.

Mrs S. Dawonauth followed the Certification Programme in Public Procurement organized by the Procurement Policy Office in collaboration with the University of Technology from 15 April 2011 to 31 July 2011. Mrs Dawonauth also attended a Seminar on Leadership, Coaching and Mentoring organized by the London College of Accountancy on 06 and 07 December 2011.

Mr J Makoonlall followed the course “Law for non Lawyers Series – Occupational Safety & Health Act 2005” organized by the Temple Professionals on 31 May 2011. He also followed the Basic Course on Writing Skills for Research Journals (2nd Edition) organized by the Tertiary Education Commission on 26 and 27 July 2011. Mr Makoonlall further attended a two-day Training Workshop – AIRIS/IOC Project on Workplace Discrimination and Stigmatisation of Persons Living with HIV/AIDS organized by the Ministry of Labour, Industrial Relations and Employment on 24 and 25 October 2011.

Mr S Bhunjun followed the Basic Course on Writing Skills for Research Journals (2nd Edition) organized by the Tertiary Education Commission on 26 and 27 July 2011.

Mr R Ramchurun followed the training programme on Data Analysis with Statistical Package for Social Sciences (SPSS) – Version 18 organised by the Mauritius Institute of Health on 12, 19 and 27 October 2011.

Ms U Santokhee attended the International Conference on Internalisation of Tertiary Education organized by the Tertiary Education Commission from 23 to 25 March 2011. She also followed the Basic Course on Writing Skills for Research Journals (2nd Edition) organized by the Tertiary Education Commission on 26 and 27 July 2011.

Mr V Mungroo attended the Cert-Mu Workshop on Cloud Security, the Workshop Programme on Incident Handling and the Workshop on New Portal Technology and Infrastructure organized by the National Computer Board respectively on 30 June 2011, 11 October 2011 and 09 November 2011.

Mr S Noormahomed followed the training programme

on Data Analysis with Statistical Package for Social Sciences (SPSS) – Version 18 organised by the Mauritius Institute of Health on 12, 19 and 27 October 2011.

Mrs U Baboolall attended a workshop on Occupational Safety & Health for Employees in Parastatal Organisations organized by the Ministry of Labour, Industrial Relations and Employment on 15 and 16 February 2011.

Overseas Mission

Dr. K Allgo attended the Methodological Workshop Inter Country Quality Node - Lifelong Technical and Vocational Skills Development (TVSD) held in Burkina Faso from 24 to 27 March 2011. He also attended the Annual General Meeting of the International Federation of Training & Development Organisations (IFTDO) held in Poland from 07 to 11 May 2011. He further attended the Meeting of SADC Ministers of Education & Training held in Namibia from 19 to 23 September 2011 and participated in the Expert Group Meeting on Draft UNESCO Guidelines held in Germany on 13 and 14 October 2011.

Mr R Phoolchand attended the SADC Technical Committee on Accreditation and Certification held in South Africa on 21-22 February 2011 and also attended the RPL National Conference organized by the South African Qualifications Authority (SAQA) from 23 to 25 February 2011. He further attended another SADC Technical Committee on Accreditation and Certification held in Botswana from 10 to 12 August 2011.

Mr R Ramdass attended the 2nd Launch Conference of Inter Country Quality Node – Lifelong Technical and Vocational Skills Development held in Ivory Coast on 13 and 14 October 2011.

Visitors at MQA

The following distinguished persons visited the MQA during the year under review:

16 February 2011	Ms Catherine Martin from Vocational Skills Solutions, Durban North, South Africa - Resource Person for Workshop on Standards Writing
14 March 2011	Ms Catherine Khoussianov, Attachée de Coopération Educative, Service de Coopération et D'Action Culturelle (SCAC), Ambassade de France
18 May 2011	Professor Asha Kanwar, Vice President, Commonwealth of Learning, Vancouver, Canada
31 May 2011	Ms Monica Githaiga, Statistical Cluster Advisor, UNESCO Institute for Statistics, Dar es Salaam, United Republic of Tanzania
31 May 2011	Mr Marc Bernal, Regional Advisor, UNESCO Institute for Statistics, Nairobi, Kenya
04 July 2011	Mr Ahmed Ali Manik, Minister of State for Education, Republic of Maldives
02 August 2011	Ms Maria Nangolo-Rukoro, Chief Executive Officer, Namibia Training Authority, Namibia
13 October 2011	Mr Christian Forestier, Administrateur Général, Conservatoire National des Arts et Métiers (CNAM), Paris, France
08 December 2011	Mr Lionel Lescarret, Responsable de Relations Entreprises, Lycée Polyvalent Jean-Hinglo, Le Port, Réunion
09 December 2011	Mr Castilho Mussa Amilai, National Director of Tutoring Qualification, Ministry of Education, Republic of Mozambique
12 December 2011	Mr Cheick Fanta Mady Traore, Coordonnateur, Programme Décennal de Développement de la Formation Professionnelle pour l'Emploi, Ministère de l'Emploi et de la Formation Professionnelle, République du Mali



Financial Statements for 2011





**REPORT OF THE
DIRECTOR OF AUDIT**

**On the Financial Statements
of the Mauritius Qualifications Authority
for the year ended 31 December 2011**

NATIONAL AUDIT OFFICE



NATIONAL AUDIT OFFICE

Report of the Director of Audit To the Board of the Mauritius Qualifications Authority

Report on the financial statements

I have audited the financial statements of the Mauritius Qualifications Authority which comprise the statement of financial position as of 31 December 2011, and the statement of financial performance, statement changes in net assets/equity and statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Public Sector Accounting Standards (IPSASs). This responsibility includes : designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards of Supreme Audit Institutions. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting principles used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a reasonable basis for my audit opinion.

Opinion

In my opinion, the financial statements give a true and fair view of the financial position of the Mauritius Qualifications Authority as of 31 December 2011, and of its financial performance and its cash flows for the year ended, in accordance with the International Public Sector Accounting Standards.

Report on other legal and regulatory requirements

Management's responsibility

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

Auditor's responsibility

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects in compliance with the laws and authorities which govern them.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Opinion

Statutory Bodies (Accounts and Audit) Act

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Statutory Bodies (Accounts and Audit) Act.



Public Procurement Act

The Mauritius Qualifications Authority is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant regulations. My responsibility is to report on whether the provisions of part V of the Act regarding the bidding process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.



Dr R. JUGURNATH

Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
President John Kennedy Street
Port Louis

9 October 2012



FINANCIAL STATEMENTS

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**STATEMENT OF OUTTURN
FOR THE YEAR ENDED 31 DECEMBER 2011**

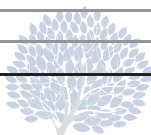
Item	Revised Budget	Actual Expenditure
	Rs	Rs
Income		
<i>Recurrent</i>		
Income from fees	8,768,000	8,958,900
Government grant	15,685,234	13,775,000
Other income	500,277	531,109
Sponsorship/Contribution from ADEA	184,378	255,905
Disposal of car	262,111	262,111
Total	25,400,000	23,783,025
<i>Capital</i>		
Government grant	1,000,000	411,145
Total	1,000,000	411,145
Total Income	26,400,000	24,194,170
Expenditure		
<i>Recurrent</i>		
Salary	11,115,000	11,003,496
Extra remuneration	265,000	258,244
Allowances	75,000	44,562
Extra assistance	930,000	769,501
End of year bonus	975,000	936,440
Gratuity/annual leaves refund	375,000	358,379
Sick leave	230,000	222,504
Travelling & transport	1,550,000	1,577,983
Overtime	160,000	182,280
Staff welfare	100,000	53,781
Passage benefits	130,000	137,532
Family Protection Scheme/National Pension Fund/Medical insurance contributions	475,000	457,559
Pension	925,000	913,326
Total staff costs	17,305,000	16,915,588



Annual Report - 2011

MAURITIUS QUALIFICATIONS AUTHORITY

Item	Revised Budget	Actual Expenditure
	Rs	Rs
Electricity charges and gas charges	540,000	506,327
Telephone bills	300,000	294,618
Water charges	15,000	12,967
Fuel and oil - vehicles	80,000	88,940
Rental of building	2,200,000	2,025,682
Rental of parking slots	12,000	12,000
Rental of facilities for events		
Office and IT equipment		11,500
Office furniture		-
Postage	200,000	160,000
Cleaning materials	40,000	31,814
Office sundries	275,000	166,124
Maintenance - buildings	40,000	39,205
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	89,000	85,157
Maintenance and insurance of vehicles and motorcycles	235,000	242,551
Maintenance - IT equipment	620,000	593,472
Maintenance - furniture and office equipment	50,000	152,735
Stationeries	725,000	654,278
Books and periodicals	17,080	7,866
Public notices	80,000	99,008
Publications	425,000	209,143
Magazines and newspapers	30,000	32,010
Mission expenses	300,000	283,670
Fees to chairman and members of Board and Committees	900,000	823,000
Fees for training	100,000	77,265
Audit fees	75,000	112,500
Legal and professional fees	67,200	67,200
Uniforms	50,000	76,200
Catering and entertainment expenses	50,000	38,084
Hospitality and ceremonies	40,000	42,444
Seminar and workshop	475,000	392,716
External linkages	64,720	64,720
Total Goods and Services	8,095,000	7,403,197
Total	25,400,000	24,318,785
Capital		
Acquisition of assets	1,000,000	411,145
Total	1,000,000	411,145
Total Expenditure	26,400,000	24,729,930



**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2011**

		Year ended 31 December 2011	18 months ended 31 December 2010
	<u>Notes</u>	Rs	Rs
ASSETS			
<u>Current assets</u>			
Trade and other receivables	6	728,963	1,596,548
Car loan receivable	7	611,931	759,746
Cash and cash equivalents	8	2,156,707	2,461,799
		3,497,601	4,818,093
<u>Non-current assets</u>			
Property, plant and equipment	9	5,260,267	6,605,541
Long term car loan receivable	7	1,990,936	2,599,488
		7,251,203	9,205,029
Total Assets		10,748,804	14,023,122
LIABILITIES			
<u>Current liabilities</u>			
Trade and other payables	10	1,010,834	1,030,816
Employee benefit obligations	11	1,296,684	992,134
Car loan payable	12	611,931	615,310
		2,919,449	2,638,260
<u>Non-current liabilities</u>			
Employee benefit obligations	11	3,381,531	3,151,043
Car loan payable	12	1,990,936	2,599,488
		5,372,467	5,750,531
Total Liabilities		8,291,916	8,388,791
Net Assets		2,456,888	5,634,331
EQUITY			
Capital grants	13	8,776,075	10,733,642
General fund	14	(6,319,187)	(5,099,311)
Total Equity		2,456,888	5,634,331

The Notes to the Accounts on pages 55 to 68 form part of the financial statements.

Dr A R Sayfoo, Chairperson.....

Dr P Mohadeb, Board Member.....

Date: 10 September 2012

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2011**

	<u>Notes</u>	Year ended 31 December 2011 Rs	18 months ended 31 December 2010 Rs
REVENUE			
Grants	15	16,143,712	22,871,786
Income	16	9,400,954	13,651,100
Total Revenue		25,544,666	36,522,886
EXPENSES			
Operating expenses	17	19,877,783	27,129,042
Administrative expenses	18	6,892,678	9,972,805
Finance costs	19	11,719	8,617
		26,782,181	37,110,464
Surplus/(deficit) for the year		(1,237,515)	(587,578)

The Notes to the Accounts on pages 55 to 68 form part of the financial statements.



STATEMENT OF CHANGES IN NET ASSETS / EQUITY FOR THE YEAR ENDED 31 DECEMBER 2011

18 months ended 31 December 2010

	Capital Grants	General Fund	Total
	Rs	Rs	Rs
Balance as at 01 July 2009 as previously reported	9,364,912	(4,511,733)	4,853,179
Restated balance as at 01 July 2009	9,364,912	(4,511,733)	4,853,179
Grant received for the Year	4,103,318	-	4,103,318
Grant credited to Statement of Financial Performance	(2,734,588)	-	(2,734,588)
Surplus/(deficit) for the year 2009-2010	-	(587,578)	(587,578)
Balance as at 31 December 2010	10,733,642	(5,099,311)	5,634,331

Year ended 31 December 2011

	Capital Grants	General Fund	Total
	Rs	Rs	Rs
Balance as at 01 January 2011 as previously reported	10,733,642	(5,099,311)	5,634,331
Grant received for the Year	411,145	-	411,145
Grant credited to Statement of Financial Performance	(2,368,712)	-	(2,368,712)
Transfer from/to current assets and current liabilities		17,639	17,639
Surplus/(deficit) for the year 2011	-	(1,237,515)	(1,237,515)
Balance as at 31 December 2011	8,776,075	(6,319,187)	2,456,888



**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	Year ended 31 December 2011	18 months ended 31 December 2010
	Rs	Rs
Cash flows from operating activities		
Surplus/ (deficit) for the year	(1,237,515)	(587,578)
Adjustments for:		
Depreciation	2,368,712	2,734,588
Capital grant credited to Statement of Financial Performance	(2,368,712)	(2,734,588)
Interest received	(2,021)	(40,081)
Profit on disposal of asset	(136,993)	-
Loss on disposal of asset	12,843	-
Receivables and payables	17,639	-
	(1,346,047)	(627,659)
(Increase)/decrease in accounts receivable	1,697,344	(3,272,888)
Increase/(decrease) in employee obligations	535,038	(329,357)
Increase/(decrease) in accounts payable	(668,024)	3,157,514
Cash generated /(absorbed) from operations	218,310	(1,072,390)
Interest received	2,021	40,081
<i>Net cash inflows/(outflows) from operating activities</i>	220,331	(1,032,309)
Cash flows from investing activities		
Purchase of property, plant and equipment	(1,180,079)	(3,602,790)
Proceeds from sale of property, plant & equipment	243,512	-
<i>Net cash used in investing activities</i>	(936,567)	(3,602,790)
Cash flow from financing activities		
Capital grant from Government	411,145	4,103,318
Car loan received	-	3,057,500
Car loan disbursed	-	(3,057,500)
<i>Net cash from financing activities</i>	411,145	4,103,318
Net increase in cash and cash equivalents	(305,091)	(531,781)
Cash and cash equivalents at beginning of period	2,461,798	2,993,579
Cash and cash equivalents at end of period	2,156,707	2,461,798



**STATEMENT OF BUDGETS, ACTUAL AND ACCRUED BASED AMOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

Item	Budgeted Amounts		Actual Amounts	Financial Statements
	Original	Revised		
	Rs	Rs	Rs	Rs
Income				
Income from fees	6,000,000	8,768,000	8,958,900	8,958,900
Government grant	19,000,000	15,685,234	13,775,000	13,775,000
Other income	400,000	684,655	787,014	442,054
Disposal of car	-	262,111	262,111	-
Total	25,400,000	25,400,000	23,783,025	23,175,954
Capital				
Government grant	1,000,000	1,000,000	411,145	2,368,712
Total	1,000,000	1,000,000	411,145	2,368,712
Total Income	26,400,000	26,400,000	24,194,170	25,544,666
Expenditure				
Recurrent				
Salary	11,252,000	11,115,000	11,003,496	11,003,496
Extra remuneration	320,000	265,000	258,244	258,244
Allowances	125,000	125,000	120,762	120,762
Extra assistance	1,000,000	930,000	769,501	389,534
End of year bonus	975,000	975,000	936,440	936,440
Gratuity/annual leaves refund	400,000	375,000	358,379	358,379
Sick leave	275,000	230,000	222,504	651,532
Travelling & transport	1,550,000	1,550,000	1,577,983	1,577,983
Overtime	200,000	160,000	182,280	182,280
Staff welfare	100,000	100,000	53,781	53,781
Passage benefits	200,000	130,000	137,532	411,972
Family Protection Scheme/National Pension Fund/Medical insurance contributions	550,000	475,000	457,559	457,560
Pension	1,000,000	925,000	913,326	722,392
Total staff costs	17,947,000	17,355,000	16,991,788	17,124,355



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MAURITIUS QUALIFICATIONS AUTHORITY

Item	Budgeted Amounts		Actual Amounts	Financial Statements
	Original	Revised		
	Rs	Rs		
Telephone bills	300,000	300,000	294,618	289,535
Fuel and oil - vehicles	120,000	80,000	88,940	
Rental of building and related charges	2,782,000	2,767,000	2,556,976	2,556,976
Rental of facilities for events				
Office and IT equipment			11,500	
Office furniture			-	
Postage	200,000	200,000	160,000	174,175
Cleaning materials	40,000	40,000	31,814	31,814
Office sundries	50,000	275,000	166,124	165,849
Maintenance - buildings	75,000	40,000	39,205	39,205
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	80,000	89,000	85,157	85,157
Maintenance and insurance of vehicles and motorcycles	225,000	235,000	242,551	333,576
Maintenance - IT equipment	650,000	670,000	746,207	723,207
Maintenance - furniture and office equipment				
Stationeries and publications	1,050,000	1,150,000	863,421	863,421
Books and periodicals	15,000	17,080	7,866	7,476
Public notices	50,000	80,000	99,008	90,408
Publications				
Magazines and newspapers	20,000	30,000	32,010	24,722
Mission expenses	100,000	300,000	283,670	283,670
Fees to chairman and members of Board and Committees	900,000	900,000	823,000	812,150
Fees for training	100,000	100,000	77,265	77,265
Audit fees	75,000	75,000	112,500	112,500
Legal and professional fees	36,000	67,200	67,200	67,200
Uniforms				
Catering and entertainment expenses	80,000	90,000	80,528	80,528
Hospitality and ceremonies				
Seminar and workshop	475,000	475,000	392,716	392,716
External linkages	30,000	64,720	64,720	64,720
Total Goods and Services	7,453,000	8,045,000	7,326,997	7,276,271
Total	25,400,000	25,400,000	24,318,785	24,400,626
Capital				
Acquisition of assets	1,000,000	1,000,000	411,145	-
Total	1,000,000	1,000,000	411,145	-
Depreciation			-	2,368,712
Loss on disposal			-	12,843
Total Expenditure	26,400,000	26,400,000	24,729,930	26,782,181

STATEMENT SHOWING REASONS FOR VARIANCES BETWEEN ORIGINAL AND REVISED BUDGET FOR THE YEAR ENDED 31 DECEMBER 2011

Item	Budgeted amounts		Variation	Comments
	Original	Revised		
	Rs	Rs	Rs	Rs
Income				
<i>Recurrent</i>				
Income from fees	6,000,000	8,768,000	2,768,000	
Government grant	19,000,000	15,685,234	(3,314,766)	Reduction in Govt Grant as a result of an increase in income from fees
Other income	400,000	500,277	100,277	
Sponsorship/Contribution from ADEA	-	184,378	184,378	
Disposal of car	-	262,111	262,111	
Total	25,400,000	25,400,000	-	
<i>Capital</i>				
Government grant	1,000,000	1,000,000	-	
Total	1,000,000	1,000,000	-	
Total Income	26,400,000	26,400,000	-	
Expenditure				
<i>Recurrent</i>				
Salary	11,252,000	11,115,000	(137,000)	Savings under Personal Emoluments were mainly on account of non-filling of vacancies
Extra remuneration	320,000	265,000	(55,000)	
Allowances	75,000	75,000	-	
Extra assistance	1,000,000	930,000	(70,000)	Trainees who left were not replaced under the Scheme
End of year bonus	975,000	975,000	-	
Gratuity/annual leaves refund	400,000	375,000	(25,000)	
Sick leave	275,000	230,000	(45,000)	
Travelling & transport	1,550,000	1,550,000	-	
Overtime	200,000	160,000	(40,000)	Savings were made in the item of expenditure
Staff welfare	100,000	100,000	-	
Passage benefits	200,000	130,000	(70,000)	Provision was reduced due to passage benefits not taken by officers
Family Protection Scheme/National Pension Fund/Medical insurance contributions	550,000	475,000	(75,000)	
Pension	1,000,000	925,000	(75,000)	
Total staff costs	17,897,000	17,305,000		



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Item	Budgeted amounts		Variation	Comments
	Original	Revised		
	Rs	Rs	Rs	Rs
Electricity charges and gas charges	550,000	540,000	(10,000)	
Telephone bills	300,000	300,000	-	
Water charges	20,000	15,000	(5,000)	
Fuel and oil - vehicles	120,000	80,000	(40,000)	
Rental of building	2,200,000	2,200,000	-	
Rental of parking slots	12,000	12,000	-	
Rental of facilities for events				
Office and IT equipment			-	
Office furniture	-		-	
Postage	200,000	200,000	-	
Cleaning materials	40,000	40,000	-	
Office sundries	50,000	275,000	225,000	MQA participated in the float for independence day celebration ceremony 2011 for which provision was not made.
Maintenance - buildings	75,000	40,000	(35,000)	Savings were made in the item of expenditure
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	80,000	89,000	9,000	
Maintenance and insurance of vehicles and motorcycles	225,000	235,000	10,000	
Maintenance - IT equipment	600,000	620,000	20,000	
Maintenance - furniture and office equipment	50,000	50,000	-	
Stationeries	700,000	725,000	25,000	
Books and periodicals	15,000	17,080	2,080	
Public notices	50,000	80,000	30,000	
Publications	350,000	425,000	75,000	Provision was increased for printing of Annual Report
Magazines and newspapers	20,000	30,000	10,000	
Mission expenses	100,000	300,000	200,000	Increase in provision to meet overseas mission expenses
Fees to chairman and members of Board and Committees	900,000	900,000	-	
Fees for training	100,000	100,000	-	
Audit fees	75,000	75,000	-	
Legal and professional fees	36,000	67,200	31,200	Professional fees to SICOM for IAS 19 figures for Pension
Uniforms	50,000	50,000	-	
Catering and entertainment expenses	50,000	50,000	-	
Hospitality and ceremonies	30,000	40,000	10,000	
Seminar and workshop	475,000	475,000	-	
External linkages	30,000	64,720	34,720	New Membership of INQAAHE
Total Goods and Services	7,503,000	8,095,000		
Total	25,400,000	25,400,000		
Capital				
Acquisition of assets	1,000,000	1,000,000	-	
Total	1,000,000	1,000,000	-	
Total Expenditure	26,400,000	26,400,000	-	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011

1 GENERAL INFORMATION

The Mauritius Qualifications Authority (MQA) was established as a corporate body under the Mauritius Qualifications Authority Act 2001 and came into operation in May 2002.

The Authority is a parastatal body running under the aegis of the Ministry of Education and Human Resources.

The objects of the MQA are:

- (a) to develop, implement and maintain a National Qualifications Framework
- (b) to ensure compliance with provisions for registration and accreditation of Training Institutions
- (c) to ensure that standards and registered qualifications are internationally comparable

2 REPORTING PERIOD

The change of the reporting period to calendar year is effective since 1 July 2009. The previous financial statements were exceptionally prepared for a period of eighteen months ending 31 December 2010 to cater for the change in the reporting period. The present financial statements are for a period of twelve months ended 31 December 2011.

3 FIRST TIME ADOPTION OF IPSAS

These are the first set of financial statements prepared in accordance with International Public Sector Accounting Standards (IPSAS). The last period's financial statements were based on International Financial Reporting Standards (IFRS). No significant changes to the accounting policies were required with the adoption of IPSAS.

4 SIGNIFICANT ACCOUNTING POLICIES

4.1 *Basis of Accounting*

The financial statements comply with International Public Sector Accounting Standards (IPSAS) issued by the International Public Sector Accounting Board (IPSASB) which is a Board of the International Federation of Accountants Committee (IFAC).



The financial statements have been prepared on a going-concern basis and on the accrual basis of accounting. The measurement base applied is historical cost.

The financial statements are presented in Mauritian Rupees.

The principal accounting policies adopted in the preparation of these financial statements are set out below:

4.2 *Property, plant and equipment*

Property, plant and equipment are stated in the Statement of Financial Position at cost less accumulated depreciation. Depreciation is charged so as to write off the cost of assets over their estimated useful lives using the straight-line method on the following bases:

	Rate (%)
- <i>Office Equipment</i>	20
- <i>Furniture and Fittings</i>	10
- <i>Computers</i>	25
- <i>Motor Vehicles</i>	10

The gain or loss arising on the disposal of an asset is determined as the difference between the sales proceeds and the carrying value of the asset and is recognised in the Statement of Financial Performance.

4.3 *Trade receivables*

Trade receivables are stated at their nominal value. The carrying amount of trade receivables is reduced when a trade receivable is uncollectible.

4.4 *Accounts payable*

Accounts payables are stated at their nominal value.

4.5 *Car Loans*

Car loans are disbursed to the MQA by the Ministry of Education and Human Resources on applications by eligible employees as part of their conditions of service. The loans are executed by way of a registered agreement between the MQA and the employees. The car loans which bear an interest of 7.5 % per annum are repayable monthly over a period of five to seven years. The balances of principal amounts are shown as short-term and long-term loans.

Corresponding carrying amounts are shown under receivables.

4.6 *Reclassifications and Comparative figures*

Certain reclassifications have been made to the financial statements for the current year and comparative figures have been regrouped or restated, where necessary to conform to the current year's presentation. The reclassifications had no effect on the previously reported deficit.

4.7 *Grants*

Grants receivable from Government to finance capital expenditure is credited to the Capital Grants Account in the Statement of Financial Position. The grants are credited in instalments to the Statement of Financial Performance over the expected useful economic lives of the related assets on a basis consistent with its depreciation policy.

Grants receivable to finance recurrent expenditure are credited to the Statement of Financial Performance and are recognised in the same period as that of the expenditure.

4.8 *Employee benefits*

(i) Defined Benefits Pension Plan

The Authority makes provision for retirement benefits in respect of all employees who are on establishment under the Statutory Bodies Pension Act. The MQA Staff Pension Fund is a defined benefit plan and its assets are managed by the SICOM Ltd. The cost of providing the benefit is determined in accordance with an actuarial review.

The present value of the defined benefits obligations is recognised in the Statement of Financial Position as a non-current liability or non-current asset after adjusting for fair value of plan assets, any recognised actuarial gains or losses and any unrecognised past service cost.

The current service cost and any unrecognised past service cost are included as an expense together with the interest cost, net of expected return on plan assets.

The assets of the funded plan are held and administered by the SICOM Ltd.

The defined benefit pension plan for the Authority is based on the report submitted by SICOM Ltd as at 31 December 2010 and 31 December 2011



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MAURITIUS QUALIFICATIONS AUTHORITY

	Year ended 31 December 2011	18 months ended 31 December 2010
	Rs	Rs
Amount recognised in the statement of financial position at end of year:		
Present value of funded obligation	15,170,134	13,394,673
(Fair value of plan assets)	(11,757,759)	(10,500,303)
	3,412,375	2,894,370
Present value of unfunded obligation	-	0
Unrecognised actuarial gain/(loss)	(3,501,155)	(2,792,216)
Unrecognised transition amount	-	0
Liability recognised in the Statement of Financial Position at end of year:	(88,780)	102,154
Amount recognised in the statement of Financial Performance:		
Current service cost	1,001,097	1,322,543
(Employee Contributions)	(608,884)	(924,775)
Fund expenses	30,444	42,329
Interest Cost	1,406,441	1,605,594
(Expected return on plan assets)	(1,154,441)	(1,295,254)
Actuarial loss/(gain) recognised	58,110	55,788
Past service cost recognised	-	-
Total, included in staff costs	732,767	806,225
Movements in liability recognised in the Statement of Financial Position:		
At start of year	102,154	490,379
Total staff cost as above	732,767	806,225
(Actuarial reserves transferred in)	(10,375)	
(Contributions paid by employer)	(913,326)	(1,194,450)
At end of year	(88,780)	102,154
Actual return on plan assets:	268,708	1,342,384



Main actuarial assumption at end of year

<i>Discount rate</i>	10.50%	10.50%
<i>Expected rate of return on plan assets</i>	10.50%	10.50%
<i>Future salary increases</i>	7.50%	7.50%
<i>Future pension increases</i>	5.50%	5.50%

The assets of the plan are invested in funds managed by the State Insurance Company of Mauritius Ltd.

The discount rate is determined by reference to market yields on bonds.

(ii) *State Plan*

Contributions to the National Pension Scheme are expensed to the Statement of Financial Performance in the period in which they fall due.

4.9 *Revenue recognition*

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Authority and the revenue can be reliably measured.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue comprises mainly the invoiced value for processing and registration of Training Institutions, Managers, Programme Officers, Trainers, Accreditation of Programmes, Recognition and Equivalence of qualifications.

4.10 *General Fund*

It is the Authority's policy to transfer any surplus or deficit for the year to the General Fund.

5 **FINANCIAL RISK MANAGEMENT**

A description of the various risks to which the Authority is exposed is shown below as well as the approach taken by management to control and mitigate those risks.

5.1 *Credit Risk*

The Authority's activities expose it to financial credit risk. This is primarily attributable to its trade receivables.



There is no significant concentration of credit risk with exposure spread to a large number of customers. The Authority has policies in place to ensure that credit facilities are given to customers with an appropriate credit history.

5.2 *Operational risk management*

Operational risk, which is inherent in all organisations activities, is the risk for financial loss and business instability arising from failures in internal controls, operational processes or the system that supports them. It is recognised that such risks can never be entirely eliminated and the costs of controls in minimising these risks may outweigh the potential benefits.

5.3 *Legal risk*

Legal risk is the risk that the business activities of the Authority have unintended or unexpected legal consequences.

It includes risks arising from :

- (a) inadequate documentation, legal or regulatory incapacity, insufficient authority of a counterparty and uncertainty about the validity or enforceability of a contract in counterparty insolvency.
- (b) Actual or potential violations of law or regulation (including activity unauthorised for a company and which may attract a civil or criminal fine or penalty).
- (c) Failure to protect the Authority's property (including its interest in its premises).
- (d) The possibility of civil claims (including acts or other events which may lead to litigation or other disputes).

The Authority identifies and manages legal risk through the effective use of its legal adviser.



6 TRADE AND OTHER RECEIVABLES

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Trade debtors	0	13,000
Deposit on rental of premises	101,688	101,688
Deposit for library	0	500
Prepayments and other debtors	627,275	1,481,360
Total	728,963	1,596,548

7 LONG TERM CAR LOAN RECEIVABLE

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Total car loan receivable	2,602,867	3,359,234
Proportion receivable within 1 Year	611,931	759,746
Proportion receivable after 1 Year	1,990,936	2,599,488

8 CASH AND CASH EQUIVALENTS

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Cash at bank	2,155,826	2,461,256
Cash in hand	881	543
Total	2,156,707	2,461,799



9. Property, plant & Equipment

Assets Reporting Period	Office Equipment		Furniture & Fittings		Motor Vehicles		Computers & Softwares		Total	
	2011	2009/2010	2011	2009/2010	2011	2009/2010	2011	2009/2010	2011	2009/2010
	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs
Opening Balance	466,512	289,324	668,189	594,991	1,123,160	1,490,557	4,347,680	3,333,332	6,605,541	5,708,204
Additions	132,384	370,078	-	273,275	994,450	-	89,356	2,988,572	1,216,190	3,631,925
Disposals	9,472	-	-	-	106,518	-	76,763	-	192,753	-
Depreciation	167,075	192,890	153,135	200,077	227,685	367,397	1,820,817	1,974,224	2,368,712	2,734,588
Closing Balance	422,349	466,512	515,054	668,189	1,783,407	1,123,160	2,539,457	4,347,680	5,260,267	6,605,541
Gross Carrying Amount	1,836,210	1,719,926	1,531,347	1,531,347	2,691,302	2,448,747	9,527,036	9,550,380	15,585,895	15,250,400
Accumulated Depreciation	1,413,861	1,253,414	1,016,293	863,158	907,895	1,325,587	6,987,579	5,202,700	10,325,628	8,644,859
Net Carrying Amount	422,349	466,512	515,054	668,189	1,783,407	1,123,160	2,539,457	4,347,680	5,260,267	6,605,541

10 TRADE AND OTHER PAYABLES

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Trade creditors and accruals	1,010,834	969,567
Bid bond	0	8,240
SAQA	0	53,009
Total	1,010,834	1,030,816

11 EMPLOYEE BENEFIT OBLIGATIONS

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
<u>Current Liabilities</u>		
Provision for passage benefits	1,296,684	992,134
Provision for sick leave	-	-
Provision for end of year bonus	-	-
	1,296,684	992,134
<u>Non Current Liabilities</u>		
Sick leave fund	3,470,311	3,048,889
Pension fund	(88,780)	102,154
	3,381,531	3,151,043
Total	4,678,215	4,143,177

Employees entitlement to bank sick leave as defined in PRB 2008 Report (the regulatory body for remuneration of MQA employees) are recognised as and when they accrue to employees.

12 LONG TERM CAR LOAN PAYABLE

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Total car loan payable	2,602,867	3,214,798
Proportion payable within 1 Year	611,931	615,310
Proportion payable after 1 Year	1,990,936	2,599,488



13 CAPITAL GRANTS

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Opening balance	10,733,642	9,364,912
Grant received during the year	411,145	4,103,318
Transfer to Statement of Financial Performance	(2,368,712)	(2,734,588)
Closing balance	<u>8,776,075</u>	<u>10,733,642</u>

14 GENERAL FUND

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Opening balance	(5,099,311)	(4,511,733)
Transfer from Statement of Financial Performance	(1,237,515)	(587,578)
Transfer from/to current assets and current liabilities	17,639	-
Closing balance	<u>(6,319,187)</u>	<u>(5,099,311)</u>

15 GRANTS

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Government		
Transfer from capital grant (see note 9)	2,368,712	2,734,588
Revenue grant	13,775,000	19,970,000
RPL Project		
Revenue grant	-	91,792
Grant from Commonwealth of Learning	-	75,406
Total	<u>16,143,712</u>	<u>22,871,786</u>

16 INCOME

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Fees	8,958,900	13,543,100
Interest on car loan	2,021	40,081
Sponsorship	120,000	59,230
Contribution from ADEA	160,905	-
Profit on disposal	29,372	-
Miscellaneous	22,134	8,689
Total	<u>9,293,332</u>	<u>13,651,100</u>



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17 OPERATING EXPENDITURE

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Staff cost	17,070,574	23,926,319
Staff training	77,265	106,800
Overseas mission	283,670	77,547
External linkages	64,720	58,289
Projects - Consultancy	-	134,674
Recognition of Prior Learning	-	90,825
Loss on disposal of assets	12,843	-
Depreciation	2,368,712	2,734,588
Total	19,890,298	27,129,042

18 ADMINISTRATIVE EXPENSES

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Books and periodicals	7,476	22,454
Seminar and workshops	392,716	474,925
Maintenance of premises	39,205	164,054
Repairs and maintenance of equipment	723,207	1,171,468
Motor vehicle expenses	333,576	538,200
Publicity and advertisement	90,408	265,408
Printing, postage, stationery and publications	1,037,596	1,515,093
Magazines and newspapers	24,722	30,250
Rental and related charges	2,556,976	3,661,828
Legal fees	67,200	83,400
Audit fees	112,500	75,000
Telephone	289,535	439,929
Committees	812,150	1,086,950
Staff welfare and hospitality	134,310	193,627
Insurance of equipment	85,157	114,087
Miscellaneous expenses	185,944	136,133
	6,892,678	9,972,805

19 FINANCE COSTS

	Year ended 31 December 2011	18 months ended 31 December 2010
	MUR	MUR
Bank charges	11,719	8,617
Total	11,719	8,617



20 BUDGET

- 20.1** The budget is approved on a cash basis by economic nature classification. The approved budget covers the period from 1 January to 31 December 2011. The initial budget was approved by the Board on 30 December 2010 after the approval of the National Budget by the National Assembly in November 2010. Some re-allocations of funds were carried out in 2011 and no additional funds were required during the year.
- 20.2** The budget and the accounting bases differ. The financial statements are prepared on the accrual basis.

A reconciliation of the actual amounts on a comparative basis as presented in the Statement of Budget, Actual and Accrued Based Amounts with the actual amounts in the Statement of Financial Performance is presented below.

Receipts

	Year ended 31 December 2011
	Rs
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Amounts	24,194,170
Basis differences:	
Capital Grant received	(411,145)
Proceed from sale of vehicle	(262,111)
Other Miscellaneous income received	(322,722)
Refund of car loan accounted as debtors	(206,365)
Capital Grant released	2,381,226
Profit on disposal of assets	29,372
Staled cheques written back as income	22,134
Sponsorship	25,000
Actual amount in the Statement of Financial Performance	25,449,559



Payments

	Year ended 31 December 2011
	Rs
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Amounts	24,729,930
Basis differences:	
Capital expenditure	(411,145)
Refund of Stipend fee	(379,967)
Pension adjustment	(190,934)
Telephone Debtors	(5,083)
Increase in Prepayments	(25,917)
Adjustment in expenditure item	(24,725)
Depreciation	2,381,226
Employee benefits obligations (Sick leave & Passage Benefits)	703,468
Loss on disposal	12,843
Expenditure netted off	5,000
Actual amount in the Statement of Financial Performance	26,794,695

21 EVENTS AFTER THE STATEMENT OF FINANCIAL PERFORMANCE DATE

There are no material events subsequent to the Statement of Financial Performance date.

22 REPORTING CURRENCY

These financial statements are presented in Mauritian Rupees because it is the currency of the primary economic environment in which the Authority operates.

23 EMPLOYEE DISCLOSURE

At 31 December 2011 the MQA had thirty-six full-time employees out of which twenty were administrative staff.

24 KEY MANAGEMENT PERSONNEL

The management of the MQA is carried out by key personnel including the Director, Deputy Director & Registrar and Heads of Departments who are responsible for managing the activities of the organisation.

The aggregate remuneration of key management personnel was Rs 5.5 m for the year 2011.

25 RELATED PARTY TRANSACTIONS

Parties which are considered to be related to the MQA are other ministries and departments, mostly represented on the MQA Board, if they have the ability, directly or indirectly, to control the MQA or exercise significant influence over the financial and operating decision making, or vice versa. Related party transactions were generally carried out at commercial terms and conditions.

Eligible employees are granted duty free facilities and/or loans for the purchase of a car as prescribed in the PRB Report.

There are no other loans to key management personnel or to other categories of staff.



Appendices



THE MAURITIUS QUALIFICATIONS AUTHORITY ACT 2001

As amended under Education and Training (Miscellaneous Provisions) Act 2005 (Act No. 18 of 2005)

Act No. 42 of 2001*I assent*

28th December 2001

CASSAM UTEEM
President of the Republic**ARRANGEMENT OF SECTIONS*****Section***

1. Short title	13. Protection of members and officers
2. Interpretation	14. Registrar
3. Establishment of the Authority	15. Registration, accreditation and approval
4. Objects of the Authority	16. Funds of the Authority
5. Functions of the Authority	17. Powers of the Minister
6. Powers of the Authority	18. Regulations
7. The Board	19. Donations and exemptions
8. Meetings of the Board	20. Legal proceedings and execution of documents
9. Committees	21. Consequential amendments
10. Director	22. Savings
11. Appointment of officers	23. Transitional provision
12. Conditions of service of officers	24. Commencement

An Act

To establish a Mauritius Qualifications Authority, and to provide for matters connected therewith

ENACTED by the Parliament of Mauritius, as follows -

1. Short title

This Act may be cited as the Mauritius Qualifications Authority Act 2001.

2. Interpretation

In this Act -

“Authority: means the Mauritius Qualifications Authority established under Section 3;

“Board” means the Board referred to in section 7;

“Chairperson” means the Chairperson of the Board;

“committee” means a committee established by the Board under section 9;

“Director” means the Director of the Authority appointed under section 10;

“member” means a member of the Board and includes the Chairperson;

“Minister” means the Minister to whom responsibility for the subject of training is assigned;

“National Qualifications Framework” means the Mauritian Qualifications Framework;

“qualification” means the formal recognition by the Authority of the achievement of the required number and range of credits, and includes any requirement at specific levels of the National Qualifications Framework that may be determined by the relevant bodies registered for such purpose by the Authority;

“registered” means registered in terms of the National Qualifications Framework;

“standard” means a registered statement of desired education and training outcomes and its associated assessment criteria;

“*training institution*”-

(a) *means a training provider at the technical and vocational level responsible for developing and dispensing knowledge, understanding and skills through any mode; but*

(b) *does not include a post secondary educational institution.*

3. Establishment of the Authority

(1) There is established for the purposes of this Act the Mauritius Qualifications Authority.

(2) The Authority shall be a body corporate.

4. Objects of the Authority

The objects of the Authority shall be -

(a) to develop, implement and maintain a National Qualifications Framework;

(b) to ensure compliance with provisions for registration and accreditation in this Act;

(c) to ensure that standards and registered qualifications are internationally comparable.



5. Functions of the Authority

The functions of the Authority shall be -

- (a) to formulate and publish policies and criteria, in respect of the technical and vocational training sector, for-
 - (i) the registration of bodies responsible for establishing national standards and qualifications;
 - (ii) the accreditation of bodies responsible for monitoring and auditing such standards and qualifications; and
 - (iii) the registration and accreditation of training institutions;
- (b) to generate and register national standards for any occupation;
- (c) to register qualifications, other than those obtained in the primary, secondary and post-secondary educational sectors;
- (d) to register and accredit training institutions in Mauritius;
- (e) to recognise and validate competencies for purposes of certification obtained outside the formal education and training systems;
- (f) to recognise and evaluate qualifications, other than those obtained in the primary, secondary and post-secondary educational sectors, for the purpose of establishing their equivalence;
- (fa) to recognise non-award courses dispensed by training institutions;
- (g) to keep a database of learning accounts of Mauritians;
- (h) to publish an annual list of registered unit standards, qualifications and training institutions;
- (i) to advise the Minister on matters pertaining to the National Qualifications Framework;
- (j) to perform any other function which the Minister may assign and which is relevant to the National Qualifications Framework.

6. Powers of the Authority

The Authority may do such things as appear requisite and advantageous in furtherance of its objects and may, in particular -

- (a) acquire and dispose of assets;
- (b) employ its funds to defray expenses in connection with the performance of its functions;
- (c) charge or waive fees in respect of -
 - (i) any registration or accreditation under this Act; and
 - (ii) any services provided by the Authority,
- (d) receive grant-in-aids and donations.

7. The Board

- (1) The Authority shall be administered and controlled by a Board.
- (2) The Board shall consist of -
 - (a) a Chairperson to be appointed by the Minister;
 - (b) a Vice-Chairperson to be appointed by the Minister in consultation with the Mauritius Employers' Federation;
 - (c) the Supervising Officer of the Ministry responsible for the subject of training;
 - (d) the Permanent Secretary of the Ministry responsible for the subject of education or his representative;



- (e) the Director of the Tertiary Education Commission or his representative;
 - (f) the Director of the Industrial and Vocational Training Board or his representative;
 - (g) one representative of registered private training institutions to be appointed by the Minister;
 - (h) one independent person to be appointed by the Minister.
- (3) Every member of the Board, other than an ex-officio member, shall hold office for a period of 2 years and shall be eligible for re-appointment.
- (4) Every member shall be paid from the General Fund such remuneration and allowances as the Minister may determine.

8. Meetings of the Board

- (1) Subject to this section, the Board shall regulate its meetings and proceedings in such a manner as it thinks fit.
- (2) The Board shall meet monthly at such time and place as the Chairperson may determine.
- (3) Five members shall constitute a quorum.

9. Committees

- (1) The Board may establish such committees as it thinks necessary and co-opt persons who are not members of the Board to the committees.
- (2) The Board may -
- (a) delegate any of its powers to a committee but shall not be divested of any power so delegated and may at any time withdraw the delegation;
 - (b) amend or set aside the decision of a committee.

10. Director

- (1) There shall be a Director who shall be the Chief Executive Officer.
- (2) The Director shall be appointed by the Board, with the approval of the Minister, on such terms and conditions as it thinks fit.
- (3) The Director shall be responsible for the execution of the policy, and the control and management of the day-to-day business, of the Authority.
- (4) The Director -
- (a) shall attend every meeting of the Board;
 - (b) shall take part in the deliberations of the Board but shall not be entitled to vote on any matter before the Board.

11. Appointment of officers

- (1) The Board may employ, on such terms and conditions as it thinks fit, such officers as may be necessary for the proper discharge of the functions of the Authority.
- (2) Every officer shall be under the administrative control of the Director.

12. Conditions of service of officers

The Board may, with the approval of the Minister, make provision to govern the conditions of service of officers and, in particular to deal with -



- (a) the appointment, dismissal, discipline, pay and leave of, and the security to be given by officers;
- (b) appeals by officers against dismissals or any other disciplinary measures;
- (c) the establishment and maintenance of provident or pension fund schemes, the contribution payable to, and the benefits recoverable from, those schemes.

13. Protection of members and officers

No liability, civil or criminal, shall attach to any member or officer or to the Authority in respect of loss arising from the exercise in good faith by the member, officer or Authority of his or its functions under this Act.

14. Registrar

- (1) The Board shall appoint an officer to be the Registrar of the Authority
- (2) The Registrar shall keep and maintain registers in which shall be entered -
 - (a) the name and address of every registered and accredited training institution;
 - (b) the title of every registered unit standard and qualification;
 - (c) the name of individuals together with the qualifications achieved by the individuals;
 - (d) such other particulars as are necessary.

15. Registration, accreditation and approval

- (1) Every owner or manager of a training institution shall apply in the prescribed manner to the Authority -
 - (a) for registration and accreditation of his training institution;
 - (b) for registration of every trainer in his training institution;
 - (c) for approval or accreditation of every training programme run in his training institution.
- (2) Subject to section 22, no owner or manager of a training institution shall operate a training institution unless it has been registered and accredited under this Act.
- (3) Every person who contravenes subsection (2) shall commit an offence and shall, on conviction, be liable to pay a fine of Rs 25,000 and to imprisonment for a term not exceeding one year.

16. Funds of the Authority

- (1) The Authority shall set up a General Fund -
 - (a) into which all money received from any source by the Authority shall be paid; and
 - (b) out of which all payments required to be made by the Authority shall be effected.
- (2) There shall be paid into the General Fund -
 - (a) all money appropriated by the Assembly for the realisation of the objects of the Authority;
 - (b) dues or fees levied by the Board;
 - (c) donations;
 - (d) contributions or royalties received by the Authority; and
 - (e) interest on investments.



17. Powers of the Minister

The Minister may, in relation to the exercise by the Board of the powers of the Authority under this Act and after consultation with the Board, give such directives of a general character to the Board, not inconsistent with this Act, as he considers necessary in the public interest, and the Board shall comply with those directions.

18. Regulations

- (1) The Board may, with the approval of the Minister, make such regulations as it thinks fit for the purposes of this Act.
- (2) Any regulations made under subsection (1) may provide -
 - (a) for the taking of fees and levying of charges;
 - (b) for the procedure for registration, accreditation and approval under this Act;
 - (c) for deregistration and withdrawal of accreditation, or approval, of an institution registered and accredited under this Act;
 - (d) that any person who contravenes the regulations shall commit an offence and shall, on conviction, be liable to a fine not exceeding Rs 25,000 and to imprisonment for a term not exceeding one year.

19. Donations and exemptions

- (1) Article 910 of the Code Napoleon shall not apply to the Authority.
- (2) Notwithstanding any other enactment, the Authority shall be exempt from the payment of any charge, duty, fee, rate or tax.

20. Legal proceedings and execution of documents

- (1) The Authority shall act, sue and be sued, implead or be impleaded under its corporate name and service of any judicial process shall be effected by or on the Director.
- (2) Every deed, act or document relating to the Authority shall be signed by the Chairman and the Director on behalf of the Board.

21. Consequential amendments

- (1) The Industrial and Vocational Training Act 1988 is amended -
 - (a) in section 2, by deleting the following -

“Registrar” means the Registrar of Technical and Vocational Training Institutions appointed as such under section 10;

“training institution”

 - (b) means a technical and vocational training institution; and
 - (c) includes a training workshop.
 - (b) in section 4 (c), by deleting the words “control”;
 - (c) in section 4 (d), by deleting the words ‘assist in and regulate’ and replacing them by the words “and assist in”;
 - (d) by deleting sections 10 and 11.
- (2) The Industrial and Vocational Training Regulations 1990 are revoked.

- (3) The National Accreditation and Equivalence Council Act is amended -
- (a) in section 4(a), by deleting the words “through an accreditation mechanism,” “and training” and “available”;
 - (b) in section 5(1), by deleting paragraph (a).
- (4) Subject to subsections (5) and (6), the Schedule to the Statutory Bodies (Accounts and Audit) Act is amended in Part II by adding the following item -

Mauritius Qualifications Authority

- (5) For the purpose of the Statutory Bodies (Accounts and Audit) Act, the period extending from the commencement of this Act to 30 June next following shall be deemed to be the first financial year of the Board.
- (6) Section 7(1) of the Statutory Bodies (Accounts and Audit) Act shall not apply in relation to the first financial year of the Board.
- (7) The auditor to be appointed under section 5 (1) of the Statutory Bodies (Accounts and Audit) Act shall be the Director of Audit.

22. Savings

Every training institution, trainer and training programme registered and accredited, or approved under the Industrial and Vocational Training Act 1988 shall, upon the coming into operation of this Act, be deemed to be registered and accredited, or approved, as the case may be, under this Act.

23. Transitional provision

Notwithstanding section 21 -

- (a) the Industrial and Vocational Training Board shall continue to register, accredit and approve training institutions, trainers and training programmes;
- (b) the National Accreditation and Equivalence Council shall continue to accredit tertiary educational institutions, for a period of 3 months following the coming into operation of this Act, and such registration, accreditation or approval shall be deemed thereafter to have been made under this Act.

24. Commencement

- (1) Subject to subsection (2), this Act shall come into operation on a date to be fixed by Proclamation.
- (2) Different dates may be fixed for the coming into operation of different sections of this Act.

Passed by the National Assembly on the eleventh day of December two thousand and one.

ANDRÉ POMPON
Clerk of the National Assembly



The Mauritius Qualifications Authority (Registration) Regulations 2009

Government Notice No. 99 of 2009

MAURITIUS QUALIFICATIONS AUTHORITY ACT

Regulations made by the Board of the Mauritius Qualifications Authority, with the approval of the Minister, under section 18 of the Mauritius Qualifications Authority Act

1. These regulations may be cited as the Mauritius Qualifications Authority (Registration) Regulations 2009.
2. In these regulations –
“Act” means the Mauritius Qualifications Authority Act;
“certificate of registration” means a certificate issued under regulation 4(5);
“Registrar” means the Registrar of the Authority appointed under section 14 of the Act.
3.
 - (1) The Registrar shall keep and maintain –
 - (a) a register of training institutions in which shall be recorded the name and address of every registered training institution;
 - (b) a register of managers in which shall be recorded the name and address of every registered manager and the name of the registered training institution where he is the manager;
 - (c) a register of programme officers in which shall be recorded the name, address and qualifications of every registered programme officer, and the name of the registered training institution where he is the programme officer; and
 - (d) a register of trainers in which shall be recorded the name and qualifications of every trainer, and the name of the registered training institution where he is the trainer.
 - (2) There shall be recorded in such registers such other particulars as the Authority thinks necessary.
4.
 - (1) An application for the registration or renewal of registration of a training institution shall be made to the Authority on such form as may be approved by the Authority and shall be accompanied by the appropriate non-refundable application fee specified in the Schedule and such other documents as the Authority may require.
 - (2) On receipt of an application under paragraph (1), the Authority may make such inquiry and consult such persons or authorities as it thinks necessary to ascertain whether the training institution is a fit and proper training institution to be registered.
 - (3) The Authority may, not later than 2 months of the completion of all formalities in respect of an application, grant or refuse the application and shall communicate its decision to the applicant within 7 days of its decision.
 - (4)
 - (a) The Authority may refuse to register or to renew the registration of a training institution where –



- (i) the premises of the proposed training institution are structurally unsuitable to contain a training institution;
 - (ii) the premises of the proposed training institution are insufficiently protected against the hazard of fire;
 - (iii) the premises of the proposed training institution are likely to be insanitary, or for reasons of health, unsuitable to contain a training institution;
 - (iv) the training institution does not conform to the Act or any regulations made under it;
 - (v) the proposed trainers are not registered trainers;
 - (vi) the premises of the proposed training institution or equipment to be used will not allow efficient and effective training in the disciplines to be taught in the training institution;
 - (vii) the manager is not a fit and proper person to act as such; or
 - (viii) in the application for registration, a statement has been made or information has been furnished which knowingly or recklessly is false in any material particular.
- (b) The Authority shall refuse to register a training institution where it appears to it that the opening of the training institution would be detrimental to the interests of Mauritius and of the public.
- (5) Where the Authority grants an application, it shall issue a certificate of registration to the applicant on payment of the appropriate fee specified in the Schedule.
- (6) A certificate of registration issued under paragraph (5) –
- (a) shall be valid for a period of 3 years;
 - (b) may be renewed on payment of the appropriate renewal fee specified in the Schedule.
- (7) The Authority may, on the issue or renewal of a certificate of registration, impose such terms and conditions as it may determine.
- (8) (a) The Authority may cancel the registration of a training institution where –
- (i) it has contravened any provisions of the Act or any regulations made under the Act;
 - (ii) it would have been entitled to refuse registration under paragraph (4);
 - (iii) it has breached any terms or conditions attached to its certificate of registration;
 - (iv) it has ceased to exist;
 - (v) it is not being properly administered;
 - (vi) a direction under regulation 11 has not been complied with.
- (b) Before cancelling the registration, the Authority shall, by notice in writing, require the owner or the manager of the training institution, within 15 days from service of the notice, to show cause why the registration should not be cancelled.
- (9) Where the Authority –
- (a) refuses to register a training institution;
 - (b) refuses to renew the registration certificate of a training institution; or
 - (c) cancels the certificate of registration of a training institution, the owner or manager of that training institution may appeal to the Minister within 21 days of the decision of the Authority.

5. (1) Subject to paragraph (3), there shall be appointed at the head of every training institution



a manager who shall be responsible for that training institution.

- (2) There shall be appointed within every training institution a programme officer who shall be responsible for academic, technical and vocational matters.
- (3) A manager may, subject to the required appropriate academic qualifications being held by him, also be appointed to act as programme officer.

6. The manager shall –

- (a) keep such registers and documents as the Authority may specify;
- (b) submit for inspection any relevant document required by the Authority.

7. The manager shall ensure quality and relevance of training at his training institution through a regular management system.

8. (1) No person shall act as manager or programme officer of a training institution unless he is registered as such.

(2) Any person who intends to act as manager or programme officer of a training institution shall apply for registration to the Authority on such form as may be approved by the Authority and on payment of the appropriate non-refundable fee specified in the Schedule.

(3) On receipt of an application under paragraph (2), the Authority may make such inquiry and consult such persons or authorities as it thinks necessary to ascertain whether the person is a fit and proper person to be registered as manager or programme officer.

(4) The Authority may, not later than 2 months of the completion of all formalities with respect to an application, grant or refuse the application and communicate its decision to the applicant within 7 days of its decision.

(5) Where the Authority grants the application, it shall issue a certificate of registration to the applicant on payment of the appropriate fee specified in the Schedule and on such terms and conditions as it may determine.

(6) The Authority may refuse to register an applicant where he–

- (a) is not resident in Mauritius;
- (b) is not of good character;
- (c) has knowingly made in the application for registration, or in the course of any enquiry, any statement, or furnished any information, which is false;
- (d) is medically unfit;
- (e) is otherwise unsuitable to be so registered.

(7) (a) The Authority may cancel the registration of the manager or programme officer, as the case may be, where –

- (i) it would have been entitled to refuse registration under paragraph (6);
- (ii) he has contravened any provisions of the Act or any regulations made under the Act;
- (iii) he has breached any condition attached to his certificate of registration;
- (iv) he has ceased to act as manager or programme officer or does not perform his duties satisfactorily;
- (v) he is found guilty of professional misconduct.

- (b) Before cancelling the registration, the Authority shall, by notice in writing, require the manager or programme officer, within 15 days from service of the notice, to show cause why the registration should not be cancelled.
- (8) Where the Authority –
- (a) refuses to register the manager or programme officer;
 - (b) refuses to renew the registration certificate of the manager or programme officer; or
 - (c) cancels the certificate of registration of the manager or programme officer,
- the manager or programme officer may appeal to the Minister within 21 days of the decision of the Authority.
- (9) Where the certificate of registration of a training institution has been cancelled, the Registrar shall deregister the manager and programme officer of the training institution.
9. (1) No person shall be employed as a trainer in a training institution unless he is registered as such.
- (2) Any person who intends to act as trainer of a training institution shall apply for registration to the Authority on such form as may be approved by the Authority and on payment of the appropriate non-refundable fee specified in the Schedule.
- (3) On receipt of an application under paragraph (2), the Authority may make such inquiry and consult such persons or authorities as it thinks necessary to ascertain whether the trainer is a fit and proper person to be registered as trainer.
- (4) The Authority may, not later than 2 months of the completion of all formalities with respect to an application, grant or refuse the application and communicate its decision to the applicant within 7 days of its decision.
- (5) The Authority may refuse to register a person as trainer or renew his certificate of registration where it appears to it that such person –
- (a) is not resident in Mauritius;
 - (b) is not of good character;
 - (c) has knowingly made in the application for registration, or in the course of any enquiry, any statement, or furnished any information, which is false;
 - (d) is medically unfit;
 - (e) is otherwise unsuitable to be so registered.
- (6) Where the Authority grants the application, it shall issue a certificate of registration to the applicant on such terms and conditions as it may determine.
- (7) A certificate of registration issued under paragraph (6) –
- (a) shall be valid for a period of 3 years;
 - (b) may be renewed where the trainer has not contravened any provisions made under the Act or regulations made under the Act, or conditions attached to the certificate of registration.
- (8) (a) The Authority may cancel the registration of a trainer where –
- (i) he has contravened any provisions of the Act or any regulations made under the Act;
 - (ii) he has breached any conditions attached to his certificate of registration;
 - (iii) it would have been entitled to refuse registration under paragraph (5);
 - (iv) he is found guilty of professional misconduct.

- (b) Before cancelling the registration, the Authority shall, by notice in writing, require the trainer, within 15 days from service of the notice, to show cause why the registration should not be cancelled.
- (9) Where the Authority –
- (a) refuses to register a person as trainer; or
 - (b) refuses to renew the registration certificate of the trainer; or
 - (c) cancels the certificate of registration of a trainer,
- the person or the trainer, as the case may be, may appeal to the Minister within 21 days of the decision of the Authority.
10. The Authority or any of its officers authorised by it in writing, may, with or without notice, visit any training institution, and inspect any register or documents referred to in regulation 6.
11. Where it appears to the Authority that the Act or these regulations have not been complied with in any training institution, it may, without prejudice to any other powers vested in it, by notice in writing addressed to the owner or manager, direct him to take, within a time to be stated in the notice, such measures as are specified therein, in order that the Act or these regulations may be complied with.
12. The Authority may for –
- (a) a non-award course;
 - (b) accreditation of programme; or
 - (c) recognition or equivalence of qualification,
- charge the appropriate fees specified in the Schedule.
13. Any person who –
- (a) contravenes any provision of these regulations;
 - (b) employs or permits an unregistered person to work as manager, programme officer or trainer in a training institution;
 - (c) knowingly or recklessly makes any statement, or furnishes any information, which is false in any material particular –
 - (i) in an application for registration of any nature under these regulations;
 - (ii) as to the character or qualifications of any person in so far as such character or qualifications may affect any decision of the Authority;
 - (iii) in an advertisement concerning any training institution;
 - (d) obstructs, resists or impedes the Authority or any of its officers authorised by it under regulation 10 when carrying out an inspection of a training institution;
 - (e) being a manager or a programme officer, refuses to produce any book or document, or to furnish any information which he is required to produce under these regulations;
 - (f) is the owner or acts as a manager or programme officer or trainer of a training institution which is functioning after its registration has been cancelled under these regulations, shall commit an offence and shall, on conviction, be liable to a fine not exceeding 25,000 rupees and to imprisonment for a term not exceeding 12 months.

14. The Mauritius Qualifications Authority (Registration) Regulations 2003 are revoked.
15. Any registration made under the Mauritius Qualifications Authority (Registration) Regulations 2003, shall at the commencement of these regulations, be deemed to have been made under these regulations.

Made by the Board on 28 August 2009 and approved by the Minister on 21 August 2009.



SCHEDULE**[Regulations 4, 8, 9 and 12]****FEES**

1.	Application for registration of training institution	7,500
2.	Registration for training institution	7,500
3.	Application for renewal of registration of training institution	3,000
4.	Renewal for registration of training institution	7,500
5.	Application for registration as manager or programme officer	1,500
6.	Registration as manager or programme officer	1,500
7.	Application for renewal of registration as manager or programme officer	1,500
8.	Renewal for registration as manager or programme officer	1,500
9.	Application for registration as trainer: per field of competence	1,500
10.	Application for registration as trainer: upgrade of level (NQF 1 – NQF 10)	1,500
11.	Application for approval of Non-Award course	600
12.	Application for accreditation of programme	3,000
13.	Accreditation of programme	3,000
14.	Application for re-accreditation of programme	3,000
15.	Re-accreditation of programme	3,000
16.	Appeal for accreditation of programme	4,000
17.	Application for authorisation of significant change	600
18.	Application for recognition/equivalence of qualification	1,300
19.	Appeal for recognition/equivalence of qualification	2,000

List of New Registered Training Institutions in 2011

SN	Sector	Training Institution	Address	Tel. No.	Fax No.	Date of Registration
1	MGT*	ACTBIS Ltd	1st Floor River Court 6 St Denis Street Port Louis	4987007	2089022	7-Apr-11
2	ENG*	Afix Scaff (Mauritius) Ltd	c/o Interface Management Services Ltd. 9th Floor, Raffles Tower 19 Cybercity, Ebene	490 0920	-	26-Aug-11
3	MGT	Alphaset Ltd	St Paul Road La Caverne, Vacoas	777 0038	466 5719	12-Apr-11
4	MGT	Amnesty International Mauritius Section	4 Rue de Rosnay Beau Bassin	466 3364	454 8238	28-Jan-10
5	MGT	AnswerPlus Training Academy	301, Trade & Marketing Centre Mer Rouge, Port Louis	206 2727	206 2725	8-Mar-11
6	MGT	Association Pour L'Education et la Rehabilitation Des Personnes Avec Deficience Intellectuelle (A.P.E.R.P.D.I)	School Lane Dagotiere	433 0883 790 0787	433 0883	9-Aug-11
7	HT*	Attitude Resorts Hospitality Training Ltd	The Junction Business Hub Bloc C Calebasses Branch Road Calebasses	262 7878	262 7057	6-Jul-11
8	MGT	Awareness Associates Ltd	8 Redoute Street, Port Louis	942 6767	212 4379	11-Mar-11
9	IT*	Career Express (Mtius) Ltd	6, First Floor Riverside Complex Riviere du Rempart	413 2370 973 6770	-	27-Oct-11
10	MGT	Career Path Avenue Ltd	Hollyroad No1 Vacoas	684 3329	210 7007	3-Aug-11
11	MGT	Centre Superieure De Vente Ltee	c/o Linked Partners Consulting Ltd Level 2, Alexander House 35, Cybercity, Ebene	2903440	4678858	27-Jan-11
12	MGT	Click Consultants Ltd	198a Curepipe Road Curepipe	670 9239 766 6586	670 9239	4-Aug-11
13	ENG	Construction Industry Development Board	M3 Government Quarters M G R O Barry Street Floreale	686 9434 291 9434	686 9434	10-Oct-11
14	IT	Cyber IT Training Services Ltd	Wing A, 5th Floor Cyber Tower 1, Ebene	4681050	4681052	21-Jul-08
15	HLSC*	D & D Nutrition & Health Promotion Limited	Avenue Syed Hossen Phoenix	721 3819	-	1-Jul-11

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SN	Sector	Training Institution	Address	Tel. No.	Fax No.	Date of Registration
16	HLSC	Diabetes Parent Support Group	Ambrose Street Rose Hill	219 4106	464 1350	20-Dec-11
17	MGT	Expand Technology (Holding) Ltd	Valentina Road Pont Fer, Phoenix	6023666	6977223	31-Jan-11
18	ENG	Gamma Civic Ltd	Royal Road Chap Hill, Beau Basin	403 8025	454 1592	19-Nov-04
19	MGT	Humanis Consulting Ltd	Oasis Nelson Road Grand Gaube	772 11 97	-	29-Nov-11
20	IT	IGS Computer and Management Services Ltd	429 Royal Road Castel	696 7550	-	11-Feb-12
21	IT	Infogil Ltee	c/o Infogil Ltee 16, Sir Edgar Laurent Port Louis	216 7068	216 9471	7-Oct-11
22	IT	Inspire Systems Institute Ltd	6th Floor, Orbis Court 132, St Jean Road Quatre Bornes	4670004	4670004	28-Feb-11
23	MGT	International Protocol Training And Services Ltd	Angus Road Morcellement de Senneville Vacoas	7616343 7290313	-	4-Mar-11
24	MGT	International Sustainable Performance Institute Ltd	The ISPI 61 Farquhar Street, Quatre Bornes	427 2190	427 2190	23-May-11
25	MGT	Isitech Business School Ltd	1st Floor Mindspace 46, Cybercity, Ebene	464 1281	454 7616	13-Oct-11
26	IT	iTelligence Consulting Limited	34 Cybercity 4th Floor, Ebene Heights Ebene	250 4998	263 0027	24-May-10
27	HD*	Jassiah Sebastien Co Ltd	Mac Donald's Bldg Harbour View, Port Louis	210 9900	-	25-Aug-11
28	HLSC	Keerpal Jawaheer Co Ltd	43, St Paul Road, Phoenix	698 3032	686 4343	3-Jun-11
29	MGT	KIP Center LTD	12th Floor, Nexteracom Tower 1. Ebene Cybercity, Ebene	258 4270	-	10-Oct-11
30	MGT	Law and Management Business School Co Ltd	Pierre Poivre Building Cr Farquhar/ Louis Pasteur Streets, Port Louis	913 2019	-	14-Dec-11
31	MGT	Le Glam Ltd	20, Vandermeerch Street Rose Hill	263 2885 254 8654	263 2885	3-Aug-11
32	MGT	Le Lamparo Ltd	Cnr D'epinay & Tagore Avenue Quatre Bornes	290 8303 985 8931	-	27-Jun-11
33	IT	Learn & Progress Ltd	Cybertower 1 7eme Etage, Ebene	465 1788	-	20-Aug-11

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SN	Sector	Training Institution	Address	Tel. No.	Fax No.	Date of Registration
34	HT	Liquid Dreams Ltd	c/o Hotel La Plantation Balaclava	261 7050	261 5709	16-May-11
35	BCHD*	Mascareignes Spa Consultant Ltd	The Mount Sugar Estates Pamplemousses	243 9216 Mobile: 728 5994	243 9216	18-Jul-11
36	MGT	Mauritius Broadcasting Corporation	1, Louis Pasteur Street Forest Side	602 1200	674 0488	6-Apr-11
37	MGT	Nemesys Consulting Ltd	4th Floor Ebene Heights 34, Cybercity, Ebene	292 6333	-	6-Jun-11
38	MGT	New Beginnings Coaching Limited	Allee de Vergers, Grand Baie	2513711	-	14-Jul-09
39	MGT	New Security Guard Formation Centre Ltd	24, Avenue Gladstone Quatre Bornes	454 6267	696 7540	1-Jun-11
40	MGT	NML Training Centre Ltd	1st Floor, Block A Medine Mews Building La Chaussee Street, Port Louis	2100771	-	3-Mar-11
41	IT	Pascal Computer Services Ltd	40/42 St Georges Street Port Louis	213 1518 213 1519	213 1521	18-Apr-08
42	MGT	PMPulse Ltd	Royal Road Morcellement Gujadhur Forest Side	784 6077	670 7494	24-May-11
43	MGT	Proaktiv PR Ltd	2C, D'Epinay Street Quatre Bornes	467 4764	467 4764	10-Oct-11
44	MGT	Professional Training Centre (PTC LTD)	4th Floor, Jade Court Jummah Mosque St Port Louis	242 0460	242 0005	24-May-01
45	MGT	Proweb Solutions Limited	Corner Avenue des Dauphins & Albion Approach Road, Albion	238 3339	238 3339	16-May-11
46	ENG	Rey and Lenferna Limited	Royal Road Belle Village	207 6404 679 8198 498 8422	208 9876	14-Oct-11
47	IT	Ruboise International Ltd	5, Duclos Street Port Louis	292 6860	213 1595	23-Jun-11
48	IT	S.I.A Cybertechnology Training Experts Ltd	34, Cybercity 4th Floor, Ebene Heights Ebene	4034402	4034300	4-Mar-11
49	MGT	Soft Skills Consultants (Mauritius) Ltd	4th Floor, Ebene Heights 34 Cybercity, Ebene	291 6110	670 6110	29-Apr-11
50	MGT	Sustainable Green Building (Mauritius) Ltd	2 Commerson Avenue Quatre Bornes	466 0055	454 9784	5-Aug-11
51	MGT	Talent Solutions Ltd	Royal Road Pierre Fonds	4271816	4271816	25-Jan-11
52	MGT	Tennis Nord Ltee	Labourdonnais, Mapou	266 8782	-	29-Aug-11

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SN	Sector	Training Institution	Address	Tel. No.	Fax No.	Date of Registration
53	MGT	The Mauritius Institute of Professional Accountants	2nd Floor, Fon Sing Building Edith Cavell Street Port Louis	2082477	2082547	11-Mar-11
54	BC*	The Source Natural Massage Centre Ltd	Royal Road Trou D'Eau Douce	419 6928 290 3441	-	5-May-10
55	IT	VESL Technologies Ltd	Suite 401 4th Floor Ebene Heights Ebene	4034310	4034300	6-Jun-11

* Key: MGT - Management; ENG - Engineering; HT - Hotel and Tourism; IT - Information Technology; HLSC - Health and Social Care; HD - Hair Dressing; BCHD - Beauty Care and Hair Dressing; BC - Beauty Care



Other MQA Committees

Meetings of Industry Training Advisory Committees (ITACs)

ITAC	Name of Chairperson	No. of Meetings in 2011
Agro Industry	Dr (Mrs) Linda Mamet Mauritius Sugar Producers Association	1
Automation & Robotics	Dr Santaram Venkannah Associate Professor University of Mauritius	7
Automotive	Mr V Seewooruttun Director SSR Technical and Secretarial Institute	8
Beauty Care & Hairdressing	Mrs Bhavna Sarup Herbelle International Beauty Institute	6
Building Construction & Civil Engineering	Dr Virendra Proag Associate Professor Head, Dept of Civil Engineering Faculty of Engineering University of Mauritius	9
Electrical & Electronics Engineering	Mr J R Fayolle Council of Engineers Ministry of Public Infrastructure, Land Transport & Shipping	3
Furniture Making	Mr Shazad Yousuf Joonas Managing Director Joonas Industries Ltd	1
Handicraft	Rudy Tanoo Director Arts & Craft Manufacturers Association of Mauritius (ACMAM) R K Paradise Co Ltd	5

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ITAC	Name of Chairperson	No. of Meetings in 2011
Health & Social Care	Dr P Chui Wan Cheong Medical Director City Clinic	3
Information and Communications Technology	Mr Sachidananda P. Govinda Senior Executive Abax Computer Services	5
Jewellery	Mrs S Sokhal President Jewellery Advisory Committee	2
Language	Dr Pascal Sylvain Nadal Lecturer Mauritius Institute of Education	5
Mechanical Engineering	Mr N Rogbeer Senior Mechanical Engineer Central Electricity Board	7
Management	Mr Sooben Thivyananden Nayadoo Administrative Manager Mauritius Broadcasting Cooperation	12
Printing	Mr Sylvio Empeigne Consultant	6
Seafood & Marine Industry	Mrs Priya Chingen Human Resource Manager Princes Tuna (Mtius) Ltd	5
Textile & Apparel	Ms L Rajmun Assistant Director Mauritius Export Association(MEXA)	3
Tourism & Hospitality Management	Mr Tiburce Jacques Plissonneau Duquene Responsable de L'Intendance New Mauritius Ltd	8
Transport & Logistics	Mr Afzal Delbar Managing Director Freight Academy	1

COMMITTEES	Name of Chairperson	No. of Meetings in 2011
Early Childhood Care and Education	Mrs A. Kistamah Officer-In-Charge Early Childhood Care and Education Authority	4
Adult Literacy	Mr Guiselin Desire Josian Labonte Manager Caritas ILE Maurice	-

Meetings of Accreditation Committee

Committee	Name of Chairperson	No. of Meetings in 2011
Accreditation Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA Pont Fer Phoenix	12

Meetings of Recognition & Equivalence Committee

Committee	Name of Chairperson	No. of Meetings in 2011
Recognition & Equivalence Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA Pont Fer Phoenix	12



Meetings of Registration Committee

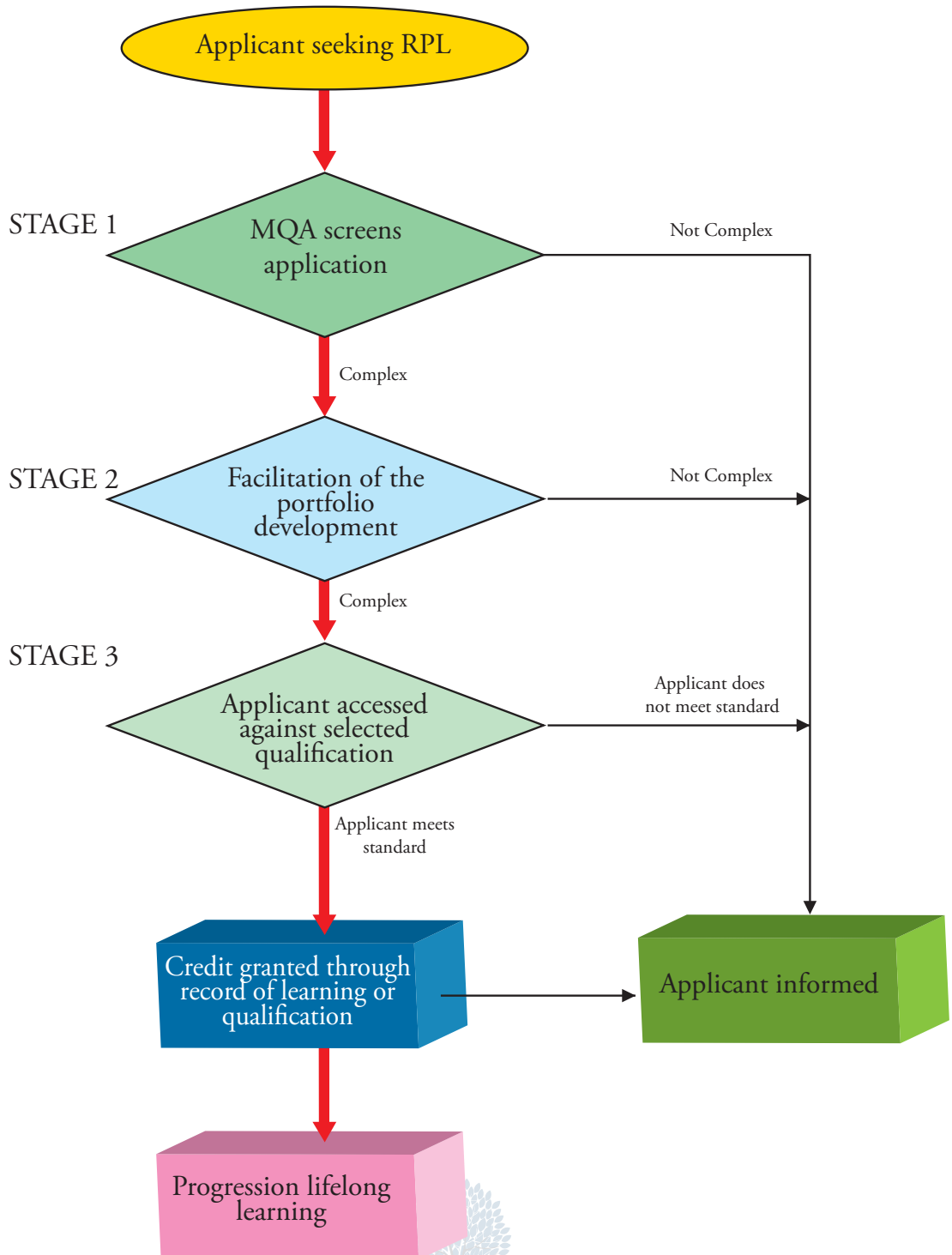
Three Registration Panels respectively were looking into the registration of training institutions in Beauty Care & Hairdressing, Health & Social Care and Driving & Road Safety until July 2011 and as from August 2011, these three Registration Panels merged into a Registration Committee to carry out registration in these three sectors.

Committee	Name of Chairperson	No. of Meetings in 2011
Registration Committee	Mr Vijaye Anand Ramchurn Manager, Quality Assurance Services MQA Pont Fer Phoenix	5





THE RPL PROCESS





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