

ANNUAL



MAURITIUS QUALIFICATIONS AUHTORITY

REPORT
2012

THE NATIONAL QUALIFICATIONS FRAMEWORK

LEVEL	PRIMARY / SECONDARY EDUCATION	TVET / WORKPLACE	TERTIARY EDUCATION	LEVEL
10			Doctorate	10
9			Masters Degrees eg MA, MSc, M Phil Post-Graduate Certificate, Post-Graduate Diploma	9
8			Bachelor degree with Honours, Conversion Programmes	8
7			Bachelor (Ordinary Degree)	7
6		Diploma	Diploma	6
5	HSC / GCE 'A' Level / BAC / IBAC	Certificate	Certificate	5
4				4
3	SC / GCE 'O' Level			3
2				2
1			Certificate of Primary Education	1

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Chairperson's and Director's Reports

Chairperson's Report

It is with great pleasure I am associating myself with the publication of the Annual Report 2012 of the Mauritius Qualifications Authority (MQA).

The MQA has made considerable progress over its first decade of existence and one major achievement is the successful implementation of the Recognition of Prior Learning (RPL) in Mauritius. In addition to the five sectors in which RPL was implemented initially namely Tourism, Construction, Printing, Plumbing and Adult Literacy, the Authority has now extended its implementation in 2012 to all sectors of the economy and every effort has also been made to successfully implement it in Rodrigues.



Furthermore, TVET which catered for local learners only in the past has now been extended to foreign nationals who are benefitting from the country's competitive edge in this sector of growing importance. TVET is now promoted in several Education Fairs that are organised abroad. This has led to greater participation in 2012 of private training providers in the International Education Fairs thus attracting more foreign students to study in Mauritius.

It is also important to note that learners completing basic education can now confidently enter the TVET sector since pathways are clearer and more prominent. In addition, linkages between the TVET sector through the development of National Certificates and National Diplomas and the Higher Education sector are being further enhanced.

All these developments have been possible with the hard work and contribution of one and all and I look forward to the continued close collaboration and dedication of all stakeholders for further progress in the TVET sector.

On behalf of the Mauritius Qualifications Authority (MQA) Board, I would like to thank all the staff of the MQA for their dedicated effort and it is my honour and pleasure to present the Annual Report 2012 together with the financial statements for the period 01 January 2012 to 31 December 2012.

Hemraz Beeharry Panray
Chairperson

Ag. Director's Report

It is indeed a privilege for me to report on the activities of the Mauritius Qualifications Authority (MQA) to all partners of the training industry as well as to the public at large in respect of the financial year 2012.

The year 2012 in fact marked the 10th anniversary of the MQA. The Authority had started its operations on 8th May 2002 and since then it has strived towards attaining the highest standard in the Technical and Vocational Education and Training (TVET) sector in Mauritius. Furthermore, 2012 saw the creation of a new Division namely the Learner Attainment & Information Services which is responsible inter alia for establishing and maintaining learning accounts in TVET for Mauritians. I can say that after a decade of existence, the MQA has made a tremendous headway with the collaboration of key partners in the training sector.



I thank here the Honourable Minister of Tertiary Education, Science, Research and Technology, the Chairperson of the MQA Board together with the Members and all the colleagues of the Authority for their close collaboration and support.

I also thank the Honourable Minister of Education and Human Resources under whose Ministry the MQA was operating in 2012.

I have the pleasure to submit details of activities carried out at the MQA in the year 2012 in the chapter on “Highlights of Activities for the Year 2012.”

Robin Krishnaduth Phoolchund
Ag. Director

The background features a grid of squares in various shades of blue and grey, arranged in a pattern that suggests a staircase or a grid. A large, light blue curved band sweeps across the lower half of the page, partially overlapping the grid. The text 'Corporate Information' is centered in a bold, dark blue serif font.

Corporate Information

Vision, Mission and Objects

The Role of MQA

The Mauritius Qualifications Authority (MQA) was established as a body corporate under the Mauritius Qualifications Authority Act 2001 and falls under the aegis of the Ministry of Education and Human Resources. The MQA became operational since 08 May 2002 and its main role as a regulatory body is to be the guardian of the National Qualifications Framework (NQF) – a system designed to recognise the attainment of knowledge, understanding and skills by people in Mauritius; to ensure compliance with provisions for registration and accreditation of training institutions; to ensure that standards and registered qualifications are internationally comparable; to recognize and evaluate qualifications for the purpose of establishing their equivalence in the TVET sector and to recognize and validate competencies acquired outside the formal education and training systems.

Vision

Valued qualifications for employability and lifelong learning

Mission

To continuously enhance good practices and relevant expertise to safeguard public interest in quality education and training

Objects

As per the Mauritius Qualifications Authority Act 2001, MQA is responsible to:

- develop, implement and maintain a National Qualifications Framework,
- ensure compliance with provisions for registration and accreditation and
- ensure that standards and registered qualifications are internationally comparable.

Services Offered

Corporate Services

The Corporate Services Division is responsible for:

- General Administration
- Human Resources
- Information System
- Finance & Procurement
- Registry
- Verification and Issue of Certificate of Registration
- Public Relations
- Stores & Documentation
- Assisting in Legal Matters

Quality Assurance Services

The Quality Assurance Services Division is responsible for:

- Registration and accreditation of Training Institutions
 - Monitoring and evaluation of training institutions
 - Accreditation of award programmes
 - Approval of non-award courses
 - Update of databases with regard to training institutions and trainers
 - Policies in relation to regulation of training
- Registration of Managers
- Registration of Programme Officers
- Registration of Trainers

Framework Services

The Framework Services Division is responsible for:

- Maintaining the NQF
 - Setting up Industry Training Advisory Committees (ITACs)
 - Developing and generating National Qualifications and Unit Standards in different sectors
- Promoting Recognition of Prior Learning (RPL) acquired outside the formal education system
 - Training of RPL Facilitators and Assessors
 - Registration of RPL Facilitators
- Granting Recognition and Equivalence to qualifications on the NQF

Learner Attainment

The Learner Attainment & Information Services Division is responsible for:

- Establishing and maintaining learning accounts and databases for the Technical and Vocational Education & Training (TVET) sector
- Compilation and submission of reports on statistics pertaining to TVET enrolment in MQA registered Training Institutions
- Keeping records of learners' accumulation and transfer of credits for NQF qualifications
- Handling complaints against training institutions and illegal operation on training

Beneficiaries and stakeholders

Public and Private Training Institutions, Trainers, Learners, Facilitators, Assessors, Employers and Public at large

The Mauritius Qualifications Authority Board

Board Members for the Period 01 January 2012 to 31 December 2012

NAME	DESIGNATION	
Dr Abdool Rechad Sayfoo (As from 24 July 2012)	Chairperson	
Mr Grish Gunesh (Up to 23 July 2012)	Permanent Secretary, Ministry of Education & Human Resources	Ag. Chairperson
Dr Azad Jeetun	Director, Mauritius Employers' Federation	Vice-Chairperson
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Members
Dr Praveen Mohadeb (Up to 30 November 2012)	Executive Director, Tertiary Education Commission	
Mr Mohammad Saabir Kasenally (As from 01 December 2012)	Officer in Charge, Tertiary Education Commission	
Mr Roland Dubois (Up to 04 September 2012)	Director, Mauritius Institute of Training and Development	
Mr Pradeep Kumar Joosery (As from 05 September 2012)	Officer in Charge, Mauritius Institute of Training and Development	
Mr Ravin Lama	Representative of Registered Private Training Institutions	
Mr M Serge Axel Cyril Pellegrin	Secretary General, Insurers Association of Mauritius (Independent Member)	

Profile of Board Members (2012)

Dr Abdool Rechad Sayfoo holds a Bachelor of Engineering, Master of Business Administration and a Doctor of Philosophy (PhD) in vocational and technical education. He has introduced many technical courses and international examinations in Mauritius since 1975 and he has been acting as Regional Coordinator for the Institute of Commercial Management (ICM) and the Confederation of Tourism and Hospitality (UK) for Mauritius. He is currently Professor, Regional Director, Coordinator and Graduate Research Supervisor of the Universidad Azteca, de Chalco (Mexico) for the East Africa region. He was also Manager and Director of Studies of the Vocational Training Institute (VTI), Mauritius. He has also been serving at the Board of Governors at the University of Technology, Mauritius. Dr Sayfoo has a lecturing experience of more than 20 years.



Mr Grish Gunesh holds a BSc (Hons.) degree from University of Delhi and has a Master in Public Administration from University of Malaya, Malaysia. He joined the Administrative Cadre in the Public Service in January 1979 as Administrative Officer. He was promoted Principal Assistant Secretary in 1992 and served at the Ministry of Agriculture and Ministry of Health and Quality of Life. He was appointed as Permanent Secretary in 2003 and was posted at the Ministry of Public Infrastructure, Land Transport and Shipping. He also served at the Ministry of Industry and Commerce before being posted at the Ministry of Education and Human Resources. He was appointed as Chairperson in an acting capacity of the Mauritius Qualifications Authority (MQA) as from 18 February 2010.

Dr Azad Jeetun holds a BA Hons in Economics First Class, an MA in Economics First Class and a PhD in Economics from University of Karachi, Pakistan and a Master of Arts in Economic Policy (MAEP) from Boston University US. He was a Hubert H Humphrey Fellow at Boston University. He has been a member of the ILO Governing Body and of the Economic and Social and Cultural Council of the African Union. He has also been the Secretary General of Business Africa which represents employers' organizations in Africa. He has been a Board member of Human Resource Development Council, and Employees Welfare Fund among others. He has also been sitting in the NPF-NSF Investment Committee. He has been the Director of the Mauritius Employers' Federation since 22 years and honorary Director of the Mauritian Institute of Management. He has been the Vice Chairperson of the MQA Board from its inception.



Profile of Board Members (2012)

Dr Praveen Mohadeb holds a Bachelor's degree in Commerce and a Master of Business Administration from the University of Delhi and a PhD from the Napier University of Scotland. He has been the Executive Director of the Tertiary Education Commission since November 2009 after having served in the same organisation as Acting Executive Director from May 2006 to November 2009, as Deputy Executive Director from April 2005 to May 2006 and as Financial Controller and Head Finance Division from March 1991 to April 2005. He is a Fellow of the Chartered Institute of Management Accountants of UK, a Member of the Mauritius Institute of Professional Accountants, a Member of the Institute of Management Services of UK and holds a Certificate in the Teaching of French as a Second Language from the University of Zimbabwe. From October 1990 to April 2005 he worked as Company Secretary and Accountant at State Informatics Training Centre Ltd (SITRAC) and was the Acting Secretary (Registrar) of the University of Technology, Mauritius from December 2000 to August 2001. He was Part-Time Lecturer in Financial Management at the University of Mauritius and Mauritius College of the Air for IGNOU courses from October 1993 to May 2007 and from 2001 to 2006 respectively. He worked as Accountant/Senior Accountant at the Ministry of Finance, Management Audit Bureau from October 1988 to March 1991. He was Senior Auditor at Price Waterhouse from April to October 1988 and worked as Teacher of Accounting and Economics in Secondary Schools in Zimbabwe from April 1983 to March 1988. Dr Mohadeb has been a Member of a number of Boards and Committees and has been serving as Board Member of the Mauritius Qualifications Authority since January 2006.



Mr Mohammad Saabir Kasenally is the Officer in Charge of the Tertiary Education Commission since 23 November 2012. He is holder of a Bachelor in Law Degree from the University of Wolverhampton, England where he studied during the period 1990 – 1995. He has furthermore a Diplome d'Etudes Supérieures Spécialisées (DESS) from Sciences Politiques of Bordeaux France where he studied during the period of 2001-2002. He was previously a Lecturer in Law and Management at the Swami Dayanand Institute of Management and Institut Supérieur de Technologie during the period 1998-2007 and was Research Officer at the Tertiary Education Commission during the period 2007-2008. Since December 2008, he is the Secretary and Head, Administration Division of the Commission.



Profile of Board Members (2012)

Mr Paul Roland Dubois is a holder of a First Class Honours degree in Mechanical Engineering and an MSc in Engineering Production and Management. He is also a Fellow of the Institute of Engineers, Mauritius. He has served for 21 years at the University of Mauritius where he ended up as the Dean of the Faculty of Engineering. In 1996, he went over to the then Industrial and Vocational Training Board, now Mauritius Institute of Training and Development, organization responsible for training in Mauritius, where he has been occupying the post of Chief Executive Officer for more than fifteen years. He took temporary employment as Senior Vocational Training Specialist with the International Labour Office from May to December 2004. He was an Executive Member of the Board of International Federation of Training and Development Organisations (IFTDO) from January 2003 to December 2009. He has also served as General Secretary of the International Vocational Education and Training Association (IVETA) for the years 2003 and 2004. He has carried out different consultancy assignments in the region for different international organizations such as the World Bank, GIZ, NUFFIC, ILO and UNESCO. Mr R Dubois has been member of the MQA Board since its inception.



Mr Pradeep Kumar Joosery is holder of a BA Honours in Economics and a First Class MA in Economics. He started his professional career as Economist at the Ministry of Economic Planning and Development in 1985. He joined the Industrial and Vocational Training Board (now the Mauritius Institute of Training and Development) as Assistant Manager in 1990 and occupied the positions of Divisional Manager from 1993 to 2004 and Deputy Director from 2004 to 2012. Since September 2012 he is the Officer in Charge of the Mauritius Institute of Training and Development. From March 2009 to March 2010, he was in employment as Skills Development Expert at the International Labour Organisation. He is a member of the pool of experts in technical and vocational education and training of the Organisation Internationale de la Francophonie and the Association for the Development of Education in Africa. He has carried out consultancy assignments in different countries of Sub-Saharan Africa, funded by international organizations such as the World Bank, ILO, UNESCO, AfDB, OIF Sida. He is a member of the Board of the Human Resource Development Council.



Mr Ravin Lama is the Executive Director of the French daily, LE MATINAL. He is the Managing Director of two newspapers in Nepal, The Himalayan Times and Annapurna Post. Besides being the President of ARPTI, Association of Registered Professional Training Institutes, he is a Board member of MIOD (Mauritius Institute of Directors), AMCHAM (American Chamber of Commerce) and the PTA President at Le Bocage International School. Mr R Lama has been Board member since July 2011.

Profile of Board Members (2012)

Mr M Serge Axel Cyril Pellegrin holds a BA Hons degree from the University of Sydney in Australia. Shortly after graduating he took up employment at the Collège du Saint Esprit where he taught English and French for seven years. He also taught in the Seychelles for two and a half years. Upon his return to Mauritius he joined the Mauritius Chamber of Agriculture as Assistant Secretary and was appointed Senior Assistant Secretary in 1990. In 2001-2002 he also served as Secretary General of the World Association of Beet and Cane Growers based in Paris. In 2002 he resigned his appointment at the Chamber to assume the post of Secretary General of the Insurers' Association of Mauritius which he holds to this day. Mr Pellegrin has wide experience in vocational and technical training and has also participated in many negotiating rounds on international trade at the level of the ACP group of countries, SADC, COMESA, UNCTAD and the World Trade Organisation amongst other international bodies. Mr Pellegrin has been serving as Member of the MQA Board since August 2004.



Secretary to MQA Board



Mr Robin Krishnaduth Phoolchund is the Deputy Director & Registrar at the MQA. In this capacity, he has been acting as Secretary of the MQA Board since 01 April 2003. He holds a Bachelor of Engineering, a Master of Business Administration and a Postgraduate in Human Resource Development. He is also currently the Chairperson of the Accreditation Committee and the Chairperson of the Recognition and Equivalence Committee at the MQA.

Corporate Governance Report

The Board

As per section 7 of the Mauritius Qualifications Authority Act 2001, the Board shall consist of

- (a) a Chairperson to be appointed by the Minister;
- (b) a Vice-Chairperson to be appointed by the Minister in consultation with the Mauritius Employers' Federation;
- (c) the Supervising Officer of the Ministry responsible for the subject of training;
- (d) the Permanent Secretary of the Ministry responsible for the subject of education or his representative;
- (e) the Director of the Tertiary Education Commission or his representative;
- (f) the Director of the Industrial and Vocational Training Board or his representative;
- (g) one representative of registered private training institutions to be appointed by the Minister;
- (h) one independent person to be appointed by the Minister.

The Board was chaired by an Acting Chairperson, namely Mr Grish Gunesh, Permanent Secretary at the Ministry of Education and Human Resources until 23 July 2012 and as from 24 July 2012, Dr Abdool Rechad Sayfoo was appointed as Chairperson.

Meetings of the Board

The Board meets at least once a month, as provided by section 8 of the Mauritius Qualifications Act 2001.

Ordinary Meetings are well scheduled in advance and all papers are circulated at least forty-eight hours before the meetings.

Five members constitute the quorum.

The Director attends every meeting of the Board and takes part in the deliberations of the Board but does not vote on any matter before the Board.

The Secretary of the Board attends all Board meetings and records the minutes of all meetings.

Statement of Attendance of Board

During the year 2012, twelve (12) Board meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF BOARD MEETINGS ATTENDED
Dr Abdool Rechad Sayfoo (As from 24 July 2012)	6 out of 6
Mr Grish Gunesh	12 out of 12
Dr Azad Jeetun	7 out of 12
Dr Praveen Mohadeb (Up to 30 November 2012)	10 out of 12
Mr Roland Dubois (Up to 04 September 2012)	7 out of 7
Mr Ravin Lama	10 out of 12
Mr M Serge Axel Cyril Pellegrin	9 out of 12

NAME OF REPRESENTATIVES	NUMBER OF BOARD MEETINGS ATTENDED
Mr Pradeep Kumar Joosery (As from 05 September 2012)	4
Mr Mohammad Saabir Kasenally (As from 01 December 2012)	1
Mr Sayadaly Maudarbocus	1
Mr Arunen Valaydon	1

Sub Committees of the Board

In accordance with the Mauritius Qualifications Authority Act 2001, the Board had established three sub-committees namely, the Finance and Procurement Committee, the Human Resource Committee and the Technical Committee.

The sub-committees assist the Board by having a comprehensive and in-depth examination of specific issues.

Sub-committee meetings are scheduled before the Board meetings in advance and all papers are usually circulated at least forty-eight hours before the meetings.

The sub-committees of the Board consist of Members of the Board but the Board may co-opt persons who are not Members of the Board to the committees.

The Chairperson of each sub-committee then respectively submits recommendations to the Board through a Report.

The Director also attends each sub-committee meetings. Each sub-committee has a Secretary who records the minutes of all meetings.

Finance & Procurement Committee

Composition

The Finance and Procurement Committee is a sub-Committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Finance and Procurement Committee are appointed by the Board. In 2012, the composition of the Finance and Procurement Committee was as follows:-

NAME	DESIGNATION	
Dr Praveen Mohadeb (Up to 30 November 2012)	Executive Director, Tertiary Education Commission	Chairperson
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Member
Mr M Serge Axel Cyril Pellegrin	Secretary General, Insurers Association of Mauritius	Member

Terms of Reference

The Terms of Reference of the Finance and procurement Committee are as follows:

- (a) Inspect MQA's financial reports
- (b) Recommend MQA's year-end Financial Statements to the Board
- (c) Examination of MQA's budget
- (d) Ensure compliance and review of the Financial Procedures
- (e) Examination of contracts for consultants
- (f) Approval for launching of Tenders/Quotations for:
 - Building and Construction Works
 - General Procurement
- (g) Opening of Tenders
- (h) Financial Evaluation of Projects
- (i) Other financial issues

Frequency of Meetings

The Finance and Procurement Committee meets at least quarterly and the participation of two members shall constitute the quorum. In case of urgency on financial issues, a meeting can be convened at a shorter interval.

Statement of Attendance

During the year 2012, four (04) Finance & Procurement meetings were held.

The attendance of Board members at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF FINANCE & PROCUREMENT COMMITTEE MEETINGS ATTENDED
Dr Praveen Mohadeb	4 out of 4
Mr Grish Gunesh	4 out of 4
Mr M Serge Axel Cyril Pellegrin	2 out of 4

Human Resource Committee

Composition

The Human Resource Committee is a sub-committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Human Resource Committee are appointed by the Board. In 2012, the composition of the Committee was as follows:

NAME	DESIGNATION	
Mr Roland Dubois (Up to 04 September 2012)	Director, Mauritius Institute of Training and Development	Chairperson
Mr Pradeep Kumar Joosery (As from 05 September 2012)	Officer in Charge, Mauritius Institute of Training and Development	
Mr Grish Gunesh	Permanent Secretary, Ministry of Education & Human Resources	Member
Dr Praveen Mohadeb	Executive Director, Tertiary Education Commission	Member

Terms of Reference

The Terms of Reference of the Human Resource Committee are as follows:

- (a) To recommend to Board for approval of all appointments, confirmations, promotions, induction of all staff and appropriate staff development
- (b) To consider and recommend to Board any disciplinary action envisaged related to either performance problems or conduct, as ascertained by MQA Management in relation to any Staff
- (c) To consider, deliberate and recommend to the MQA Board strategic HR issues and policies
- (d) To formulate projects on policy development and surveys to be undertaken by the HR Division
- (e) To ensure proper working environment within the organization as per the OHS Act
- (f) To ensure that the relevant sections of the Employment Rights Act and Employment Relations Act are being implemented and ensure equal opportunities within the organization.

Frequency of Meetings

The Human Resource Committee meets as and when required and the participation of two members constitutes the quorum.

Statement of Attendance

During the year 2012, nine (09) Human Resource Committee meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF HUMAN RESOURCE COMMITTEE MEETINGS ATTENDED
Mr Roland Dubois (Up to 04 September 2012)	3 out of 3
Mr Pradeep Kumar Joosery (As from 05 September 2012)	6 out of 6
Mr Grish Gunesh	7 out of 9
Dr Praveen Mohadeb (Up to 30 November 2012)	6 out of 9

NAME OF REPRESENTATIVES	NUMBER OF HUMAN RESOURCE COMMITTEE MEETINGS ATTENDED
Mr Bali Bhooabul, Human Resource Officer, Ministry of Education & Human Resources	2

Technical Committee

Composition

The Technical Committee is a sub-committee of the Board comprising 5 members of the Board. The Chairperson and Members of the Technical Committee are appointed by the Board.

In 2012, the composition of the Committee was as follows:

NAME	DESIGNATION	
Mr Grish Gunesh (As from 24 July 2012)	Permanent Secretary, Ministry of Education & Human Resources	Chairperson
Dr Praveen Mohadeb (Up to 23 July 2012 as Ag. Chairperson) (From 24 July 2012 to 30 November 2012 as Member)	Executive Director, Tertiary Education Commission	Ag. Chairperson/ Member
Dr Azad Jeetun	Director, Mauritius Employers' Federation	Member
Mr Roland Dubois (Up to 04 September 2012)	Director, Mauritius Institute of Training and Development	Member
Mr Pradeep Kumar Joosery (As from 05 September 2012)	Officer in Charge, Mauritius Institute of Training and Development	
Mr Ravin Lama	Representative of Registered Private Training Institutions	Member

Terms of Reference

The Terms of Reference of the Technical Committee are as follows:

- To recommend policies relevant to the National Qualifications Framework;
- To formulate and publish policies and criteria, in respect of the technical and vocational education training sector;
- Ensure compliance with provisions for registration, accreditation, approval and others;
- Other technical issues related to technical and vocational education and training.

Frequency of Meetings

The Technical Committee meets as and when required with a quorum of at least three Members and may co-opt Members.

Statement of Attendance

During the year 2012, seven (07) Technical Committee meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF TECHNICAL COMMITTEE MEETINGS ATTENDED
Mr Grish Gunesh	7 out of 7
Dr Praveen Mohadeb (Up to 30 November 2012)	5 out of 7
Dr Azad Jeetun	3 out of 7
Mr Roland Dubois (Up to 04 September 2012)	3 out of 7
Mr Pradeep Kumar Joosery (As from 05 September 2012)	3 out of 7
Mr Ravin Lama	3 out of 7
NAME OF REPRESENTATIVES	NUMBER OF TECHNICAL COMMITTEE MEETINGS ATTENDED
Mrs Karoona Charitar, Financial Controller, Tertiary Education Commission	1
Mr Arunen Valaydon, Head, Research & Planning Division, Tertiary Education Commission	1
Mr Sayadaly Maudarbocus, Ag. Deputy Director of Mauritius Institute of Training and Development (MITD)	1

Statement of Remuneration of Board Members

The remuneration for Board Members and Representatives for the period 01 January 2012 to 31 December 2012 was as follows:

SN	Name of Board Members & Representatives	Board Meetings	Finance & Procurement Committee	HR Committee	Technical Committee	Total
		RS	RS	RS	RS	RS
1	Dr Sayfoo A Rechad	110,419	-	-	-	110,419
2	Mr Gunesh Grish	153,581	2,500	3,500	5,500	165,081
3	Dr Jeetun Azad	14,000	-	-	1,500	15,500
4	Dr Mohadeb Praveen	20,000	3,500	3,000	4,000	30,500
5	Mr Dubois Roland	14,000	-	3,000	1,500	18,500
6	Mr Lama Ravin	20,000	-	-	1,500	21,500
7	Mr Pellegrin M S A Cyril	18,000	1,000	-	-	19,000
8	Mr Bhooabul Bali	-	-	1,000	-	1,000
9	Mrs Charitar Karoona	-	-	-	500	500
10	Mr Joosery Pradeep K	8,000	-	6,000	1,500	15,500
11	Mr Kasenally M Saabir	2,000	-	-	-	2,000
12	Mr Maudarbocus Sayadaly	2,000	-	-	500	2,500
13	Mr Valaydon Arunen	2,000	-	-	500	2,500
	Total	364,000	7,000	16,500	17,000	404,500

Related Party Transaction

Dr Abdool Rechad Sayfoo was the Chairperson of the Board of MQA since 24 July 2012. He was previously the Director of Vocational Training Institute (VTI) which is a registered training institution with the MQA. Upon his appointment as Chairperson of the MQA, he resigned as Director/Manager of VTI.

Dr Azad Jeetun, Director of the Mauritius Employers' Federation (MEF) was the Vice Chairperson of the Board of the MQA in 2012. The MEF is a registered Training Institution with the MQA.

Mr Roland Dubois, as Director of the Mauritius Institute of Training and Development (MITD) was a member on the Board of the MQA until 04 September 2012. He was also the Chairperson of the Human Resource Committee, a Sub Committee of the Board. The MITD is a registered Training Institution with the MQA. After the departure of Mr R Dubois, Mr Pradeep K Joosery, Officer in Charge at MITD became member of the MQA Board and was chairing the Human Resource Committee.

Mr Ravin Lama, as member of the Association of Registered Private Training Institutions (ARPTI), was the representative of Registered Private Training Institutions on the Board of the MQA since 24 July 2011. He is the Manager and Programme Officer of Mind Initiatives Ltd which is a registered Training Institution with the MQA.

Related party transactions were carried out at commercial terms and conditions.

Statement of Directors' Responsibility

The Mauritius Qualifications Authority (MQA) has prepared the financial statements which give a true and fair view of its financial position and its financial performance as at the financial year end 31 December 2012.

The Directors of MQA confirm that in the preparation of the financial statements for the financial year ended 31 December 2012:

- appropriate accounting policies and standards have been used, consistently applied and have been supported by reasonable and prudent judgments and estimates;
- the accounting standards which have been followed has been stated and any material departure disclosed with reasons; and
- the financial statements have been prepared on a going concern basis.

The audit of the financial statements was carried out by the National Audit Office (NAO).

The auditor was responsible to report on whether the activities, financial transactions and information reflected in the financial statements were, in all material respects, in compliance with laws and authorities which govern them and that the financial statements were fairly represented.

Directors' Statement for Internal Control

The Board of the MQA confirms its responsibility for the setting up of an effective internal control system implying that the MQA generates reliable financial reporting and substantially complies with the laws and regulations that apply to it and also to providing reasonable assurance regarding the achievement of its objectives.

The following internal control activities are in place at the MQA:

- *Segregation of duties* - duties are segregated among different people to reduce the risk of error or inappropriate action. Normally, responsibilities for authorizing transactions, recording transactions (accounting), and handling the related asset (custody) are divided.
- *Authorization of transactions* - review of particular transactions by an appropriate person. Management authorizes employees to perform certain activities and to execute certain transactions within limited parameters. In addition, management specifies those activities or transactions that need supervisory approval before they are performed or executed by employees. A supervisor's approval (manual or electronic) implies that he or she has verified and validated that the activity or transaction conforms to established policies and procedures.
- *Retention of records* - maintaining documentation to substantiate transactions.
- *Supervision or monitoring of operations* - observation or review of ongoing operational activity.
- *Physical safeguards* - usage of cameras, locks, physical barriers, etc. to protect assets and property of MQA. In addition, access to equipment, inventories, securities, cash and other assets is restricted.
- *Top-level reviews* - analysis of actual results versus organizational goals or plans, periodic and regular operational reviews and other key performance indicators (KPIs).
- *IT Security* - usage of passwords, access logs, etc. to ensure access restricted to authorized personnel.
- *Top level reviews* - Management review of reports comparing actual performance versus plans, goals, and established objectives.
- *Controls over information processing* - A variety of control activities are used in information processing. Examples include edit checks of data entered, accounting for transactions in numerical sequences, comparing file totals with control accounts, and controlling access to data, files and programs.

MQA Organisation Structure

The Mauritius Qualifications Authority (MQA) is headed by the Director who is assisted by the Deputy Director & Registrar. The activities of the MQA are organised under four Divisions namely: Corporate Services, Quality Assurance Services, Framework Services and Learner Attainment & Information Services as follows.

Directorate



Mr Kaylash D Allgoo, O.S.K, Director of MQA is the Chief Executive Officer of the Authority. He is responsible for the execution of the policy, and the control and management of the day-to-day business of the organisation.

The Deputy Director & Registrar is Mr Robin K Phoolchund.



Corporate Services Division

The Corporate Services Division is headed by Mr Kamalanaden V Mooten, Manager Corporate Services. The Manager is assisted by the Accountant, the Administrative Officer and the Systems Administrator.

The Corporate Services Division is responsible for General Administration, Finance, Procurement, Information Systems and Human Resource Management. The Division also assists in Legal Matters, carries out Verification & Issue of Certificate of Registration and deals with Public Relations.



Quality Assurance Services Division



The Quality Assurance Services Division is headed by Mr Ramesh Ramdass, Manager, Quality Assurance Services after the departure on leave without pay of Mr Vijaye A Ramchurn as from 10 September 2012. Four Accreditation Officers are assisting the Manager.

The Division is responsible for the registration of Training Institutions comprising monitoring and evaluation of Training Institutions, accreditation of award programmes, approval of non-award courses and formulation of policies in relation to regulation of training. In addition the Quality Assurance Services Division registers Managers, Programme Officers and Trainers.

It is also the responsibility of this Division to develop quality assurance processes that are in line with international best practices so as to set out a robust quality assurance framework.

Framework Services Division

The Framework Services Division is headed by Mr R Ramchurun, Accreditation Officer who has been assigned the duties of Manager, Framework Services with effect from 10 September 2012. Mr Ramesh Ramdass was Manager of this Division until 09 September 2012. Mr Ramchurun is assisted by one Accreditation Officer.



The Division is responsible for maintaining the National Qualifications Framework (NQF), setting up of the Industry Training Advisory Committees (ITACs) and developing and generating National Qualifications and Unit Standards in different sectors.

The implementation of Recognition of Prior Learning (RPL) within Mauritius and Rodrigues and the granting of recognition and equivalence to qualifications on the NQF also fall under the responsibility of this Division.

Learner Attainment & Information Services Division

Mr Subiraj Bhunjun who has been appointed Manager, Learner Attainment and Information Services with effect from 03 July 2012 is at the head of this newly created Division. He is assisted by one Accreditation Officer.



The Division is responsible for establishing and maintaining learning accounts for Mauricians in the Technical and Vocational Education and Training Sector (TVET).

The Learner Attainment and Information Services Division is also responsible for the compilation and submission of reports on statistics pertaining to TVET enrolment in MQA registered Training Institutions, handling complaints against training institutions and illegal operation regarding training.

Management and Staff in Year 2012

Director

Mr Kaylash Dwarkasing ALLGOO, O.S.K.

Deputy Director and Registrar

Mr Robin Krishnaduth PHOOLCHUND

Managers

- Mr Kamalanaden Vella MOOTEN - Manager, Corporate Services
- Mr Vijaye Anand RAMCHURN - Manager, Quality Assurance Services
(on Leave Without Pay as from 10.09.2012)
- Mr Ramesh RAMDASS - Manager, Framework Services until 09.09.2012
Manager, Quality Assurance Services
(As from 10.09.2012)
- Mr Subiraj BHUNJUN - Manager, Learner Attainment & Information Services
(As from 03.07.2012)
- Mr Rajcoomar RAMCHURUN - Assigned duties of Manager, Framework Services
(As from 10.09.2012)

Accountant

Mrs Scilla DAWONAUTH

Administrative Officer

Mr Jaydrutt MAKOONLALL

Accreditation Officers

- Mr Subiraj BHUNJUN (Up to 02.07.2012)
- Mr Rajcoomar RAMCHURUN
- Mr Ramsamy NOOKADEE
- Mrs Pratima Rajeswaree HARDOWAR
- Ms Urvasi Gowtam SANTOKHEE
- Ms Premila Devi RAMODHIN
- Mr Vishal DEENOO (As from 03.12.2012)
- Ms Lutchmee Devi GOPEE (As from 03.12.2012)

Systems Administrator

Mr Vishal MUNGROO

Accounting Technician

Mrs Pasmawtee GOPEE

ICT Technicians

Mr Shahbaaz NOORMAHOMED
Mr Muhammad Amjud DOOKHAN (As from 10.12.2012)

Higher Executive Officers

Mrs Kooshmowtee SEEWOOCHURN
Mrs Usha BABOOLALL
Mrs Nodranee PUTTY
Mr Atmaram BALLOO
Ms Chetrani Kumari JANKEE

Confidential Secretaries

Mrs Padmah BAHADOOR
Mrs Jacqueline CHAN PAK CHOON

Executive Officers

Ms Anjalee Devi PEEROO
Mrs Artee Devi DOOLUB
Mrs Swastee SUNYA NAIKU
Mrs Kavitha Devi BABOOLALL (As from 03.07.2012)
Mrs Radha CHEEKHOORY (As from 04.12.2012)

Clerk/Word Processing Operator/Receptionists

Mrs Kavitha Devi BABOOLALL (Up to 02.07.2012)
Mrs Radha CHEEKHOORY (Up to 03.12.2012)
Mrs Marie Stephanie MARGUERITTE
Mrs Preety KODI RAMANAH
Mrs Prema CAUNHYE
Mrs Koujavalli NARAINA POULLE
Ms Visanjali VEEREN (As from 03.01.2012)
Ms Bharati JAHUL (As from 01.11.2012)

Office Attendant/Drivers

Mr Joynauth RAMESSUR
Mr Ramchesse LOUIS
Mr Randheer LOLLJEE
Mr Sudesh Kumar BEEJAN (From 01.11.2006 to 31.08.2012)

Driver

Mr Josué JAUNE (As from 05.09.2012)

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Highlights of Activities

Industry Training Advisory Committees

Industry Training Advisory Committees (ITACs) comprise representatives from the private and public sectors. The role of the ITAC is to generate Unit Standards and Qualifications at different levels of the NQF. 19 ITACs and 2 Committees have been set up in various sectors of the economy.

Generation of Unit Standards and Qualifications

In the financial year 2012, the ITACs set up have generated 17 new Qualifications at different levels of the National Qualifications Framework (NQF) and 10 previous Qualifications have been reviewed together with their corresponding Unit Standards in different sectors of the economy as provided in the table below.

Generation of Unit Standards and Qualifications

SN	SECTOR	QUALIFICATIONS DEVELOPED/REVIEWED	NQF LEVEL	NO OF UNIT STANDARDS
1	Tourism and Hospitality Management	National Certificate in Restaurant and Bar Services (Reviewed)	3	28
		National Certificate in Restaurant & Bar Services (Reviewed)	4	32
		National Certificate in Housekeeping (Reviewed)	3	27
		National Certificate in Housekeeping (Reviewed)	4	22
		National Certificate in Front Office (Reviewed)	3	29
		National Certificate in Front Office (Reviewed)	4	31
		National Certificate in Food Production (Reviewed)	3	29
2	Information & Communication Technology	National Certificate in Contact Centre Operations (Reviewed)	3	32
3.	Printing	National Certificate in Print Finishing and Bookbinding	2	13
4.	Health & Social Care	National Certificate in Surgical Operating Theatre Assistant	4	22
5.	Building Construction & Civil Engineering	National Certificate in Scaffolding	4	29
6.	Textile and Apparel	National Certificate in Garment Making	2	19
7.	Mechanical Engineering	National Certificate in Engineering Machining and Tool Making	4	16
		National Certificate in Refrigeration and Air Conditioning (Reviewed)	4	21
		National Certificate in Plumbing - Level 3 (Reviewed)	3	28
8.	Electrical & Electronics Engineering	National Certificate in Communication Electronics	4	26
		National Certificate in Communication Electronics	5	30
		National Certificate in Industrial Electronics	4	30
		National Certificate in Industrial Electronics	5	25
9.	Automotive	National Certificate in Automotive Mechanics and Electronics	5	18
10.	Management	National Certificate in Banking Operations	4	31
		National Certificate in Banking Operations	5	30
		National Certificate in Sales & Marketing	5	20
11.	Handicraft	National Certificate in Coconut Craft	2	13
		National Certificate in Woven Craft - Basketry	2	15
		National Certificate in Fibre Craft	2	13
12.	Automation and Robotics	National Certificate in Industrial Automation	5	21

Registration of Training Institutions/Managers/Programme Officers/ Trainers, Accreditation of Training Programmes and Approval of Courses

In 2012, the status of registration of training institutions, registration of Managers, Programme Officers/Trainers and the courses approved is illustrated in the table below:

ITEM/DESCRIPTION	NUMBER (2012)
Training Institutions registered	77
Renewal of registration of Training Institutions	74
Registration of Managers	77
Registration of Programme Officers	77
Registration of Trainers	867
Courses approved (Non Award)	3116
Courses accredited (Award)	190

Training Institutions

The table below shows the registered Training Institutions by sector during the year under review (2012).

Registration of New Training Institutions by sector in 2012

SECTOR	NUMBER
Beauty Care & Hairdressing	9
Engineering	7
Health and Social Care	6
Hotel and Tourism	4
Information Technology	12
Management	39
Total	77

Trainers

The field in which Trainers are mostly registered is Management followed by Information Technology.

Since the inception, Trainers were registered for lifetime at the MQA but as from 2010, the Authority started to register Trainers for a period of three years and the registration can be renewed upon application. The registration of Trainers by sector in 2012 is shown below.

Registration of Trainers by sector in 2012

SECTOR	NUMBER
Agriculture	14
Beauty Care & Hairdressing	30
Design	20
Diving	12
Driving	3
Engineering	64
Footwear	1
Health and Social Care	79
Information and Communication Technology	171
Jewellery	7
Management	354
Office Skills	48
Printing	1
Textile	11
Tourism and Hospitality Management	52
Total	867

Accredited Programmes

Accreditation of an award programme is a multi-step activity, all of which is defined in the Quality Assurance Standards of the Authority. The outcome of the programme is the award of a certificate/diploma to successful candidates after a formal assessment exercise. This certificate is approved and recognized as formal learning.

MQA has in the year 2012 accredited a total of 190 training programmes to be run by 34 Training Institutions.

Approval of Non Award Courses

The MQA also deals with applications for the approval of short courses, commonly termed as ‘non-award courses’. These are generally awareness courses, without any formal assessment of the learning achieved, and usually culminate in the conferring of a Certificate of Attendance. Non-award courses can be dispensed by duly MQA registered training institutions, companies or be run in-house subject to prior approval of the said courses by the Authority.

The number of non-award courses approved during the financial year 2012 stands at 3,116.

Recognition and Equivalence of Qualifications

Following the enactment of The Education and Training (Miscellaneous Provisions) Act 2005, the MQA was entrusted in July 2005 the responsibility to cater for the recognition and equivalence of qualifications in the Technical and Vocational sector.

Recognition of qualifications can be defined as the evaluation and validation of qualifications thereby giving the holder of the qualification the right to be considered for admission to further higher education and/or employment activities.

In 2012, 62 cases of Recognition have been processed.

On the other hand, Equivalence of qualifications can be defined as the formal establishment of two qualifications that are of comparable standard or level with a view to allowing access to educational and/or employment activities.

In 2012, the number of cases of Equivalence that have been dealt with stands at 33.

Recognition of Prior Learning (RPL)

The RPL system as set up by the MQA comprises 3 stages, namely Pre-screening, Facilitation and Assessment. In general, people having at least 3 years of experience in the field can apply for RPL at the MQA. RPL Facilitators are then assigned to the applicants to build their portfolio of evidences. Once completed, the applicant forwards his portfolio to the MQA. The portfolio is subsequently forwarded to the awarding body for RPL Assessment. The assessment can result in a full qualification or a Record of Learning in case of partial qualification.

In 2012, apart from the five sectors in which RPL was implemented initially namely Tourism, Construction, Printing, Plumbing and Adult Literacy, it was extended to all sectors of the Mauritian economy and an additional 59 Facilitators have been trained during the year. Furthermore, no effort has been spared to successfully implement RPL in Rodrigues as well and it is to be noted that 45 Facilitators and 23 Assessors have also been trained in Rodrigues in 2012.

Staff Training

Mr K Allgoo participated in the Conference on Leadership in a Globalised World: Nurturing New Partners organized by the All India Management Association at the Grand Baie International Conference Centre on 30 May 2012.

Mr K V Mooten attended a one-day National Seminar on Employment Legislations on 27 November 2012 aimed for the Human Resource Cadre of Parastatal Bodies and Local Government Authorities organized by the Ministry of Labour, Industrial Relations & Employment.

Mr S Bhunjun attended a Workshop on Team Building for Team Leaders organized by the National Productivity and Competitiveness Council on 11 and 12 July 2012.

Mr J Makoonlall attended the MEXA Corporate Sustainability Forum 2012 organised by the Mauritius Export Association at Labouonnais Waterfront Hotel, Caudan on 21 March 2012. He also attended a half day Seminar on Educating for Productivity organized by the National Productivity and Competitiveness Council in collaboration with the Ministry of Education & Human Resources at MGI, Moka on 27 November 2012.

Mr R Nookadee attended a Workshop on “We can Help” Desk for Counselling Public Officers organized by the Ministry of Social Security, National Solidarity & Reform Institutions on 11 July 2012. He also attended a Workshop on Promoting Employee Involvement Through Quality Circles and Suggestion Schemes organized by the National Productivity & Competitiveness Council on 29 and 30 August 2012.

Mr V Mungroo followed a half-day training on the new GWP Platform organized by the National Computer Board in collaboration with FRCI at Phoenix on 22 November 2012. He also followed the Course on Developing Security Policies and the Course on Securing Networks organized by the National Computer Board in collaboration with IMPACT on 10 and 11 December 2012 and from 12 to 14 December 2012 respectively.

Mrs P Gopee followed a Course on Contributions Network Project organized by the Mauritius Network Services on 23 February 2012.

Mr S Noormahomed attended a Workshop on Child online Safety organized by the National Computer Board on 08 February 2012. He also attended a Workshop on Mobile Hacking and Application Security organized by the National Computer Board on 31 May 2012. He further followed a half-day training on the new GWP Platform organized by the National Computer Board in collaboration with FRCI at Phoenix on 22 November 2012. He also followed the Course on Developing Security Policies organized by the National Computer Board in collaboration with IMPACT on 10 & 11 December 2012.

Mr A Dookhan attended a Workshop on Data Loss Prevention, Cloud Computing, Social Networking and Forensic Investigation Tools organised by the Data Protection Office on 13 December 2012.

Mrs U Baboolall attended a Workshop on “We can Help” Desk for Counselling Public Officers organized by the Ministry of Social Security, National Solidarity & Reform Institutions on 11 July 2012.

Ms C Jankee attended a Workshop on Promoting Employee Involvement Through Quality Circles and Suggestion Schemes organized by the National Productivity & Competitiveness Council on 29 and 30 August 2012.

Mrs S Naiku followed a Course in Customer Care organized by the National Productivity and Competitiveness Council on 08 and 09 February 2012.

Mrs R Cheekhoory attended a one-day National Seminar for the Human Resource Cadre of Parastatal Bodies and Local Government Authorities organized by the Ministry of Labour, Industrial Relations & Employment on 27 November 2012.

Mrs S Margueritte followed a Course in Customer Care organized by the National Productivity and Competitiveness Council on 08 and 09 February 2012.

Mrs P Kodi Ramanah followed a Course on Enhancing Productivity through Improved Communication organized by the National Productivity and Competitiveness Council on 23 and 24 May 2012.

Mrs P Caunhye followed a Course on Enhancing Productivity through Improved Communication organized by the National Productivity and Competitiveness Council on 23 and 24 May 2012.

Ms V Veeren attended a Workshop on Promoting Employee Involvement Through Quality Circles and Suggestion Schemes organized by the National Productivity & Competitiveness Council on 29 and 30 August 2012.

Overseas Mission

Mr K Allgoo participated in the 5th International Capacity Building Workshop of ICQAHEA 2012 organised in Abidjan, Ivory Coast on 14 and 15 September 2012. He also attended the Kenya Education International Fair in Nairobi from 02 to 06 October 2012.

Mr K V Mooten attended a Workshop on Certification of Persons – ISO/IEC in Pretoria, South Africa from 27 to 31 August 2012.

Mr V A Ramchurn participated in the INQAAHE Biennial Forum in Australia on 17 and 18 April 2012. He also attended the 2012 Afri/Inqaahe Workshop on Good Practice in Quality Assurance in Kenya from 14 to 17 May 2012.

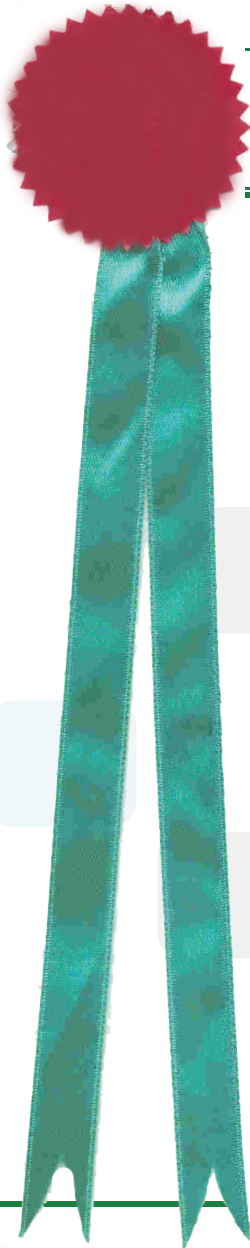
Visitors at MQA

The following visitors were received at the Mauritius Qualifications Authority in the year 2012:

29 March 2012	A delegation of four people from the Department of Qualifications and Training of Mozambique including Ms Maria Ida Alvarinho Gonçalves who is the Manager of the Department
26 June 2012	Mrs Marina Confait, Vice Chancellor, University of Seychelles
27 August 2012	Mr John Lesperance, Education Specialist, Commonwealth of Learning
12 October 2012	Ms Fiona Ernesta, Chief Executive Officer, Seychelles Qualifications Authority
12 October 2012	Ms Jill Tirant, Principal Quality Assurance Officer, Seychelles Qualifications Authority
02 November 2012	Mr Segomotso Sidie Chimbombi, Manager Assessment Design, Botswana Training Authority
09 November 2012	A delegation of three people from the Botswana Training Authority including Cindie Deborah Tsiako who is the Assessment Design Specialist at the Authority
23 November 2012	A delegation of three people from SNQ – National Qualifications System of the Ministry of Youth, Employment and Human Resource Development, Cap Vert including Mr Olavo Delgado Correia who is the Director General of Employment at the Ministry

The background features a grid of squares in various shades of blue and grey, arranged in a pattern that suggests a staircase or a series of steps. A large, light blue curved band sweeps across the lower half of the page, partially overlapping the grid. The text 'Financial Statements' is centered in a bold, dark blue font.

Financial Statements



**REPORT OF THE
DIRECTOR OF AUDIT**

**On the Financial Statements
of the Mauritius Qualifications Authority
for the year ended 31 December 2012**

NATIONAL AUDIT OFFICE



NATIONAL AUDIT OFFICE

REPORT OF THE DIRECTOR OF AUDIT TO THE BOARD OF THE MAURITIUS QUALIFICATIONS AUTHORITY

Report on the financial statements

I have audited the financial statements of the Mauritius Qualifications Authority on pages 1 to 24 which comprise the statement of financial position as of 31 December 2012, and the statement of outturn, the statement of financial performance, the statement of changes in net assets/equity and the statement of cash flows for the year then ended and the notes to the financial statements which include a summary of significant accounting policies and other explanatory notes.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Public Sector Accounting Standards (IPSASs). This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards of Supreme Audit Institutions (ISSAIs). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting principles used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a reasonable basis for my audit opinion.

Opinion

In my opinion, the financial statements give a true and fair view of the financial position of the Mauritius Qualifications Authority as of 31 December 2012, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards.

Report on other legal and regulatory requirements

Management's responsibility

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

Auditor's responsibility

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all materials respects, in compliance with the laws and authorities which govern them.

I believe that audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Opinion

Statutory Bodies (Accounts and Audit) Act

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Statutory Bodies (Accounts and Audit) Act.

Public Procurement Act

The Mauritius Qualifications Authority is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant regulations. My responsibility is to report on whether the provisions of part V of the Act regarding the bidding process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.

(K.C.TSE YUET CHEONG) MRS

Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
President John Kennedy Street
Port Louis

18 April 2014

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2012



MAURITIUS QUALIFICATIONS AUTHORITY

MAURITIUS QUALIFICATIONS AUTHORITY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

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MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Outturn For the year ended 31 December 2012

Item	Revised Budget	Actual Expenditure
	Rs	Rs
Income		
Income from fees	9,500,000	8,964,400
Government grant	16,000,000	15,774,000
Other income	215,000	270,998
Total	25,715,000	25,009,398
Capital		
Government grant	1,000,000	836,891
Total	1,000,000	836,891
Total Income	26,715,000	25,846,289
Expenditure		
Recurrent		
Salary	12,205,000	11,786,120
Allowances	120,000	161,085
Extra assistance	325,000	197,090
End of year bonus	1,000,000	946,736
Gratuity/annual leaves refund	275,000	240,738
Sick leave	275,000	230,111
Travelling & transport	1,660,000	1,619,244
Overtime	225,000	221,851
Staff welfare	155,000	268,696
Passage benefits	150,000	228,473
FPS / NPF / Medical Insurance Contributions	575,000	508,028
Pension	1,000,000	944,909
Total staff costs	17,965,000	17,353,081
Telephone bills	300,000	228,614
Rental of building and related charges	2,738,000	2,687,721
Office and IT equipment	-	2,990
Office furniture	-	-
Postage	175,000	126,500
Cleaning materials	40,000	37,260
Office sundries	75,000	45,794
Maintenance - buildings	70,000	81,387
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	100,000	99,128
Maintenance and insurance of vehicles and motorcycles	470,000	407,144
Maintenance - furniture, office & IT equipment	855,000	759,323
Stationeries and publications	1,000,000	711,953
Books and periodicals	12,000	15,900

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Outturn For the year ended 31 December 2012

Item	Revised Budget	Actual Expenditure
	Rs	Rs
Public notices	175,000	152,067
Magazines and newspapers	30,000	26,400
Mission expenses	200,000	238,485
Fees to chairman and members of Board and Committees	750,000	726,425
Fees for training	150,000	140,000
Audit fees	100,000	75,000
Legal and professional fees	75,000	68,700
Hospitality and ceremonies	65,000	71,146
Seminar and workshop	300,000	295,961
External linkages	70,000	76,400
Total Goods and Services	7,750,000	7,074,298
Total	25,715,000	24,427,379
Capital		
Acquisition of assets	1,000,000	791,321
Total	1,000,000	791,321
Total Expenditure	26,715,000	25,218,700

The Statement of outturn for the year ended 31 December 2012 has been presented on a cash basis.

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Financial Position as at 31 December 2012

	Notes	2012 Rs	2011 Restated Rs
ASSETS			
<u>Current assets</u>			
Trade and other receivables	4	709,416	728,963
Car loan receivable	5	673,624	611,931
Cash and cash equivalents	6	2,234,704	2,156,707
		3,617,745	3,497,601
<u>Non-current assets</u>			
Property, plant and equipment	7	3,967,240	5,260,267
Long term car loan receivable	5	2,028,312	1,990,936
Pension Fund	2.7	368,275	88,780
		6,363,827	7,339,983
Total Assets		9,981,572	10,837,584
LIABILITIES			
<u>Current liabilities</u>			
Trade and other payables	8	828,147	1,010,834
Employee benefit obligations	9	1,555,598	1,296,684
Car loan payable	10	673,624	611,931
		3,057,369	2,919,449
<u>Non-current liabilities</u>			
Employee benefit obligations	9	6,743,047	5,984,609
Car loan payable	10	2,028,312	1,990,936
		8,771,359	7,975,545
Total liabilities		11,828,728	10,894,994
Net Assets		(1,847,156)	(57,410)
EQUITY			
Capital grants	11	4,054,330	5,531,207
General fund	12	(5,901,486)	(5,588,617)
Total Equity		(1,847,156)	(57,410)

The Notes to the Accounts on pages 11 to 24 form part of the financial statements.

Hemraz Beeharry Panray, Chairperson

Ravin Lama, Board Member

Date:

28 February 2014

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Financial Performance for the year ended 31 December 2012

	<u>Notes</u>	2012	2011 Restated
		Rs	Rs
REVENUE			
Grants	13	18,087,768	16,143,712
Income	14	9,110,140	9,400,954
Total Revenue		27,197,908	25,544,666
EXPENSES			
Operating expenses	15	20,261,713	19,877,783
Administrative expenses	16	7,229,943	6,892,678
Finance costs	17	19,121	11,719
		27,510,777	26,782,181
Surplus/(deficit) for the year		(312,869)	(1,237,515)

The Notes to the Accounts on pages 11 to 24 form part of the financial statements.

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Changes in Net Assets/Equity for the year ended 31 December 2012

Year ended 31 December 2011

	Capital Grants Rs	General Fund Rs	Total Rs
Balance as at 01 January 2011 as previously reported	10,733,642	(5,099,311)	5,634,331
Grant received for the Year	411,145	-	411,145
Grant credited to Statement of Financial Performance	(2,368,712)	-	(2,368,712)
Transfer from/to current assets and current liabilities	-	17,639	17,639
Surplus/(deficit) for the year 2011	-	(1,237,515)	(1,237,515)
Balance as at 31 December 2011	8,776,075	(6,319,187)	2,456,888

Year ended 31 December 2012

	Capital Grants Rs	General Fund Rs	Total Rs
Balance as at 01 January 2011 as previously reported	8,776,075	(6,319,187)	2,456,888
Employee benefits obligations adjustment	-	(2,514,298)	(2,514,298)
Capital grant adjustment	(3,244,868)	3,244,868	-
Restated balance as at 01 January 2011	5,531,207	(5,588,617)	(57,410)
Grant received for the Year	836,891	-	836,891
Grant credited to statement of Financial Performance	(2,313,768)	-	(2,313,768)
Surplus/(deficit) for the year 2012	-	(312,869)	(312,869)
Balance as at 31 December 2012	4,054,330	(5,901,486)	(1,847,156)

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Cash Flows for the year ended 31 December 2012

	Year ended 31 December 2012	Year ended 31 December 2011
	Rs	Rs
Cash flows from operating activities		
Surplus/ (deficit) for the year	(312,869)	(1,237,515)
Adjustments for:		
Depreciation	1,881,765	2,368,712
Capital grant credited to Statement of Financial Performance	(2,313,768)	(2,368,712)
Interest received	-	(2,021)
Profit on disposal of asset	-	(136,993)
Loss on disposal of asset	-	12,843
Receivables and payables	-	17,639
	(744,872)	(1,346,047)
(Increase)/decrease in accounts receivable	(79,523)	1,697,344
Increase/(decrease) in employee obligations	737,857	535,038
Increase/(decrease) in accounts payable	(83,618)	(668,024)
Cash generated /(absorbed) from operations	(170,156)	218,310
Interest Received	-	2,021
<i>Net cash inflows/(outflows) from operating activities</i>	(170,156)	220,331
Cash flows from investing activities		
Purchase of property, plant and equipment	(588,738)	(1,180,079)
Proceeds from sale of property, plant & equipment	-	243,512
<i>Net cash used in investing activities</i>	(588,738)	(936,567)
Cash flow from financing activities		
Capital grant from Government	836,891	411,145
Car loan received	796,320	-
Car loan disbursed	(796,320)	-
<i>Net cash from financing activities</i>	836,891	411,145
Net increase in cash and cash equivalents	77,997	(305,091)
Cash and cash equivalents at beginning of period	2,156,707	2,461,798
Cash and cash equivalents at end of period	2,234,704	2,156,707

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Budgets, Actual and Accrued based amounts For the year ended 31 December 2012

Item	Budgeted amounts		Actual Amounts	Financial Statements
	Original	Revised		
	Rs	Rs	Rs	Rs
Income				
Income from fees	9,500,000	9,500,000	8,973,400	8,964,400
Government grant	16,000,000	16,000,000	15,774,000	15,774,000
Other income	200,000	215,000	270,998	145,740
Total	25,700,000	25,715,000	25,018,398	24,884,140
Capital				
Government Grant	1,000,000	1,000,000	836,891	2,313,768
Total	1,000,000	1,000,000	836,891	2,313,768
Total Income	26,700,000	26,715,000	25,855,289	27,197,908
Expenditure				
Recurrent				
Salary	12,745,000	12,205,000	11,786,120	11,786,120
Allowances	120,000	120,000	161,085	161,085
Extra assistance	400,000	325,000	197,090	123,711
End of year bonus	1,000,000	1,000,000	946,736	946,736
Gratuity/annual leaves refund	275,000	275,000	240,738	240,738
Sick/vacation leave	275,000	275,000	230,111	1,177,649
Travelling & transport	1,600,000	1,660,000	1,619,244	1,619,244
Overtime	150,000	225,000	221,851	221,851
Staff welfare	180,000	155,000	268,696	226,696
Passage benefits	150,000	150,000	228,473	487,388
Family Protection Scheme/National Pension Fund/Medical Insurance Contributions	575,000	575,000	508,028	508,028
Pension	1,000,000	1,000,000	944,909	665,414
Total staff costs	18,470,000	17,965,000	17,353,081	18,164,660
Telephone bills	300,000	300,000	228,614	227,595
Rental of building and related charges	2,728,000	2,738,000	2,687,721	2,687,721
Office and IT equipment	-	-	2,990	-
Office furniture	-	-	-	-
Postage	175,000	175,000	126,500	126,949
Cleaning materials	40,000	40,000	37,260	37,260
Office sundries	75,000	75,000	45,794	45,794
Maintenance-buildings	50,000	70,000	81,387	471,039
Insurance-fire and ailed perils, employers liability, group personal accident, public liability ect	90,000	100,000	99,128	99,128

MAURITIUS QUALIFICATIONS AUTHORITY

Statement of Budgets, Actual and Accrued based amounts For the year ended 31 December 2012

Item	Budget Amounts		Actual Amounts	Financial Statements
	Original	Revised		
	Rs	Rs	Rs	Rs
Maintenance and insurance of vehicles and motorcycles	305,000	470,000	407,144	412,442
Maintenance-furniture, office & IT equipment	715,000	855,000	759,323	769,366
Stationeries and publications	900,000	1,000,000	711,953	711,953
Books and periodicals	12,000	12,000	15,900	13,448
Public notices	50,000	175,000	152,067	152,067
Magazines and newspapers	30,000	30,000	26,400	30,223
Mission expenses	200,000	200,000	238,485	238,485
Fees to chairman and members of Board and Committees	750,000	750,000	726,425	726,575
Fees for training	100,000	150,000	140,000	140,000
Audit fees	100,000	100,000	75,000	75,000
Legal and professional fees	75,000	75,000	68,700	68,700
Hospitality and ceremonies	65,000	65,000	71,146	71,146
Seminar and workshop	400,000	300,000	295,961	295,961
External linkages	70,000	70,000	76,400	63,499
Total Goods and Services	7,230,000	7,750,000	7,074,298	7,464,352
Total	25,700,000	25,715,000	24,427,379	25,629,013
Capital				
Acquisition of assets	1,000,000	1,000,000	791,321	-
Total	1,000,000	1,000,000	791,321	-
Depreciation	-	-	-	1,881,765
Total Expenditure	26,700,000	26,715,000	25,218,700	27,510,778

MAURITIUS QUALIFICATIONS AUTHORITY

Statement showing reasons for variances between original and revised Budget For the year ended 31 December 2012

Item	Budgeted amounts		Variation	Comments
	Original	Revised		
	Rs	Rs	Rs	
Income				
Recurrent				
Income from fees	9,500,000	9,500,000	-	
Government grant	16,000,000	16,000,000	-	
Other income	200,000	215,000	15,000	
Total	25,700,000	25,715,000	15,000	
Capital				
Government grant	1,000,000	1,000,000	-	
Total	1,000,000	1,000,000	-	
Total Income	26,700,000	26,715,000	15,000	
Expenditure				
Recurrent				
Salary	12,745,000	12,205,000	(540,000)	Savings due to vacant posts which have not been filled at the beginning of the year and others have been filled internally
Allowances	50,000	50,000	-	
Extra assistance	400,000	325,000	(75,000)	Trainees who left were not replaced under the Scheme
End of year bonus	1,000,000	1,000,000	-	
Gratuity/ annual leaves refund	275,000	275,000	-	
Sick leaves refund	275,000	275,000	-	
Travelling & transport	1,600,000	1,660,000	60,000	Increase in mileage due to an increase in monitoring visits of Training Institutions
Overtime	150,000	225,000	75,000	Increase due to flooring works carried out after office hours and officers working late
Staff welfare	80,000	55,000	(25,000)	Savings due to cancellation of End of Year get together as per Government circular
Passage benefits	150,000	150,000	-	
Family Protection Scheme/National Pension Fund/Medical insurance contributions	575,000	575,000	-	
Pension	1,000,000	1,000,000	-	
Total staff costs	18,300,000	17,795,000		
Electricity charges and gas charges	500,000	500,000	-	
Telephone bills	300,000	300,000	-	
Water charges	16,000	16,000	-	
Fuel and oil-vehicles	80,000	95,000	15,000	Increase in provision due to monitoring visits of Training Institutions
Rental of building	2,200,000	2,200,000	-	
Rental of parking slots	12,000	22,000	10,000	As from July 2012 rental is being paid for 2 additional parking slots which previously were free
Postage	175,000	175,000	-	
Cleaning materials	40,000	40,000	-	

MAURITIUS QUALIFICATIONS AUTHORITY

Statement showing reasons for variances between original and revised budget For the year ended 31 December 2012

Item	Budgeted amounts		Variation	Comments
	Original	Revised		
	Rs	Rs	Rs	
Office sundries	75,000	75,000	-	
Maintenance-buildings	50,000	70,000	20,000	Provision was increased due to additional repairs and maintenance works carried out
Insurance - fire and ailed perils, employers liability, group personal accident, public liability etc	90,000	100,000	10,000	
Maintenance and insurance of vehicles and motorcycles	225,000	375,000	150,000	Additional repairs carried out to MQA vehicles due to breakdown
Maintenance -IT equipment	675,000	675,000	-	
Maintenance-furniture and office equipment	40,000	180,000	140,000	Increase in Provision due to repairs of photocopiers and replacement of defective blinds
Stationeries	600,000	600,000	-	
Books and periodicals	12,000	12,000	-	
Public notices	50,000	175,000	125,000	Increase in press adverts for filling of vacancies and other notices
Publications	300,000	400,000	100,000	Provision was increased for printing of MQA Souvenir Magazine icw its 10th Anniversary
Magazines and newspaper	30,000	30,000	-	
Mission expenses	200,000	200,000	-	
Fees to chairman and members of Board and Committees	750,000	750,000	-	
Fees for training	100,000	150,000	50,000	A training programme was established and officers were trained accordingly
Audit fees	100,000	100,000	-	
Legal and professional fees	75,000	75,000	-	
Uniforms	70,000	70,000	-	
Catering and entertainment expenses	40,000	40,000	-	
Hospitality and ceremonies	25,000	25,000	-	
Seminar and workshop	400,000	300,000	(100,000)	Savings were made in the item of expenditure
External linkages	70,000	70,000	-	
MQA 10th Anniversary	100,000	100,000	-	
Total Goods and Services	7,400,000	7,920,000		
Total	25,700,000	25,715,000		
Capital				
Acquisition of assets	1,000,000	1,000,000	-	
Total	1,000,000	1,000,000	-	
Total Expenditure	26,700,000	26,715,000	-	

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

1. GENERAL INFORMATION

The Mauritius Qualifications Authority (MQA) was established as a corporate body under the Mauritius Qualifications Authority Act 2001 and came into operation in May 2002.

The Authority is a parastatal body running under the aegis of the Ministry of Education and Human Resources.

The objects of the MQA are:

- (a) to develop, implement and maintain a National Qualifications Framework;
- (b) to ensure compliance with provisions for registration and accreditation of Training Institutions;
- (c) to ensure that standards and registered qualifications are internationally comparable.

2. SIGNIFICANT ACCOUNTING POLICIES

2.1 *Basis of accounting*

The financial statements comply with International Public Sector Accounting Standards (IPSAS) issued by the International Public Sector Accounting Board (IPSASB) which is a Board of the International Federation of Accountants Committee (IFAC).

The financial statements have been prepared on a going-concern basis and on the accrual basis of accounting. The measurement base applied is historical cost.

The financial statements are presented in Mauritian Rupees.

The principal accounting policies adopted in the preparation of these financial statements are set out below:

2.2 *Property, plant and equipment*

Property, plant and equipment are stated in the Statement of Financial Position at cost less accumulated depreciation. Depreciation is charged so as to write off the cost of assets over their estimated useful lives using the straight-line method on the following bases:

	Rate (%)
• Office Equipment	20
• Furniture and Fittings	10
• Computers	25
• Motor Vehicles	10

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

The gain or loss arising on the disposal of an asset is determined as the difference between the sales proceeds and the carrying value of the asset and is recognised in the Statement of Financial Performance.

2.3 Trade receivables

Trade receivables are stated at their nominal value. The carrying amount of trade receivables is reduced when a trade receivable is uncollectible.

2.4 Accounts payable

Accounts payables are stated at their nominal value.

2.5 Car loans

Car loans are disbursed to the MQA by the Ministry of Education and Human Resources on applications by eligible employees as part of their conditions of service. The loans are executed by way of a registered agreement between the MQA and the employees. The car loans which bear an interest of 7.5 % per annum are repayable monthly over a period of five to seven years. The balances of principal amounts are shown as short-term and long-term loans.

Corresponding carrying amounts are shown under receivables.

2.6 Grants

Grants receivable from Government to financial capital expenditure is credited to the Capital Grants Account in the Statement of Financial Position. The grants are credited in installments to the Statement of Financial Performance over the expected useful economic lives of the related assets on a basis consistent with its depreciation policy.

Grants receivable to finance recurrent expenditure are credited to the Statement of Financial Performance and are recognised in the same period as that of the expenditure.

2.7 Employee benefits

(i) Define Benefits Pension Plan

The Authority makes provision for retirement benefits in respect of all employees who are on establishment under the Statutory Bodies Pension Act. The MQA Staff Pension Fund is a defined benefit plan and its assets are managed by the SICOM Ltd. The cost of providing the benefit is determined in accordance with an actuarial review.

The present value of the defined benefits obligations is recognised in the Statement of Financial Position as a non-current liability or non-current asset after adjusting for fair value of plan assets, any recognised actuarial gains or losses and any unrecognised past service cost.

The current service cost and any unrecognised past service cost are included as an expense together with the interest cost, net of expected return on plan assets.

The assets of the funded plan are held and administered by the SICOM Ltd.

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

The defined benefit pension plan for the Authority is based on the report submitted by SICOM Ltd as at 31 December 2011 and 31 December 2012.

	Year ended 31 December 2012 Rs	Year ended 31 December 2011 Rs
Amount recognised in the statement of financial position at end of year:		
Present value of funded obligation	18,530,016	15,170,134
(Fair value of plan assets)	<u>(14,513,619)</u>	<u>(11,757,759)</u>
	4,016,397	3,412,375
Present value of unfunded obligation	-	-
Unrecognised actuarial gain/(loss)	<u>(4,384,672)</u>	<u>(3,501,155)</u>
Liability recognised in statement of financial position at end of year:	<u>(368,275)</u>	<u>(88,780)</u>
Amounts recognised in statement of financial performance:		
Current service cost	1,087,892	1,001,097
(Employee Contributions)	(655,220)	(608,884)
Fund expenses	68,502	30,444
Interest Cost	1,517,013	1,406,441
(Expected return on plan assets)	(1,261,076)	(1,154,441)
Actuarial loss/(gain) recognised	82,673	58,110
Past service cost recognised	-	-
Total, included in staff costs	<u>839,784</u>	<u>732,767</u>
Movements in liability recognised in statement of financial position:		
At start of year	(88,780)	102,154
Total staff cost as above	839,784	732,767
(Actuarial reserves transferred in)	(174,370)	(10,375)
(Contributions paid by employer)	(944,909)	(913,326)
At end of year	<u>(368,275)</u>	<u>(88,780)</u>
Actual return on plan assets:	1,049,863	268,708

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

Main actuarial assumptions at end of year:

<i>Discount rate</i>	10.00%	10.50%
<i>Expected rate of return on plan assets</i>	10.00%	10.50%
<i>Future salary increases</i>	7.00%	7.50%
<i>Future pension increases</i>	5.00%	5.50%

The assets of the plan are invested in funds managed by the State Insurance Company of Mauritius Ltd.

The discount rate is determined by reference to market yields on bonds.

	Year ended 31 December 2012	Year ended 31 December 2011
	Rs	Rs
<i>Reconciliation of the present value of defined benefit obligation</i>		
Present value of obligation at start of period	15,170,134	13,394,673
Current service cost	1,087,892	1,001,097
Interest Cost	1,517,013	1,406,441
(Benefits paid)	-	(513,393)
Liability (gain)/loss	754,977	(118,684)
	18,530,016	15,170,134
<i>Reconciliation of fair value of plan assets</i>		
Fair value of plan assets at start of period	11,757,759	10,500,303
Expected return on plan assets	1,261,076	1,154,441
Employer contributions	944,909	913,326
Employee contributions	655,220	608,884
Actuarial reserves Transferred In	174,370	10,375
(Benefits paid + other outgo)	(68,502)	(543,837)
Assets gain/(loss)	(211,213)	(885,733)
	14,513,619	11,757,759

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FIN STATEMENTS For the year ended 31 December 2012

Distribution of plan assets at end of period

<i>Percentage of assets at end of period</i>	31 December 2012	31 December 2011
Government securities and cash	58.8 %	50.6 %
Loans	6.6 %	7.8 %
Local equities	21.0 %	23.2 %
Overseas bonds and equities	12.8 %	17.5 %
Property	0.8 %	0.9 %
Total	100.0%	100.0 %

(ii) State Plan

Contributions to the National Pension Scheme are expensed to the Statement of Financial Performance in the period in which they fall due.

2.8 Revenue recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Authority and the revenue can be reliably measured.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue comprises mainly the invoiced value for processing and registration of Training Institutions, Managers, Programme Officers, Trainers, Accreditation of Programmes, Recognition and Equivalence of qualifications.

2.9 General fund

It is the Authority's policy to transfer any surplus or deficit for the year to the General Fund.

3.0 FINANCIAL RISK MANAGEMENT

A description of the various risks to which the Authority is exposed is shown below as well as the approach taken by management to control and mitigate those risks.

3.1 Credit risk

The Authority's activities expose it to financial credit risk. This is primarily attributable to its trade receivables. There is no significant concentration of credit risk with exposure spread to a large number of customers. The Authority has policies in place to ensure that credit facilities are given to customers with an appropriate credit history.

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

3.2 Operational risk management

Operational risk, which is inherent in all organisations activities, is the risk for financial loss and business instability arising from failures in internal controls, operational processes or the system that supports them. It is recognised that such risks can never be entirely eliminated and the costs of controls in minimising these risks may outweigh the potential benefits.

3.3 Legal risk

Legal risk is the risk that the business activities of the Authority have unintended or unexpected legal consequences.

It includes risks arising from:

- (a) inadequate documentation, legal or regulatory incapacity, insufficient authority of a counterparty and uncertainty about the validity or enforceability of a contract in counterparty insolvency.
- (b) Actual or potential violations of law or regulation (including activity unauthorised for a company and which may attract a civil or criminal fine or penalty).
- (c) Failure to protect the Authority's property (including its interest in its premises).
- (d) The possibility of civil claims (including acts or other events which may lead to litigation or other disputes).

The Authority identifies and manages legal risk through the effective use of its legal adviser.

4. TRADE AND OTHER RECEIVABLES

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Deposit on rental of premises	101,688	101,688
Prepayments and other debtors	<u>607,728</u>	<u>627,275</u>
Total	<u>709,416</u>	<u>728,963</u>

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2012

5. LONG TERM CAR LOAN RECEIVABLE

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Total car loan receivable	2,701,936	2,602,867
Proportion receivable within 1 Year	673,624	611,931
Proportion receivable after 1 Year	<u><u>2,028,312</u></u>	<u><u>1,990,936</u></u>

6. CASH AND CASH EQUIVALENTS

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Cash at bank	2,230,664	2,155,826
Cash in hand	4,040	881
Total	<u><u>2,234,704</u></u>	<u><u>2,156,707</u></u>

7. PROPERTY, PLANT & EQUIPMENT

Reporting Period	Assets		Office Equipment		Furniture & Fittings		Motor Vehicles		Computers & Softwares		Total	
	2011		2012		2011		2012		2011		2012	
	Rs	Rs	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS
Opening Balance	422,349	466,512	515,054	668,189	1,783,407	1,123,160	2,539,457	4,347,680	5,260,267	6,605,541		
Additions	13,439	132,384	-	-	-	994,450	575,299	89,356	588,738	1,216,190		
Disposals	-	9,472	-	-	-	106,518	-	76,763	-	192,753		
Depreciation	134,661	167,075	150,487	153,135	269,120	227,685	1,327,497	1,820,817	1,881,765	2,368,712		
Closing Balance	301,127	422,349	364,567	515,054	1,514,287	1,783,407	1,787,259	2,539,457	3,967,240	5,260,267		
Gross Carrying Amount	1,849,648	1,836,210	1,531,347	1,531,347	2,691,302	2,691,302	10,102,337	9,527,036	16,174,634	15,585,895		
Accumulated Depreciation	1,548,521	1,413,861	1,166,780	1,016,293	1,177,015	907,895	8,315,078	6,987,579	12,207,394	10,325,628		
Net Carrying Amount	301,127	422,349	364,567	515,054	1,514,287	1,783,407	1,787,259	2,539,457	3,967,240	5,260,267		

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2012

8. TRADE AND OTHER PAYABLES

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Trade creditors and accruals	828,147	1,010,834
Total	828,147	1,010,834

9. EMPLOYEE BENEFIT OBLIGATIONS

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
<u>Current Liabilities</u>		
Provision for passage benefits	1,555,598	1,296,684
	1,555,598	1,296,684
<u>Non Current Liabilities</u>		
Sick leave fund	3,696,659	3,470,311
Vacation leave fund	3,046,388	2,514,298
	6,743,047	5,984,609
Total	8,298,645	7,281,293

Employees' entitlement to bank sick leave as defined in PRB 2008 Report (the regulatory body for remuneration of MQA employees) are recognised as and when they accrue to employees.

10. LONG TERM CAR LOAN PAYABLE

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Total car loan payable	2,701,936	2,602,867
Proportion payable within 1 Year	673,624	611,931
Proportion payable after 1 Year	2,028,312	1,990,936

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

11. CAPITAL GRANTS

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Opening balance	5,531,207	10,733,642
Grant received during the year	836,891	411,145
Transfer to Statement of Financial Performance	(2,313,768)	(2,368,712)
Prior Year Adjustment	-	(3,244,868)
Closing balance	4,054,330	5,531,207

12. GENERAL FUND

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Opening balance	(5,588,617)	(5,099,311)
Transfer from Statement of Financial Performance	(312,869)	(1,237,515)
Transfer from/to current assets and current liabilities	-	17,639
Capital grant adjustment	-	3,244,868
Provision for vacation leave adjustment	-	(2,514,298)
Closing balance	(5,901,486)	(5,588,617)

13. GRANTS

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Government		
Transfer from capital grant (see note 11)	2,313,768	2,368,712
Revenue grant	15,774,000	13,775,000
Total	18,087,768	16,143,712

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2012

14. INCOME

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Fees	8,964,400	8,958,900
Interest on car loan	-	2,022
Sponsorship	-	120,000
Contribution from ADEA	135,340	160,905
Profit on disposal	-	136,993
Miscellaneous	10,400	22,134
Total	9,110,140	9,400,954

15. OPERATING EXPENDITURE

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Staff cost	17,937,964	17,070,574
Staff training	140,000	77,265
Overseas mission	238,485	283,670
External linkages	63,499	64,720
Loss on disposal of assets	-	12,843
Depreciation	1,881,765	2,368,712
Total	20,261,713	19,877,783

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

16. ADMINISTRATIVE EXPENSES

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Books and periodicals	13,448	7,476
Seminar and workshops	295,961	392,716
Maintenance of premises	471,039	39,205
Repairs and maintenance of equipment	769,366	723,207
Motor vehicle expenses	412,442	333,576
Publicity and advertisement	152,067	90,408
Printing, postage, stationery and publications	838,902	1,037,596
Magazines and newspapers	30,223	24,722
Rental and related charges	2,687,721	2,556,976
Legal fees	68,700	67,200
Audit fees	75,000	112,500
Telephone	227,595	289,535
Committees	726,575	812,150
Staff welfare and hospitality	297,842	134,310
Insurance of equipment	99,128	85,157
Miscellaneous expenses	63,933	185,944
Total	7,229,943	6,892,678

17. FINANCE COSTS

	Year ended 31 December 2012	Year ended 31 December 2011
	MUR	MUR
Bank charges	19,121	11,719
Total	19,121	11,719

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

18. BUDGET

18.1 The budget is approved on a cash basis by economic nature classification. The approved budget covers the period from 01 January to 31 December 2012. The initial budget was approved by the Board on 02 December 2011 after the approval of the National Budget by the National Assembly in November 2011. Some re-allocations of funds were carried out in 2012 and no additional funds were required during the year.

18.2 The budget and the accounting bases differ. The financial statements are prepared on the accrual basis.

A reconciliation of the actual amounts on a comparative basis as presented in the Statement of Budget, Actual and Accrued Based Amounts with the actual amounts in the Statement of Financial Performance is presented below.

	Year ended 31 December 2012 Rs
Receipts	
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Accounts	25,855,289
Basis differences:	
Income from fees	(9,000)
Capital Grant received	(836,891)
Other Miscellaneous income received	(132,059)
Capital Grant released	2,313,768
Staled cheques written back as income	6,800
Actual amount in the Statement of Financial Performance	27,197,908
Payments	
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Amounts	25,218,700
Basis differences:	
Capital expenditure	(794,311)
Refund of Stipend fee	(73,379)
Pension adjustment	(279,495)
Increase in Prepayments	(38,528)
Adjustment in expenditure item	389,573
Depreciation	1,881,765
Employee benefits obligations (Sick leave & Passage Benefits)	1,206,453
Actual amount in the Statement of Financial Performance	27,510,778

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

19. EVENTS AFTER THE STATEMENT OF FINANCIAL PERFORMANCE DATE

There are no material events subsequent to the Statement of Financial Performance date.

20. REPORTING CURRENCY

These financial statements are presented in Mauritian Rupees because it is the currency of the primary economic environment in which the Authority operates.

21. EMPLOYEE DISCLOSURE

At 31 December 2012 the MQA had forty full-time employees out of which twenty-three were administrative staff.

22. KEY MANAGEMENT PERSONNEL

The management of the MQA is carried out by key personnel including the Director, Deputy Director & Registrar and Heads of Departments who are responsible for managing the activities of the organisation. The aggregate remuneration of key management personnel was Rs 6.4 m for the year 2012.

23. RELATED PARTY TRANSACTIONS

Parties which are considered to be related to the MQA are other ministries and departments, mostly represented on the MQA Board, if they have the ability, directly or indirectly, to control the MQA or exercise significant influence over the financial and operating decision making, or vice versa. Related party transactions were generally carried out at commercial terms and conditions.

Eligible employees are granted duty free facilities and/or loans for the purchase of a car as prescribed in the PRB Report.

There are no other loans to key management personnel or to other categories of staff.

Appendices

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
1	Vitruvius Group Company Limited	35, Allée des Tamariniers Morc Carlos Rivière Noire	483 8909	-	23-Jan-12	MGT*
2	Advanced Knowledge Hub Ltd	Ducray Lane Curepipe	772 7208	-	24-Jan-12	IT*
3	The Institute of Chartered Secretaries and Administrators - Mauritius Association	1st Floor, Fon Sing Building Edith Cavell Street Port Louis	208 4549	-	24-Jan-12	MGT
4	Calculus International Limited	Royal Road Belle Rose	467 1314	467 6598	25-Jan-12	MGT
5	Professional Safety Training Services Ltd	Allée Brillant Castel	698 8914	-	08-Feb-12	HLSC*
6	Diving World Ltd	Veranda Shopping Complex Old Grand Bay Road Grand Bay	250 1093	263 1244	23-Feb-12	HT*
7	Mauritius Export Association	4 th Floor, Unicorn House 5 Royal Street Port Louis	211 1476	212 1853	23-Feb-12	MGT
8	AS MGT Consultants Ltd	Royal Road Lower Vale Fond Du Sac	433 0373	433 0373	26-Feb-12	MGT
9	Network & Security Consulting Ltd	Reservoir Road Goodlands	283 1711	-	28-Feb-12	IT
10	Australian International Education Ltd	c/r d'Epinay and Tagore Avenue Quatre Bornes	454 7321	454 7322	07-Mar-12	MGT
11	Board of Investment	10 th Floor One Cathedral Square Building 16 Jules Koenig Street Port Louis	203 3800	208 2924	08-Mar-12	MGT
12	IGS Computer and MGT Services Ltd	429, Royal Road Castel	696 7550	-	09-Mar-12	MGT
13	Quatre Bornes Professional Training Centre Ltd	2 nd Floor, G.G House La Louise Quatre Bornes	766 7268	-	15-Mar-12	HLSC

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
14	Maurice Laure Consulting Ltd	Allée Des Manguiers Pailles	212 1490	208 9597	15-Mar-12	MGT
15	Oxford Training Associates Co Ltd	17 Oxford Lane Avenue Ollier Rose Hill	454 0520	454 0520	16-Mar-12	MGT
16	ICHOC Ltd	6a, Walter Besant Street Beau Bassin	259 3113 454 2237	-	20-Mar-12	MGT
17	Mauritius Film Development Corporation	M6, Government Quarters Hugh Otter Barry Street Floreale	696 3137	698 5093	27-Mar-12	MGT
18	Calidad Consulting Ltd	1 st Floor, 5 Avenue Trianon Morc St Jean Quatre Bornes	253 0666	253 0666	03-Apr-12	MGT
19	Shorecuts Interactive Ltd	14, Avenue des Lataniers Quatre Bornes	467 7406	464 6876	03-Apr-12	IT
20	ZINT Consulting Ltd	Marina Quay Old Pavillon Road Port Louis	211 9500	211 8343	12-Apr-12	MGT
21	Websun MGT & Consultant Ltd	92, St Jean Road Quatre Bornes	464 6918	-	18-Apr-12	MGT
22	Alpha Training Centre Ltd	Les Pailles Road Pailles	212 4020	208 4921	18-Apr-12	MGT
23	Dimensions International Education Group (Mauritius) Ltd	San Building Royal Road, Pamplemousses	243 0707	243 0708	23-Apr-12	MGT
24	Panchved Ayurvedic Products and Treatment Ltd	Royal Road Goodlands	283 1438	283 9023	08-May-12	HLSC
25	Nilgriss Consulting Ltd	17b, Ragoow Pawar Mare Gravier Beau Bassin	250 8373 754 1102	-	13-May-12	MGT
26	Croplife (Mauritius)	c/o COROI (Maurice) Ltee Grewals Lane Pailles	250 6910	-	14-May-12	AGR*
27	Bloomingdale Training Centre Ltd	56, Industrial Zone Valentina Phoenix	696 0948	696 0949	07-Jun-12	MGT

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
28	Elite School of Business and Finance	Unit G2 Ebène Tower Ebène	250 7890 466 4222 254 5596	466 4222	08-Jun-12	MGT
29	Amit School of Hairdressing Co Ltd	Cinema ABC Building Belle Rose	464 2873 778 6202	464 2873	08-Jun-12	HD*
30	Jeet's Hospitality, Training, Consultancy & Cleaning Services Ltd	Royal Road Baillache Long Mountain	754 4738	261 2915	15-Jun-12	HT
31	Insight Forensic Holdings Ltd	Unit 1f Raffles Tower Cybercity Ebène	467 9350	467 4926	17-Jun-12	MGT
32	AVARTS Ltd	1st Floor Cybertower 1 Ebène Cybercity	250 2350	686 8573	26-Jun-12	IT
33	Pioneer Consulting and Technologies Ltd	71, Royal Road Belle Rose Quatre Bornes	454 3045	-	19-Jul-12	MGT
34	Open SR Consulting Ltd	St Remy Centre de Flacq	950 9535	-	26-Jul-12	IT
35	The Executive Business and Computational Institute Ltd	11 th Floor, Bramer House 66 C2 Cybercity Ebène	403 4100 423 1515	467 9730	01-Aug-12	MGT
36	Proactive HR Services Ltd	111, First Floor Moka Business Centre Bon Air Moka	406 9604 406 9605	433 8398	02-Aug-12	MGT
37	Career + IT Services Co. Ltd	Royal Road Phoenix	958 6323	-	03-Aug-12	IT
38	Certifcenter Ltd	2nd Floor, Ng Tower Cybercity Ebène	468 1144	-	03-Aug-12	IT
39	PluriConseil Ltd	38 Aldrin Street Pointe aux Sables	213 6719	234 2761	08-Aug-12	MGT
40	Kalija BPO (Mauritius) Ltd	Office 210, 2nd Floor Dias Pier Building Caudan Waterfront Port Louis	210 4856	213 5736	14-Aug-12	MGT
41	Blooming Concept Ltd	20a, Castafiore Street Dookun Lane Beau Bassin	466 1707	466 1707	17-Aug-12	MGT

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
42	Sept Etoiles Beauty Care Centre Ltd	Hollyrood No 1 Vacoas	712 1567	-	21-Aug-12	BC*
43	RUTH	Cnr Edward VII & Sir Charles Lees Streets Rose Hill	467 6742	467 7890	21-Aug-12	HLSC
44	Talent Transformation (pvt) Ltd	5, Seraphine Street Les Salines	256 3233	-	03-Sep-12	MGT
45	Ministry of Gender Equality, Child Development and Family Welfare (Ex Ministry of Women's Rights, Child Development and Family Welfare)	c/o National Women Development Centre Phoenix (Head Office) Royal Road Plaine Magnien Social Welfare Centre Plaine des Papayes Royal Road Quartier Militaire	210 4299	210 4107	03-Sep-12	MGT
46	Mauritian Scuba Diving Association	209, Route Royale Beau Bassin	454 0001	454 0001	05-Sep-12	DVG*
47	Club D'Equitation du Nord	Shoenfeld Road Poudre D'Or Hamlet	264 9741	-	05-Sep-12	LE*
48	Pro-Design Engineering Consultants Ltd	5th Floor, Tower C Nexteracom Building Ebène Cybercity Ebène	454 4545	465 7070	10-Sep-12	ENG*
49	YK Business School Ltd	Morcellement VRS Belle Terre Road Highlands	206 3050 698 7610 254 3613	213 7349	11-Sep-12	MGT
50	P. Madeggy HD School Ltd	Balance Road Surinam	798 9619	-	13-Sep-12	BCHD*
51	Surya Training Centre Ltd	52, Ambrose Street Rose Hill	296 9696 758 4532	-	25-Sep-12	MGT
52	RJ Securite et Prevention Ltee	3, Rue Meldrum Curepipe	697 7308	697 7160	27-Sep-12	HLSC
53	FTMS Global Education (Mauritius) Ltd	8b, Bramer House Ebène	468 1331	468 1746	27-Sep-12	MGT

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
54	Safe SHA Training Centre Ltd	3, Avenue SSR Sodnac Quatre Bornes	498 7009	-	03-Oct-12	IT
55	KDR Training Centre Ltd	292, Royal Road Forest Side	622 7323 764 1308	-	04-Oct-12	ENG
56	Indian Ocean Consultancy and Development and Co Ltd	23, Royal Road La Louise Quatre Bornes	427 5409 750 9443	425 2362	08-Oct-12	MGT
57	Media Excellence Ltd	8 th Floor, The Peninsula 2 A, Falcon St Caudan Port Louis	213 2121	213 3131	15-Oct-12	MGT
58	Ministry of Health and Quality of Life (Central School of Nursing)	5 th Floor Emmanuel Anquetil Building (Head Office) Victoria Hospital Candos Quatre Bornes Power Mill Pamplemousses	427 1644 424 6518	427 3020	17-Oct-12	HLSC
59	Port Louis Chapter of the Association of Certified Fraud Examiners	Level 2, Anglo Mauritius House Intendance Street Port Louis	764 0377 771 2802	-	18-Oct-12	MGT
60	Executive Education Austral Africa Ltd	KPMG Centre Cybercity Ebène	4271816	-	24-Oct-12	MGT
61	TNC Consulting Ltd	5 th Floor, Raffles Tower Lot 19, Cybercity Ebène	402 1999	468 1172	26-Oct-12	MGT
62	Sankrish International Ltd	3 rd Floor Arcade Soonee Surtee 35 Corderie Street Port Louis	974 5323 759 1556	264 9655	01-Nov-12	HD
63	Arning Co Ltd	180 Royal Road Beau Bassin	464 2941	464 2941	05-Nov-12	MGT
64	Flameskill Ltd	Mayavaram Street Souillac	625 6162	-	05-Nov-12	MGT
65	Nimbustec IMS Ltd	2nd Floor, Bank One Building No 72, St Jean Road Quatre Bornes		466 0265	12-Nov-12	IT

List of New Registered Training Institutions in 2012

SN	NAME OF TRAINING INSTITUTIONS	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
66	Blue World Instructor Development Course Ltd	c/o Preskil Beach Resort Pointe Jérôme Mahebourg	604 1084	636 8068	12-Nov-12	HT
67	Evolution Pre-Pressé Ltée	125, Menagerie Road Cassis	211 9015	210 6671	16-Nov-12	PRN*
68	GMS Education and Training Services Ltd	GMS Court 40 Pope Hennessy Street Port Louis	211 4046 466 8779 940 9009	213 1044	21-Nov-12	MGT
69	Industrie et Services De L'Océan Indien Limitée	c/o CNOI Freeport Zone 11 Mer Rouge (Head Office) Business Park 1 Steel Avenue Riche Terre	216 9517	216 9520	22-Nov-12	MGT
70	Groupement FIAPA des Institutions et Associations de Personnes Agées	Old Moka Road Belle Rose	466 0709	466 0385	27-Nov-12	HLSC
71	Analysis Co Ltd	31, St Georges Street Port Louis	202 0055	-	29-Nov-12	MGT
72	Oriental Bridge Ltd	28, Edgar Adolphe Street Beau Bassin	464 6096	-	30-Nov-12	MGT
73	Professional Speakers Academy Limited	51, EILM University Ebène Réduit	762 7411	696 6960	03-Dec-12	MGT
74	DDS knowledge centre ltd	Tamariniers Street Roche Bois Port Louis	240 2881	242 0286	05-Dec-12	MGT
75	London Graduate School Ltd	Richmond Hill Complex La Salette Road Grand Bay	211 0072	208 1478	12-Dec-12	MGT
76	IPEX Limited	Marine Road Port Louis	242 8176	241 1263	26-Dec-12	MGT
77	E.R.C Limitee	Pailles Road Les Pailles	212 4300	212 4397	28-Dec-12	ENG

*Key:- MGT – Management; IT – Information Technology; HLSC – Health and Social Care; HT – Hotel and Tourism; AGR – Agriculture; HD – Hairdressing; BC – Beauty Care; DVG – Diving; LE – Leisure & Entertainment; ENG – Engineering; BCHD – Beauty Care & Hairdressing; PRN - Printing

Other MQA Committees

Meetings of Industry Training Advisory Committees (ITACs)

ITAC	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2012
Agro Industry	Mr Ramesh Rajcumar Assistant Director Agricultural Research and Extension Unit (AREU)	4
Automation & Robotics	Dr Santaram Venkannah Associate Professor University of Mauritius	2
Automotive	Mr Vishnuduth Seewooruttun Director SSR Technical and Secretarial Institute	5
Beauty Care & Hairdressing	Mrs Brigitte Mouttou Victoire Marion Hair Club	2
Building Construction & Civil Engineering	Mr Sayadally Maudarbocus Ag. Deputy Director Mauritius Institute of Training and Development	7
Electrical & Electronics Engineering	Mr Jean Roland Fayolle Council of Engineers Ministry of Public Infrastructure, Land Transport & Shipping	7
Furniture Making	Mr Shazad Yousuf Joonas Managing Director Joonas Industries Ltd	1
Handicraft	Mr Rudy Tanoo Director Arts & Craft Manufacturers Association of Mauritius (ACMAM) R K Paradise Co Ltd	5
Health & Social Care	Dr Patrick Chui Wan Cheong Medical Director City Clinic	4
Information and Communications Technology	Dr Oveeyen Moonian Associate Professor University of Mauritius	6

Meetings of Industry Training Advisory Committees (ITACs)

ITAC	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2012
Jewellery	Mrs Sadhna Sokhal President Jewellery Advisory Committee	1
Language	Mrs Ludmila Soobrayen-Ramasawmy (Vice Chairperson) Training Officer Mauritius Institute of Training and Development	3
Mechanical Engineering	Mr Navraj Rogbeer Senior Mechanical Engineer Central Electricity Board	2
Management	Mr Sooben Thivyananden Nayedoo Administrative Manager Mauritius Broadcasting Cooperation	8
Printing	Mr Sylvio Empeigne Consultant	3
Seafood & Marine Industry	Mrs Priya Chingen Human Resource Manager Princes Tuna (Mtius) Ltd	3
Textile & Apparel	Ms Lilowtee Rajmun Assistant Director Mauritius Export Association (MEXA)	2
Tourism & Hospitality Management	Mr Tiburce Jacques Plissonneau Duquene Responsable de L'Intendance New Mauritius Hotels Ltd	7
Transport & Logistics	Mr Afzal Delbar Managing Director Freight Academy	2
COMMITTEES		
Early Childhood Care and Education	Mr Rajendra Kumar Reedha Early Childhood Care and Education Authority	2
Adult Literacy	Mr Rajendra Korlapu-Bungaree Mauritius Institute of Education	-

Meetings of Accreditation Committee

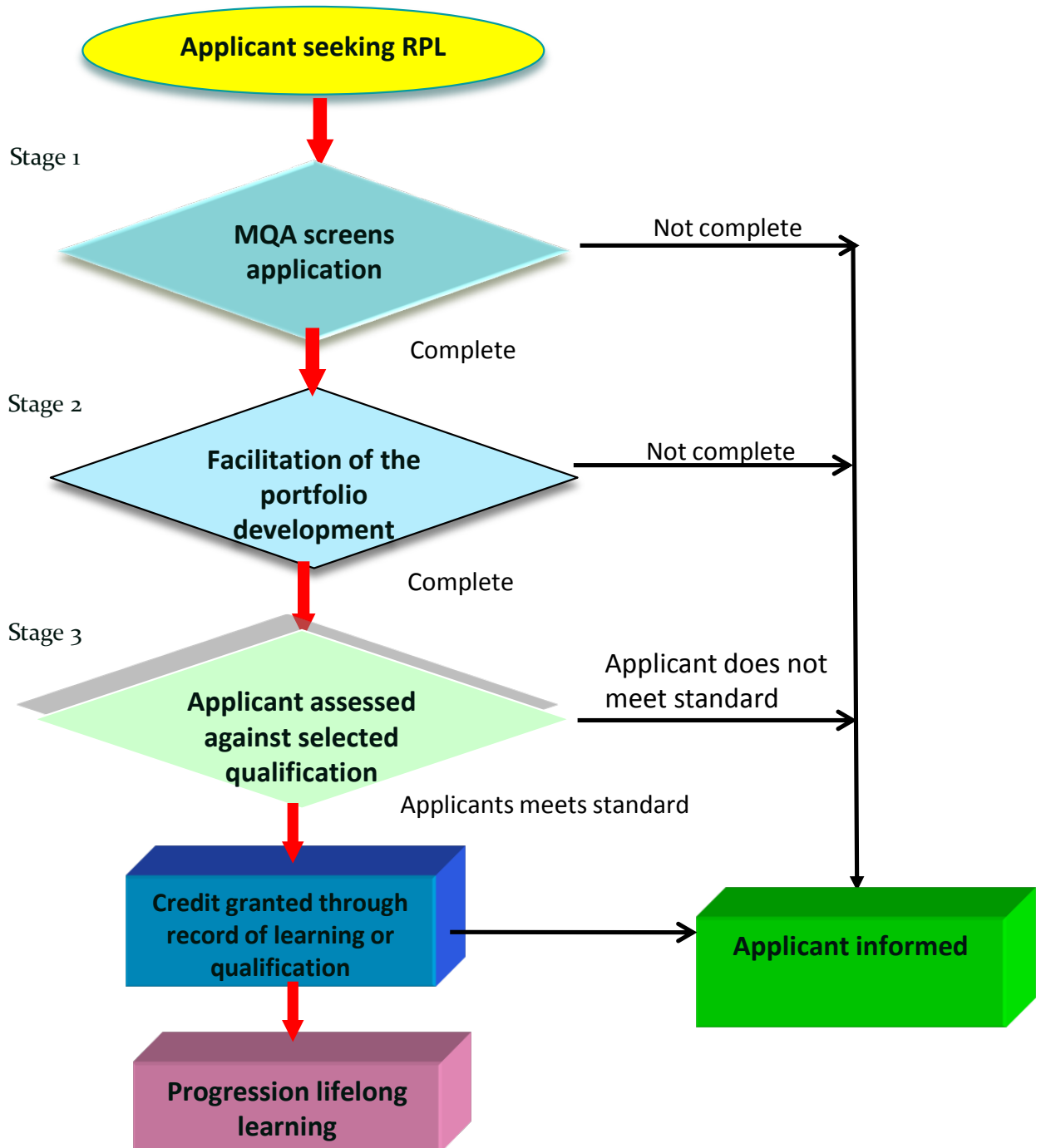
COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2012
Accreditation Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA Pont Fer Phoenix	12

Meetings of Recognition & Equivalence Committee

COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2012
Recognition & Equivalence Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA Pont Fer Phoenix	12

Meetings of Registration Committee

COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2012
Registration Committee	Mr Ramesh Ramdass <i>(As from 10 September 2012)</i> Manager, Quality Assurance Services MQA Pont Fer Phoenix	1 out of 1
	Mr Vijaye Anand Ramchurn <i>(Until 09 September 2012)</i> Manager, Quality Assurance Services MQA Pont Fer Phoenix	7 out of 8
	Mr Subiraj Bhunjun Accreditation Officer MQA Pont Fer Phoenix	1





MAURITIUS QUALIFICATIONS AUTHORITY

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